

**STATE DRIVING BUSINESSES LICENSURE BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 7/30/2014**

**BOARD MEMBERS PRESENT:** Sally K Phillips - Chair  
Michael Dillon  
Jason Jerome  
Wayne Patrick Johnson  
Lon Arthur Pyper Sr.

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Maurie Ellsworth, Legal Counsel  
Carrie Gilstrap, Technical Records Specialist II

The meeting was called to order at 12:00 PM MDT by Sally K Phillips.

**APPROVAL OF MINUTES**

Mr. Dillon made a motion to approve the minutes of 5/1/2014. It was seconded by Mr. Jerome. Motion carried.

Mr. Pyper made a motion to approve the minutes of 5/23/2014. It was seconded by Mr. Jerome. Motion carried.

**FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board has a negative cash balance of (\$18,675.02) as of 6/30/2014.

**FY 2015 RENEWAL CONTRACT**

Ms. Hall presented the FY 2015 renewal contract to the members of the Board. Mr. Dillon made a motion to approve the contract and authorize the Chair to sign on behalf of the Board. It was seconded by Mr. Jerome. Motion carried.

**NEW BUSINESS**

**EXECUTIVE SESSION**

Mr. Dillon made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to

consider license application materials. It was seconded by Mr. Jerome. The vote was: Ms. Phillips, aye; Mr. Pyper, aye; Mr. Dillon, aye; Mr. Jerome, aye; and Mr. Johnson, aye. Motion carried.

Mr. Dillon made a motion to come out of executive session. It was seconded by Mr. Pyper. The vote was: Ms. Phillips, aye; Mr. Pyper, aye; Mr. Dillon, aye; Mr. Jerome, aye; and Mr. Johnson, aye. Motion carried.

## **REQUEST FOR RECONSIDERATION**

**DB-390 B&W Driving** Mr. Pyper made a motion to reconsider the application and approve the driving business for an apprenticeship training program. Motion failed for lack of a second therefore the Board's decision to deny the application during its 6/27/2014 meeting stands.

## **APPLICATIONS**

**APPLICANT ID 901108487** Mr. Dillon made a motion to table the decision on the apprenticeship training program until the driving business owner submits a scope and sequence for his program for Mr. Pyper and Ms. Phillips to review and approve. It was seconded by Mr. Johnson. Motion carried.

## **ADJOURNMENT**

Mr. Dillon made a motion to adjourn the meeting at 1:26 PM. It was seconded by Mr. Johnson. Motion carried.

---

Sally K Phillips, Chair

---

Michael Dillon

---

Jason Jerome

---

Wayne Patrick Johnson

---

Lon Arthur Pyper Sr.

---

Tana Cory, Bureau Chief