

**IDAHO LICENSING BOARD OF PROFESSIONAL COUNSELORS AND
MARRIAGE AND FAMILY THERAPISTS**

Bureau of Occupational Licenses

700 West State Street, P.O. Box 83720

Boise, ID 83720-0063

Board Meeting Minutes of 2/23/2017

BOARD MEMBERS PRESENT: Dennis M Baughman, LCPC - Chair
Sandra Sweesy
Steven I Lanzet, LCPC, LMFT
Dorothy A Spenner, LCPC, LMFT
Judith Crews, PH.D.
Piper Field, LMFT

BUREAU STAFF: Tana Cory, Bureau Chief
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Mitchell Toryanski, Legal Counsel
Deborah Sexton, Management Assistant
Pam Rebolo, Technical Records Specialist I

OTHERS PRESENT: Sean Nixon, LCPC, LMFT
Lori Lodge, ICA & PPL
Jennifer Gess, ICA President
Gemma Utting, IDAMFT
Roberta Crockett, IDAMFT
Stephanie Alvarez, IDAMFC
Heather Tustison, ICA

The meeting was called to order at 9:00 AM MST by Dennis M Baughman, LCPC.

AMEND ADENDA

Ms. Field made a motion to adopt the agenda as amended. It was seconded by Ms. Spenner. Motion carried.

APPROVAL OF MINUTES

Ms. Field suggested an addition to the minutes of 1/30/17 to include the following:

It was decided that a subcommittee would do research to inform the Board further about whether the COAMFTE/CACREP standards changes affected the regulatory mandate of the Board.

Ms. Spenner made a motion to approve the minutes as amended. It was seconded by Ms. Field. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said that the Board has not submitted any proposed changes for the 2017 session. If the Board has changes for the 2018 session, the proposed law changes are due to the Governor's Office by August 1, 2017 and the proposed rule changes are due to the Governor's Office by the third week in August for the 2018 Legislature.

FINANCIAL REPORT

Ms. Cory gave the financial report, which indicated that the Board had a cash balance of \$131,191.80 as of 1/31/17.

DISCIPLINE

Ms. Uranga presented a memorandum regarding case numbers COU-2016-16, COU-2016-8, COU-2016-18, COU-2017-2, COU-2017-3, COU-2017-4, COU-2017-5, COU-2017-6, COU-2017-7 and COU-2017-8. After discussion, the Board gave recommendations for appropriate discipline.

Ms. Field made a motion to close case COU-2016-16 with a letter of reprimand. It was seconded by Ms. Spenner. Motion carried.

Mr. Lanzet made a motion to close case COU-2016-18 with an advisory letter. It was seconded by Ms. Spenner. Motion carried.

Ms. Spenner made a motion to close case COU-2017-7 with an advisory letter citing section E1B and B5B. It was seconded by Ms. Field. Motion carried.

Ms. Spenner made a motion to close case COU-2017-9 with a letter of reprimand. It was seconded by Ms. Sweesy. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case COU-2016-9. Ms. Field made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Spenner. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case COU-2016-13. Ms. Field made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Spenner. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Ms. Spenner made a motion to approve the Bureau's recommendation and authorize closure in cases I-COU-2016-10, I-COU-2016-31, I-COU-2016-46 and I-COU-2016-53. It was seconded by Ms. Sweesy. Motion carried.

The Board reviewed the following supervision reports:

COU-2014-21
COU-2014-26
COU-2015-3

Ms. Spenner made a motion on case COU-2016-15 to authorize the Chairman to review and revise the informed consent. It was seconded by Ms. Field. Motion carried.

Ms. Field made a motion to approve the reinstatement request without restrictions for case COU-2014-26. It was seconded by Ms. Spenner. Motion carried.

OLD BUSINESS

To Do List – The Board reviewed the to do list.

Ms. Field discussed the English Language Learner Special Arrangement Request form. Mr. Lanzet made a motion to approve this form and have the Board Chairman designate a Board member to approve requests. It was seconded by Ms. Spenner. Motion carried.

Ms. Field made a motion to expand the Board's subcommittee to work with each association, universities and professional organizations if they choose to designate a representative to work with the Board to review the statutes 54-3405 (b) and 54-3405 (c). The purpose of the committee is to offer recommendations regarding proposed law and rule changes. It was seconded by Mr. Lanzet. Motion carried.

Lunch Break 12:15 – 1:15

NEW BUSINESS

Mr. Toryanski stated that the telehealth rules passed.

SUPERVISOR HANDBOOK FREQUENTLY ASKED QUESTIONS

Ms. Field discussed having a reference to pages 40-46 of the Approved Supervision Designation Handbook on the Frequently Asked Questions page.

ADVANCED SUPERVISOR FREQUENTLY ASKED QUESTIONS

Dr. Crews presented the Board with information that can be posted on the Board's website in regard to advanced supervisor continuing education for the supervisor renewal process.

SUPERVISOR RENEWAL FORMS

The Board discussed the criteria and process for the supervisor renewal forms and will discuss further at the next Board meeting.

CONFERENCE ATTENDANCE AND UPDATES

Mr. Baughman attended the Idaho Counseling Association where Mr. Lanzet was recognized with a service award.

Mr. Lanzet attended the American Association of State Counseling Board (AASCB) conference in January in New Orleans. Mr. Lanzet updated the Board with the Federation of Associations of Regulatory Boards advocacy talking points and other discussions held at the conference, which included portability and consolidation of Boards.

CORRESPONDENCE

The Board reviewed correspondence from Violet Rudd regarding requirements specific to supervision. The Board will send a response referencing Rule 238.03 (b).

The Board reviewed correspondence from Lauren Yoder regarding licensure requirements. The Board will send a response referencing Rule 150.01 iii (1-8).

The Board reviewed correspondence from William Irving regarding licensure requirements. The Board will send a response referencing Rule 150.01 iii (1-8).

The Board reviewed correspondence from Clifton Kelly regarding out of state mental health services, requirements and exceptions. The Board will send a response referencing Idaho Code 54-3402.4 paragraph 6.

The Board reviewed correspondence from Michelle Lizotte regarding diagnosis. The Board will respond stating the rules and statutes state that counselors are not forbidden from diagnosing. In Idaho LCPCs and LPCs currently diagnose.

EXECUTIVE SESSION

Ms. Spenner made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Sweesy. The vote was: Ms. Field, aye; Ms. Spenner, aye; Dr. Crews, aye; Mr. Lanzet, aye; Ms. Sweesy and Mr. Baughman, aye. Motion carried.

Ms. Spenner made a motion to come out of executive session. It was seconded by Ms. Sweesy. The vote was: Ms. Field, aye; Ms. Spenner, aye; Dr. Crews, aye; Ms. Sweesy, aye; Mr. Lanzet and Mr. Baughman, aye. Motion carried.

ADJOURNMENT

Ms. Spenner made a motion to adjourn the meeting at 4:55 P.M. It was seconded by Ms. Sweesy. Motion carried.

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700 West State Street, P.O. Box 83720
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Board Meeting Minutes of 2/24/2017

BOARD MEMBERS PRESENT: Dennis M Baughman, LCPC - Chair
Sandra Sweesy
Steven I Lanzet, LCPC, LMFT
Dorothy A Spenner, LCPC, LMFT
Judith Crews, PH.D.

BOARD MEMBER ABSENT: Piper Field, LMFT

BUREAU STAFF: Maurie Ellsworth, General Counsel
Deborah Sexton, Management Assistant
Pam Rebolo, Technical Records Specialist I

The meeting was called to order at 9:00 AM MST by Dennis M Baughman, LCPC.

AMEND AGENDA

Ms. Spenner made a motion to adopt the agenda as amended regarding Stipulation and Consent Order for case COU-2016-7 as it came in after hours. It was seconded by Dr. Crews. Motion carried.

DISCIPLINE

Ms. Uranga presented a Stipulation and Consent Order in case COU-2016-7. Dr. Crews made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Sweesy. Motion carried.

CONTINUING EDUCATION EXTENSION

Mr. Lanzet made a motion to extend the continuing education for 9011240 and 9011248. It was seconded by Ms. Spenner. Motion carried.

EXECUTIVE SESSION

Dr. Crews made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Spenner. The vote was: Ms. Spenner, aye; Dr. Crews, aye; Mr. Lanzet, aye; Ms. Sweesy and Mr. Baughman, aye. Motion carried.

Mr. Lanzet made a motion to come out of executive session. It was seconded by Ms. Spenner. The vote was: Ms. Spenner, aye; Dr. Crews, aye; Ms. Sweesy, aye; Mr. Lanzet and Mr. Baughman, aye. Motion carried.

APPLICATIONS

Ms. Spenner made a motion to approve the following for licensure:

ANOMALAY JOSEPH	LPC-6455
BEQUETTE BOBBY TY	LPC-6386
CULVER HOLLY	LPC-6441
LIZOTTE MICHELLE	LPC-6429
MARASCO VINCENT	LPC-6388
MCGARVEY LINDA	LPC-6134
MOORE JENNIFER DANLEE	LPC-6408
SCHOEL KATHERINE	LPC-6394
STOCKWELL KIMBERLY	COUI-6478
ANGSTMAN KRISTINE ANN	LCPC-6439
BARBOZA MELINDA M	LCPC-6407
CAMPBELL LAURA LYNN	LCPC-6445
CAZIER TYLER	LPC-6436

CORLE TRACIE J	LCPC-6405
DECKER JEFFREY	LCPC-6446
FEHRER KRISTIN HELEN	LCPC-6466
FRALEY TIFFANY	LPC-6462
FROSTAD KATHRYN ANN	LPC-6427
GREEN KERRY MARIE	LPC-6476
HAMMER SEAN I	LCPC-6433
HILL JEHAN	LPC-6425
HUNTER MIRIAM	LCPC-6417
JOHANSEN MATTHEW D	LCPC-6475
JONES JOHN	LPC-6419
LZICAR TARA NOEL ANNA	LCPC-6457
REISHUS HEIDI	LCPC-6393
SAWYER FAITH MARIE	LCPC-6470
SCHROEDER SHANNA	LCPC-6440
STERNES STEPHANIE	LAMFT-6458
STEWART CATHLIN J	LCPC-6438
STEWART JILL	LCPC-6453
STILL NICOLE	LCPC-6442
THOMASON SHANE ALAN	LCPC-6444
TOLLEFSON RANDIE	LAMFT-6423
WATERS SUZANNA JOLENE	LCPC-6424
WERNING AMY	LPC-6464
WILLET EMILY	LPC-6447

It was seconded by Mr. Lanzet. Motion carried.

Mr. Lanzet made a motion to approve the following applications pending further documentation. It was seconded by Ms. Spenner. Motion carried.

901039513
901148585
901127254
901072033
901149468
901150016
901149982
901149732
901134522
901149225
901135889
901133255
901104044
901149531
901147639

Ms. Spenner made a motion to table the following applications pending additional information:

901148586
901133352
901150003
901148021
901147167
901146373

It was seconded by Ms. Lanzet. Motion carried.

Ms. Spenner made a motion to table the following application pending additional requirements:

901149866

It was seconded by Ms. Sweesy and Mr. Lanzet recused himself.
Motion carried.

Mr. Lanzet made a motion to deny the following application based on failure to meet license requirements as stated in Idaho Code 54-3405 and 54-3407 (2):

James Young

It was seconded by Ms. Sweesy. Motion carried.

ADDITIONAL FREQUENTLY ASKED QUESTIONS ON WEBSITE

Mr. Lanzet made a motion to add the supervision renewal FAQ's and the supervisory handbook FAQ's to the Board's website. It was seconded by Ms. Spenner. Motion carried.

NEXT MEETING was scheduled for May 18 and 19, 2017.

ADJOURNMENT

Mr. Lanzet made a motion to adjourn the meeting at 12:30 P.M. It was seconded by Ms. Sweesy. Motion carried.

Dennis M Baughman, LCPC, Chair

Sandra Sweesy

Steven I Lanzet, LCPC, LMFT

Dorothy A Spenner, LCPC, LMFT

Judith Crews, Ph.D.

Piper Field, LMFT

Tana Cory, Bureau Chief