

**IDAHO LICENSING BOARD OF PROFESSIONAL COUNSELORS AND
MARRIAGE AND FAMILY THERAPISTS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063**

Board Meeting Minutes of 5/18/2017

BOARD MEMBERS PRESENT: Dennis M Baughman, LCPC - Chair
Sandra Sweesy
Steven I Lanzet, LCPC, LMFT
Dorothy A Spenner, LCPC, LMFT
Judith Crews, PH.D.
Piper Field, LMFT

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Mitchell Toryanski, Legal Counsel
Pam Rebolo, Technical Records Specialist I

OTHERS PRESENT: Michelle Hopkins, IMHCA
Gemma Utting, IDAMFT
Stephanie Alvarez, IDAMFC
Lori Lodge, ICA

The meeting was called to order at 9:00 AM MDT by Dennis M Baughman, LCPC.

APPROVAL OF MINUTES

Ms. Spenner made a motion to approve the minutes of 10/31/16 as amended and 2/23/17 as written. It was seconded by Ms. Field. Motion carried.

LEGISLATIVE REPORT

Mr. Toryanski gave the legislative report. The deadline to submit proposed law changes to the Governor's Office is July 14 and the deadline to submit proposed rule changes to the Governor's Office is August 18 for the 2018 legislative Session.

He said that the approved ideas must meet these deadlines.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$123,976.53 as of 4/30/17.

DISCIPLINE

Ms. Uranga presented a memorandum regarding case numbers COU-2017-11, COU-2017-12, COU-2017-13, and COU-2017-15. After discussion, the Board gave recommendations for appropriate discipline.

Ms. Uranga presented a memorandum regarding case number COU-2017-10. After discussion, Mr. Lanzet made a motion to close COU-2017-10 with an advisory letter. It was seconded by Ms. Spenner. Motion carried.

Ms. Uranga presented a supplemental memorandum regarding case number COU-2017-6 and COU-2017-3. Dr. Crews recused herself from COU-2017-6. After discussion the Board made a recommendation for appropriate discipline.

Mr. Uranga presented a supplemental memorandum regarding case number COU-2017-14. After discussion, Ms. Field made a motion to close COU-2017-14 with a letter recommending the respondent consider the complication of living in a small community. It was seconded by Dr. Crews. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Ms. Field made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2016-34. It was seconded by Mr. Lanzet. Motion carried.

Mr. Lanzet made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2016-59. It was seconded by Ms. Field. Motion carried.

Ms. Spenner made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2017-6. It was seconded by Ms. Sweesy. Motion carried.

Ms. Field made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2017-24. It was seconded by Mr. Lanzet. Motion carried.

The Board reviewed the following supervision reports:

COU-2014-21

COU-2015-3

OLD BUSINESS

To Do List – The Board reviewed the to do list.

SUPERVISOR RENEWAL FORMS

The Board reviewed the supervisor renewal forms and letters. Mr. Lanzet made a motion to approve the supervision recertification letters and process as discussed. It was seconded by Ms. Spenner. Motion carried.

REQUIREMENT FOR SUPERVISOR REINSTATEMENT

The Board reviewed the requirements for registered supervisors who are reinstating a license. Dr. Crews made a motion to direct the Bureau to work with the Chair for additional language on the form. It was seconded by Ms. Spenner. Motion carried.

PROPOSED LAW CHANGE RULE 225.02

Mr. Baughman stated that the subcommittee for proposed changes in Rule 225.02 (c) have not met. Ms. Spenner made a motion to change the purpose of the subcommittee to address revisions for all rules including group supervision for the 2019 Legislative Session. It was seconded by Dr. Crews. Motion carried.

SUBCOMMITTEE UPDATE DISCIPLINARY SANCTION GUIDELINES

Mr. Baughman reported that the disciplinary sanctions subcommittee is researching other states to see what has been effective and less effective in regard to discipline. He will bring additional information to the Board at a later date.

SUBCOMMITTEE UPDATE IDAHO CODE 54-3405

Ms. Field reported that the subcommittee regarding Idaho Code 54-3405 has met. There was no response from the Idaho Counseling Association and the Idaho Association of Marriage and Family Counselors who were extended an invitation to participate in the subcommittee. Ms. Field stated the subcommittee will hold another meeting to finalize a draft to present to the Board at the July 20 Board meeting. Ms. Field made a motion to direct Mr. Toryanski to submit an idea to the Governor's Office proposing legislation dealing with qualifications for licensure to update the current standards which will assist applicants as the

accreditation qualifications have changed and to reflect the current accreditation standards. It was seconded by Mr. Lanzet. Motion carried.

NEW BUSINESS

BOARD MEMBER TO REVIEW CONTINUING EDUCATION HARDSHIP

Mr. Lanzet made a motion to have the Chair or his designee a Board member to review continuing education hardship waivers between meetings pursuant to Rule 425.06. It was seconded by Dr. Crews. Motion carried.

LUNCH BREAK – 12:00 – 1:00

INDEPENDENT PRACTICE LICENSE PROFESSIONAL COUNSELOR

The Board discussed the independent practice of the LPC. It has been assigned to the subcommittee on the To Do List for additional discussion for the 2019 Legislative Session.

ASSOCIATION OF MARRIAGE AND FAMILY THERAPY REGULATORY BOARDS INVOICE

Ms. Field made a motion to pay the AMFTRB invoice for annual dues in the amount of \$500.00. It was seconded by Ms. Sweesy. Motion carried.

CONFERENCE ATTENDANCE AND UPDATES

Ms. Field reported on her presentation at the Idaho Marriage and Family Therapist conference.

Mr. Lanzet made a motion to send two Board members to the CLEAR conference in Denver on September 13-16, 2017 and to have the Board pay for travel and expenses. It was seconded by Dr. Crews. Motion carried.

Mr. Lanzet made a motion to send one Board member to the Association of Marriage and Family Therapy Regulatory Board annual meeting October 3-4, 2017 in Atlanta, Georgia and to have the Board pay for travel and expenses. It was seconded by Dr. Crews. Motion carried.

Mr. Lanzet made a motion to send one Board member to the State Licensure Board meeting presented by the Center for Credentialing & Education on August 9 – 11, 2017 in Greensboro, North Carolina. CCE will cover the expenses for two representatives from each state. It was seconded by Dr. Crews. Motion carried.

CORRESPONDENCE

The Board reviewed correspondence from David Route. Dr. Crews will respond regarding the requirement for knowing about the systems and technology for Telehealth Guidelines.

The Board reviewed correspondence from Kristina Kind regarding coursework. Dr. Crews will respond by informing the applicant she would need to submit an application for licensure.

The Board reviewed correspondence from Paige Hearn. Dr. Crews will respond by referring Ms. Hearn to Rule 150.01 and 150.02.

The Board reviewed correspondence from Lisa Butterworth regarding out of state supervision. Mr. Baughman will respond referencing Rule 150.02.

PLAQUES

The Board presented Ms. Spenner with a plaque for her service to the Board.

The Board discussed the process of giving plaques to Board members at the end of their service. Ms. Field made a motion to continue with this process. It was seconded by Dr. Crews. Motion carried.

EXECUTIVE SESSION

Mr. Lanzet made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Field. The vote was: Dr. Crews, aye; Ms. Spenner, aye; Ms. Sweesy, aye; Ms. Field, aye; and Mr. Baughman, aye. Motion carried.

Mr. Lanzet made a motion to come out of executive session. It was seconded by Ms. Field. The vote was: Dr. Crews, aye; Ms. Spenner, aye; Ms. Sweesy, aye; Ms. Field, aye; and Mr. Baughman, aye. Motion carried.

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Board Meeting Minutes of 5/19/2017

BOARD MEMBERS PRESENT: Dennis M Baughman, LCPC - Chair
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Steven I Lanzet, LCPC, LMFT
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Judith Crews, PH.D.
Piper Field, LMFT

BUREAU STAFF:

Maurie Ellsworth, General Counsel
Pam Rebolo, Technical Records Specialist

EXECUTIVE SESSION:

Ms. Field made a motion to come out of executive session. It was seconded by Ms. Sweesy. The vote was: Dr. Crews, aye; Ms. Spenner, aye; Ms. Sweesy, aye; Ms. Field, aye; and Mr. Baughman, aye. Motion carried.

The meeting was called to order at 9:00 AM MST by Dennis M Baughman, LCPC.

EXECUTIVE SESSION

Ms. Field made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Sweesy. The vote was: Dr, Crews, aye; Ms. Spenner, aye; Ms. Sweesy, aye; Ms. Field, aye; and Mr. Baughman, aye. Motion carried.

Ms. Field made a motion to come out of executive session. It was seconded by Ms. Sweesy. The vote was: Dr. Crews, aye; Ms. Spenner, aye; Ms. Sweesy, aye; Ms. Field, aye; and Mr. Baughman, aye. Motion carried.

PROPOSED LAW CHANGE CHANGE

Mr. Lanzet made a motion to have Mr. Toryanski prepare the proposed language for Idaho Code 54-3405 (b), (c) and submit it to the Governor's Office and submit the draft for the July Board meeting. It was seconded by Ms. Sweesy. Motion carried.

LEGISLATIVE UPDATE

Ms. Cory updated the Board on Lt. Governor Little's press conference today on an executive order and she provided the Board with a copy of the press release.

EXECUTIVE SESSION

Dr. Crews made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under

the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Sweesy. The vote was: Dr. Crews, aye; Ms. Spenner, aye; Ms. Sweesy, aye; Ms. Field, aye; and Mr. Baughman, aye. Motion carried.

Mr. Lanzet made a motion to come out of executive session. It was seconded by Ms. Sweesy. The vote was: Dr. Crews, aye; Ms. Spenner, aye; Ms. Sweesy, aye; Ms. Field, aye; and Mr. Baughman, aye. Motion carried.

APPLICATIONS

Ms. Spenner made a motion to approve the following for licensure:

BARNES JUSTIN	LPC-6534
CETSER GINA	LPC-6520
DAVIDSON ROBERT	LMFT-6500
DULLE MICHAEL	LCPC-6490
EARNST SUSAN	LPC-6503
EINERSON LUKE	LMFT-6536
GOWEN JERI	LCPC-6450
KNODEL PEGGY	LMFT-6491
MANNING MERRIDITH	LMFT-6546
NIELSON JOEL	LPC-6461
POST JAYNIE	LPC-6301
RABURN BRADLEY	LCPC-6488
RUSCITTO KATHLEEN	LPC-6519
SHEARER KRISTEN EMILY	LPC-6537
TAMM CHRISTINE	LMFT-6516
VOLLMER-POSELEY KAREN E	LPC-6481
WATKINS LEISA	LAMFT-6328
WILMORE LISA	LPC-6511

It was seconded by Mr. Lanzet. Motion carried.

Ms. Spenner made a motion to approve the following applications pending additional information:

901151900
901150214
901151502
901151390
901151538
901151836
901151834
901151806
901151391

901151613
901151512
901151188
901151392
901151373
901151553
901151747
901149420
901151256
901150939
901151685
901151550
901151732
901151788

It was seconded by Ms. Field. Motion carried.

Ms Spenner made a motion to table the following applications for further documentation:

901035335
901149112

It was seconded by Ms. Field. Motion carried.

NEXT MEETING was scheduled for July 20 and 21, 2017 at 9:00 A.M.

ADJOURNMENT

Ms. Spenner made a motion to adjourn the meeting at 12:25 P.M. It was seconded by Ms. Field. Motion carried.

Dennis M Baughman, LCPC, Chair

Sandra Sweesy

Steven I Lanzet, LCPC, LMFT

Dorothy A Spenner, LCPC, LMFT

Judith Crews, PH.D.

Piper Field, LMFT

Tana Cory, Bureau Chief