

**STATE DRIVING BUSINESSES LICENSURE BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 5/23/2014**

**BOARD MEMBERS PRESENT:** Sally K Phillips - Chair  
Jason Jerome  
Wayne Patrick Johnson  
Lon Arthur Pyper Sr.

**BOARD MEMBERS ABSENT:** Michael Dillon

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Maurie Ellsworth, Legal Counsel  
Roger Hales, Administrative Attorney  
Cherie Simpson, Management Assistant  
Carrie Gilstrap, Technical Records Specialist II

**OTHERS PRESENT:** Audra Urie, Department of Education

The meeting was called to order at 2:00 PM MDT by Sally K Phillips.

**OLD BUSINESS**

**PROPOSED RULE CHANGES**

Mr. Hales presented the following draft proposal to the Board which provides for a waiver of the instructor apprenticeship training program:

**08. Waiver of Instructor Apprenticeship Training Program.** The Board may waive the apprenticeship training program for an applicant who has the requisite training and experience as set forth below.

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**a.** An applicant who holds a current active unrestricted equivalent driving instructor license from another state shall qualify for a waiver of the apprenticeship training program requirement. The applicant is responsible to provide proof to the Board that they hold a current unrestricted driving instructor license from another state, and that said license is equivalent to an Idaho driver instructor license in its qualifications and scope of practice.

(\_\_\_\_\_)

**b.** An applicant who holds a current and unrestricted public driver education instructor license issued by the Idaho State Department of Education shall qualify for a waiver of the apprenticeship training program requirement. The applicant is responsible to provide proof to the Board that they hold a current unrestricted Idaho public driver instructor license.

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The Board discussed the licensing requirements for both private and public driving instructors.

Ms. Urie provided the Board with the Department of Education's current driver education requirements. She also discussed possible changes to the program that will include behind the wheel training for public school driving instructors.

Following discussion, Mr. Jerome made a motion to include a requirement in subsection (b) that the public driver education instructor must have at least one (1) year of experience to qualify for the waiver of the apprenticeship training program. Motion failed for lack of a second.

Following further discussion, Mr. Jerome made a motion to include a requirement in subsection (b) that the public driver education instructor must have held an active and unrestricted license for two (2) or more years from the Department of Education to qualify for the waiver of the apprenticeship training program. It was seconded by Mr. Johnson. Motion carried.

Mr. Jerome made a motion to submit the revised temporary proposed rule change to the Governor's Office. It was seconded by Mr. Pyper. Motion carried.

## **TO DO LIST**

The Board reviewed its to do list. No action was taken.

## **IDAHO DIGITAL LEARNING ACADEMY (IDLA) DISCUSSION**

The Board reviewed material submitted by the Idaho Digital Learning Academy (IDLA) requesting approval for an on-line instruction course as part of the driver's education curriculum.

Following discussion, Mr. Johnson made a motion to approve IDLA's classroom instruction via the internet for business licensees to utilize for their students. It was seconded by Mr. Pyper. Motion carried.

## **NEW BUSINESS**

### **APPLICATION REVIEW**

The Board received an application for a business license earlier in the day however in reading Rule 150 that states, in part, the Board will not review completed applications received ten (10) or fewer days before a Board meeting; this application will be reviewed during the next scheduled meeting.

## **BOARD CORRESPONDENCE**

The Board reviewed an inquiry asking about a waiver of the apprenticeship training requirements for a prospective instructor. Following discussion, the Board determined the individual will need to complete an approved apprenticeship training program to qualify for licensure.

**NEXT MEETING** was scheduled for June 6, 2014 at 2:00 PM MDT.

**ADJOURNMENT**

Mr. Pyper made a motion to adjourn the meeting at 3:41 PM. It was seconded by Mr. Johnson. Motion carried.

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Sally K Phillips, Chair

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Michael Dillon

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Jason Jerome

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Wayne Patrick Johnson

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Lon Arthur Pyper Sr.

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Tana Cory, Bureau Chief