

STATE DRIVING BUSINESSES LICENSURE BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 6/29/2012

BOARD MEMBERS PRESENT: Jason Jerome - Chair
David Mason
Michael Ryals
Michael Dillon

BOARD MEMBERS ABSENT: Dallas Forester

BUREAU STAFF: Tana Cory, Bureau Chief
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Anita Hamann, Division of Financial Management
Carrie Gilstrap, Technical Records Specialist II

The meeting was called to order at 12:00 PM MDT by Jason Jerome.

APPROVAL OF MINUTES

Mr. Ryals made a motion to approve the minutes of 4/13/2012. It was seconded by Mr. Dillon. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She informed the Board of the Legislative deadlines for submitting any proposed law and rule changes.

[FINANCIAL REPORT](#)

Ms. Cory gave the financial report, which is linked above. The report indicated that the Board has a negative cash balance of \$19,521.14 as of 5/31/2012.

[INVESTIGATIVE REPORT](#)

Ms. Peel gave the investigative report, which is linked above. There were no cases for Board determination.

OLD BUSINESS

DISCUSSION RE: CLASSROOM HOURS PER DAY

Further discussion was held regarding the limitation of allowable hours per day a student can be taught in the classroom. The Board acknowledges it does not currently have a limit on the number of hours an instructor can teach the students in a classroom. The Board discussed a student's typical school day and their in-seat classroom time.

Based upon this, it was moved by Mr. Ryals to amend the rules to require that no more than six (6) hours of classroom time be taught in a driver training session in a twenty-four (24) hour period. The Board directed Bureau staff to draft the proposed rule change and present it to the Board for review at its next scheduled meeting. It was seconded by Mr. Mason. Motion carried.

DISCUSSION RE: POSSIBLE LAW/RULE CHANGES

The Board further discussed the \$5.00 fee that is collected at the Department of Transportation for each student driving permit issued. The \$5.00 fee is then sent to the Department of Education. Mr. Ryals stated that for each student who attends a private driving school, this money should go to the Driving Businesses Board instead of the Department of Education. The Board stated that they had previously spoken with the Association and they agreed to speak to the original Legislator whom sponsored the bill regarding this issue however the Board has not yet received a response from the Association. Ms. Cory stated she can provide the information to Ms. Hamann, Division of Financial Management, and ask if she could look into it further and report any findings back to the Board.

NEW BUSINESS

DISCUSSION RE: APPRENTICE PERMIT RENEWALS

The Board discussed Rule 250.07(b) with regard to the renewal of apprenticeship permit. The permits are initially issued for a period of one (1) year and can be renewed for up to two (2) additional years. The Board verified the renewal of a permit would only be issued for a maximum of three (3) years from the date of original issue.

DISCUSSION RE: Rule 200.02(d) APPROVED APPRENTICESHIP PROGRAMS

Discussion was held regarding the requirement for a Board approved apprenticeship program to certify at the time of renewal that it is in compliance with the Board's rules.

It was moved by Mr. Ryals to establish a process for which the driving business will be in compliance with the Board's rules at the time of renewal. It was seconded by Mr. Dillon. Motion carried.

REVIEW REVISED APPLICATION FORMS

The Board reviewed the draft principal classroom location/address change form. It was moved by Mr. Dillon to approve this form with the noted change to remove the social security number. It was seconded by Mr. Ryals. Motion carried.

The Board reviewed the drafted application for driving instructor license. It was moved by Mr. Dillon to approve this revised form. It was seconded by Mr. Ryals. Motion carried.

ELECTION OF BOARD CHAIR AS PER I.C. § 54-5403(8)

It was moved by Mr. Mason to re-elect Mr. Jerome as the Board Chair. It was seconded by Mr. Ryals. Motion carried.

NEXT MEETING was scheduled as a conference call for Friday August 10, 2012 at 12:00 PM MDT.

BOARD MEMBER RETIREMENT

Mr. Ryals stated that as of today he is officially retiring from the Board and his driving business. The Board thanked Mr. Ryals for his service and the work he has done while serving the Board.

ADJOURNMENT

It was moved by Mr. Ryals to adjourn the meeting at 12:55 PM. It was seconded by Mr. Dillon. Motion carried.

Jason Jerome, Chair

David Mason

Michael Ryals

Michael Dillon

Dallas Forester

Tana Cory, Bureau Chief