

**IDAHO LICENSING BOARD OF PROFESSIONAL COUNSELORS AND
MARRIAGE AND FAMILY THERAPISTS**
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 2/7/2019

**THIS IS A DRAFT DOCUMENT THAT HAS NOT BEEN APPROVED BY THE
BOARD**

BOARD MEMBERS PRESENT: Dennis M Baughman, LCPC - Chair
Sandra Sweesy
Steven I Lanzet, LCPC, LMFT
Tami S Kammer, LMFT, LCPC
Judith Crews, Ph.D.
Piper Field, LMFT

BUREAU STAFF: Kelley Packer, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Julie Eavenson, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Rob McQuade, Legal Counsel
Pam Rebolo, Technical Records Specialist I

OTHERS PRESENT: Maryclaire Fenz, Student Northwest Nazarene
University
Gemma Utting, Idaho Association for Marriage and
Family Therapy
Beverly Hines, Idaho Mental Health Counselors
Association
Jillian Winters, Idaho Mental Health Counselors
Association
Leslie Davidson, Idaho Association for Marriage
and Family Therapy

The meeting was called to order at 9:00 AM MST by Dennis M Baughman, LCPC.

INTRODUCTIONS

Ms. Kelley Packer, the new bureau chief, introduced herself to the Board.
Ms. Packer introduced Rob McQuade, legal counsel, who will be working with Mr.
Ellsworth and monitoring the legislative session for the Bureau.

APPROVAL OF MINUTES

Ms. Field made a motion to approve the minutes of 10/11/18. It was seconded by Ms. Sweesy. Motion carried.

LEGISLATIVE REPORT

Ms. Packer gave the legislative report. She updated the Board on current legislation and stated that the Board's rules have passed through the House and the Bureau will let the Board know when it will be presented in the Senate.

Ms. Eavenson updated the Board on the Interim Committee's current status, the November meeting of the National Consortium on Occupational Licensing in Florida, and the Licensing Freedom Act Working Group.

TRAVEL POLICY OVERVIEW

Ms. Eavenson reviewed the state travel policy and vouchers with the Board.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$103,159.93 as of 12/31/18.

DISCIPLINE

Mr. Nelson presented a memorandum regarding case numbers COU-2019-3, COU-2019-4, COU-2019-5 and COU-2018-14. Mr. Lanzet recused himself from the discussion on case number COU-2019-3. After discussion, Ms. Kammer made a motion to close case numbers COU-2019-3, COU-2019-4, COU-2019-5 and COU-2018-14. It was seconded by Dr. Crews. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Ms. Kammer made a motion to approve the Bureau's recommendation and authorize closure in case numbers I-COU-2019-3, I-COU-2019-13 and I-COU-2019-14. It was seconded by Ms. Field. Motion carried.

Ms. Peel presented a Notice of Violation and Settlement Order Regarding Continuing Education in case number COU-2019-6. Dr. Crews made a motion to accept the Notice of Violation and Settlement Order Regarding Continuing Education in case number COU-2019-6 and authorize the Board Chair to sign. It was seconded by Ms. Sweesy. Motion carried.

Ms. Peel presented correspondence for Board review in case number COU-2018-7. No action was taken.

REGULATORY BOARDS BRIEFING

Mr. Ellsworth made a presentation to the Board regarding their role when serving on the Board.

UPDATE CASE NUMBER COUA-6765

Mr. Ellsworth gave an update in case number COUA-6765.

NORTH IDAHO CHILDREN'S MENTAL HEALTH

The Board spoke with Jill Hicks regarding her correspondence from the October Board meeting regarding the new YES program for the Department of Health and Welfare and her concerns regarding the assessment process. No action was taken.

OLD BUSINESS

The Board reviewed the To Do List and no action was taken.

NEW BUSINESS

NATIONAL BOARD FOR CERTIFIED COUNSELORS OFFICIAL TEST SCORES AND CERTIFICATION

The Board discussed the various types of documents provided by the National Board for Certified Counselors to be used as official test scores. Ms. Field made a motion to accept the official test score notification per Rule 241 (a) and (b), and not the certification. Ms. Field added to her motion to provide a Frequently Asked Question on the Board's website. It was seconded by Ms. Kammer. Motion carried.

Mr. Lanzet made a motion to modify the application for licensure form to list each test which is accepted by the Board for licensure. It was seconded by Ms. Field. Motion carried.

INACTIVATION FORM

The Board reviewed a draft of the inactive form. Mr. Lanzet made a motion to approve the inactive form. It was seconded by Dr. Crews. Motion carried.

REVIEW AND APPROVAL OF LICENSED ASSOCIATE MARRIAGE AND FAMILY AND MARRIAGE AND FAMILY THERAPIST APPLICATIONS

The Board discussed having a Board member review and approve applications for Licensed Associate Marriage and Family Therapist (LAMFT) and Licensed Marriage and Therapist (LMFT) between meetings with Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE) degree programs with no supplemental hours. Mr. Lanzet made a motion to have one Board member review and approve LAMFT and LMFT applications with Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE) degree programs without supplemental hours between meetings. It was seconded by Dr. Crews. Motion carried.

Mr. Lanzet made a motion to have one Board member approve continuing education audits on the secure web between Board meetings. It was seconded by Dr. Crews. Motion carried.

PUBLIC COMMENT

Jillian Winters from Idaho Mental Health Counselors Association (IMHCA) requested, on behalf of the association, to have the preapproval clause for ethics continuing education workshops given by IMHCA removed from the Board's website. The Board will remove the preapproval clause.

CORRESPONDENCE

The Board reviewed correspondence from Michelle Hopkins regarding preapproval for ethics continuing education workshops given by Idaho Mental Health Counselors Association. The Board resolved this issue during public comment.

The Board reviewed correspondence from Katie Miller regarding a proposal for Board consideration of the acceptance of the National Counselor Examination (NCE) or National Clinical Mental Health Counselor Examination (NCMHCE) for the written exam for licensure for applicants who have graduated from a Council for Accreditation of Counseling and Related Educational Programs (CACREP) counseling program. The Board stated that the NCE is an exam of educational knowledge while the NCMHCE is an exam of practice knowledge. No action was taken.

The Board reviewed correspondence from Raissa Miller regarding clarification of the definition of a counselor educator. Dr. Crews will respond.

The Board reviewed correspondence from Nancy Volle of the Idaho Department of Correction regarding counselors providing Level C interpreting for psychological testing. Ms. Eavenson will contact Ms. Volle for further information.

The Board received correspondence from Rachel Young regarding Idaho law and mandated reporting for minors. The Board's attorney will respond.

EXECUTIVE SESSION

Ms. Sweesy made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Dr. Crews. The vote was: Ms. Field, aye; Mr. Lanzet, aye; Mr. Baughman, aye; Dr. Crews, aye; and Ms. Kammer, aye. Motion carried.

Mr. Lanzet made a motion to come out of executive session. It was seconded by Ms. Kammer. The vote was: Ms. Field, aye; Mr. Lanzet, aye; Mr. Baughman, aye; Dr. Crews, aye; and Ms. Kammer, aye. Motion carried.

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Board Meeting Minutes of 2/8/2019

BOARD MEMBERS PRESENT: Dennis M Baughman, LCPC - Chair
Sandra Sweesy
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Judith Crews, Ph.D.
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BUREAU STAFF: Kelley Packer, Bureau Chief
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LICENSED ASSOCIATE MARRIAGE AND FAMILY THERAPIST (LAMFT) AND LICENSED MARRIAGE AND MARRIAGE FAMILY THERAPIST (LMFT) WORKSHEETS

The Board reviewed updates to the new worksheet for LAMFT and LMFT application review.

Mr. Lanzet made a motion to designate Bureau staff to work with Ms. Field and Ms. Kammer to review and finalize the application and authorize for approval. It was seconded by Ms. Sweesy. Motion carried.

NATIONAL BOARD FOR CERTIFIED COUNSELORS OFFICIAL TEST SCORES AND CERTIFICATION

The Board revisited the motion made regarding official test scores. Dr. Crews made a motion to accept the NBCC certification as official test scores and to modify the FAQ's. It was seconded by Mr. Lanzet. Motion carried.

APPLICATIONS

Mr. Lanzet made a motion to approve the following for licensure:

ABDO ABEER M.	LPC-7121
ARELLANES DANA LYNN	LCPC-7225
ARP JENNIFER	LPC-7197
BANKS ANGELA	LMFT-7182
BARBEE JASON	LPC-7194
BISHOP LAUREN PAIGE	LPC-7148
BOLIOU PATRICIA TUCKER	LCPC-7009
BROWN SOMER	LCPC-6841
BURKETT CASEY JON	LCPC-7232
CAMPBELL NIRA MARIE	LPC-7129
CHIDESTER REBECCA DIANE	LCPC-7222
DUGGER JOSHUA S	LCPC-7230
DURBIN TYSON JAMES	LPC-7251
EDMUNDS JESSICA ELLEN	LPC-7034
EPPERS LYNNE M	LPC-7238
GENTRY SHARON CATHLEEN	LCPC-7084
GODDARD CHELSI	LPC-7115
HANSEN BONNIE MARIE	LPC-7244
HEDELIUS MARGARET JANE	LPC-6897
HOBBY ALLISON	LPC-7162
HURD SHANNON A	LCPC-7235
JUDD GINA H	LCPC-7226
JUHASZ AMANDA K	LCPC-7245
KALK LEAH D	LCPC-7228
KOVACH TRISTA MANON	LCPC-7205
KROON GARRETT RONALD	LPC-7157
LACHANCE AMANDA CONSTANCE	LPC-7223
MAY WILLIAM JAMES	LMFT-7224
MCGILL CHERYL LYNN	LPC-7209
MURRAY CRISTA MOORE	LCPC-7231
NIELSON KARA	LPC-7207

ONEILL SAEWARD	LPC-7163
PERUSSE BARBARA	LCPC-7208
PETERSON AMI	LPC-7107
POWERS SARAH M	LPC-7213
ROTHMAN DANIEL	LCPC-7227
STEVENSON LLOYD TIFFANI DEBRA	LMFT-7166
STRADLEY-BASS LETTIE	LPC-7198
TYLAR TRACI JO	LMFT-7199
WILHELM ELLYN K	LCPC-7229
WILLIAMS TIFFANI TANIA	LPC-7164
WORTHINGTON KRYSTALROSE	LCPC-7195
YOUNGSTROM CINDY MAE	LCPC-7075
ZION KAELA	LPC-7102

It was seconded by Ms. Field. Motion carried.

Mr. Lanzet made a motion to deny the following based on Rule 300 as neither a registration nor certification is the same as licensure, and the applicant must have 5 years of actual practice in the last 7 years:

HAYLEY LAKE

It was seconded by Dr. Crews. Motion carried.

Mr. Lanzet made a motion to table the following:

901162435
901156319
901156461
901160699
901163548
901153015
901024646
901146703
901164481
901164481
901156461
901164074

It was seconded by Ms. Sweesy. Motion carried.

Mr. Lanzet made a motion to approve the following pending receipt of additional information:

901128535
901163971

901163247
901164479
901164074
901163689

It was seconded by Dr. Crews. Motion carried.

NEXT MEETING was scheduled for June 6 & 7 at 9:00 AM MDT.

ADJOURNMENT

Mr. Lanzet made a motion to adjourn the meeting at 1:30 PM MST. It was seconded by Ms. Field. Motion carried.

Dennis M Baughman, LCPC, Chair

Sandra Sweesy

Steven I Lanzet, LCPC, LMFT

Tami S Kammer, LMFT, LCPC

Judith Crews, Ph.D.

Piper Field, LMFT

Kelley Packer, Bureau Chief