

**IDAHO LICENSING BOARD OF PROFESSIONAL COUNSELORS AND  
MARRIAGE AND FAMILY THERAPISTS**

**Bureau of Occupational Licenses**

700 West State Street, P.O. Box 83720

Boise, ID 83720-0063

**Board Meeting Minutes of 10/13/2016**

**THIS IS A DRAFT DOCUMENT THAT HAS NOT BEEN APPROVED BY THE  
BOARD**

**BOARD MEMBERS PRESENT:** Dennis M Baughman – LCPC, CHAIR  
Sandra Sweesy  
Steven I Lanzet, LCPC, LMFT  
Dorothy A Spenner, LCPC, LMFT  
Judith A Crews, Ph.D  
Piper Field, LMFT

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, General Counsel  
Mitchell Toryanski, Legal Counsel  
Deborah Sexton, Management Assistant  
Dicsie Gullick, Technical Records Specialist II  
Pam Rebolo, Technical Records Specialist I

**OTHERS PRESENT:** Michelle Hopkins, IMHCA  
Gemma Utting, IDAMFT  
Stephanie Alvarez, IDAMFC  
Roberta Crockett, IDAMFT  
Ami Owen, IDAMFT  
Brian Smith, IMHCA

The meeting was called to order at 9:00 AM MDT by Dennis M Baughman, LCPC.

**INTRODUCTION OF NEW BOARD MEMBER**

Mr. Baughman introduced new board member Sandra Sweesy to the Board. Board members and Bureau staff introduced themselves to Ms. Sweesy. Ms. Cory explained the Bureau procedures.

## **APPROVAL OF MINUTES**

Ms. Field made a motion to approve the minutes of 7/14/16 as amended. It was seconded by Ms. Spenner. Motion carried.

## **LEGISLATIVE REPORT**

Ms. Cory gave the legislative report. She said that the proposed laws and rules have been posted to the Bureau website. The Board has not submitted any proposed changes for the 2017 Legislative Session. If the Board has changes for the 2018 session, the deadlines are in August of 2017.

## **FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$140,184.81 as of 9/30/16.

## **DISCIPLINE**

Ms. Uranga presented a memorandum regarding case numbers COU-2016-14 and COU-2016-19. After discussion, the Board gave recommendations for appropriate discipline.

Ms. Crews made a motion to close case COU-2016-14 with a letter of reprimand. It was seconded by Ms. Field. Motion carried.

Ms. Spenner made a motion to close case COU-2016-19 with a letter citing the need to have a proper consent form. It was seconded by Mr. Lanzet. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case COU-2016-9. Mr. Lanzet made a motion to reject the proposed Consent Order and provided Ms. Uranga recommendations for appropriate discipline. It was seconded by Dr. Crews. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case COU-2016-15. Ms. Field made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Spenner. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case COU-2016-20. Ms. Field made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Spenner. Motion carried. Mr. Lanzet made a motion to authorize the Board Chair to approve 3 continuing education credits interactive or face to face and 3 online credits. It was seconded by Ms. Field. Motion carried.

Ms. Uranga presented a Findings of Fact and Conclusions of Law and Final Order in case COU-2015-10. Ms. Spenner made a motion to accept the Findings of Fact and Conclusions of Law and Final Order. It was seconded by Mr. Lanzet. Motion carried.

## **INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report, which is linked above.

## **FOR BOARD DETERMINATION**

Ms. Spenner made a motion to approve the Bureau's recommendation and authorize closure in cases I-COU-2016-5, I-COU-2016-18 and I-COU-2016-28. It was seconded by Ms. Field. Motion carried.

Ms. Spenner made a motion to accept the Findings of Fact, Conclusions of Law and Final Order in case COU-2017-1 and authorize the Board Chair to sign. It was seconded by Mr. Lanzet. Motion carried.

The Board reviewed the following supervision reports:

COU-2015-3  
COU-2014-21

## **PUBLIC RECORDS PRESENTATION**

Mr. Toryanski gave a presentation on the Public Records Law to the Board.

## **ASSOCIATION DISCUSSION OF CONTINUING EDUCATION DISCIPLINARY ACTIONS**

The Board invited the associations to the Board meeting in order to discuss intervention strategies for impaired professionals. Representing the Associations were Brian Smith, Gemma Utting, Roberta Crocket, Ami Owen and Michelle Hopkins. The Board stated that one of the struggles it has is that if it has information regarding impaired professionals in any capacity, the Board is required to act. It can be as minimal as a disciplinary letter but also can potentially require sanctions. The Board wanted to bring this issue to the attention of the associations in case they wanted to work with members of the profession in an effort to address these issues before they become public protection matters that come to the Board.

Mr. Lanzet mentioned that he has worked with the Physician Recovery Network which is sponsored by the Idaho Medical Association.

Mr. Smith from Idaho Mental Health Counselor Association (IMHCA) asked if reporting to the Counseling Board requires disciplinary action. Mr. Baughman stated that most likely it does, depending on the severity.

Mr. Lanzet stated he would like to find a way to have an incentive to self-report which is part of the ethical code as a counselor.

Mr. Ellsworth stated the Board has jurisdiction over practitioners, their license and violations of their laws and rules and to protect the public and not to oversee how licensees deal with their problems. The associations have an interest in protecting the profession and could probably set up a program to deal with their problems before they become violations.

Ms. Crockett asked the Board if this is a Board action item. Mr. Baughman stated it is up to the associations to proceed if they choose.

Lunch Break 12-1

## **OLD BUSINESS**

To Do List – The Board reviewed the to do list.

Mr. Lanzet made a motion to create a subcommittee to look at rules and law changes for Marriage and Family Therapists and make recommendations to the board. It was seconded by Ms. Spenner. Motion carried.

Dr. Crews made a motion to have continuing education courses approved by the Board Chair, any course applications the Chair has questions on will be brought to the Board for review. It was seconded by Ms. Spenner. Motion carried.

## **NEW BUSINESS**

### **CORRESPONDENCE**

The Board reviewed a thank you card from Barbara Sterling thanking the Board for the time she served as the public member for the Board.

The Board reviewed an email from the Association of Marital and Family Therapy Regulatory Boards (AMFTRB) regarding the English Language Learner Special Arrangements Request form. Ms. Field will follow up with AMFTRB to see how many states are participating in this application process and bring the information back to the Board.

The Board reviewed an email from Brian Smith in regard to Telehealth Guidelines and Rules. Since Mr. Smith was in attendance, the Board discussed his concerns with him. Ms. Field discussed the Board's guidelines and also

presented the guidelines which were passed at the recent AMFTRB annual meeting.

The Board reviewed an email from Roy Spaulding regarding clarification of supervision. Ms. Spenner will respond stating that Mr. Spaulding's interpretation of the Rule 225.02 c is correct.

The Board reviewed an email from Lynn Bohecker regarding advanced supervisor training. The Board stated that there is information on the web and the training should be more than basic training. The Board will add information to their website under Frequently Asked Questions.

### **CONFERENCE UPDATES AND ATTENDANCE**

Ms. Field presented information from the AMFTRB conference which was held in Portland, Oregon. She stated the Telehealth guidelines have been approved and the committee will start working on a 15 hour certification process for Telepractice. AMFTRB also discussed portability and is concerned why certain states do not want to participate.

Ms. Spenner made a motion for two Board members to present information at the Idaho Marriage and Family Therapist conference on March 3, 2017. It was seconded by Ms. Sweesy. Motion carried.

### **EXECUTIVE SESSION**

Dr. Crews made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Field. The vote was: Ms. Spenner, aye; Ms. Sweesy, aye; Dr. Crews, aye; Mr. Lanzet, aye; and Ms. Field, aye and Mr. Baughman, aye. Motion carried.

Mr. Lanzet made a motion to come out of executive session. It was seconded by Dr. Crews. The vote was: Ms. Spenner, aye; Ms. Sweesy, aye; Dr. Crews, aye; Ms. Field, aye; Mr. Lanzet, aye and Mr. Baughman, aye. Motion carried.

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Sandra Sweesy

Steven I Lanzet, LCPC, LMFT  
Dorothy A Spenner, LCPC, LMFT  
Judith A Crews, Ph.D  
Piper Field, LMFT

**BUREAU STAFF:** Maurie Ellsworth, General Counsel  
Pam Rebolo, Technical Records Specialist I

**OTHERS PRESENT:** James Young

The meeting was called to order at 9:00 AM MDT by Dennis M Baughman, LCPC.

### **APPLICATIONS**

Ms. Spenner made a motion to approve the following for licensure:

BAXTER CAMERON SCOTT	LAMFT-6159
BENNETT CHRISTOPHER	LCPC-6357
BLACKBURN JOLENE	LCPC-6329
BURTON SUZANNE	LCPC-6368
CARPENTER HEIDI J	LCPC-6363
COOPER JESSICA	LPC-6075
CRANS MARCIA	LPC-6324
DALOS NATALIE	LPC-6369
DOOMS HANNAH	LCPC-6344
GREEN KEVIN M	LMFT-6350
GRENDA JESSICA	LPC-6313
HANSON CHAD	LCPC-6354
HARRIS COLLETTE	LPC-6323
HILL MICHAEL A	LCPC-6317
HUDSON KARA JO	LCPC-6327
HUNT-LOWMAN JENNA	LPC-6267
JAMES ERIN	LPC-6253
JARVIS MARY CATHERINE	LCPC-6352
KEHL CRYSTAL	LPC-6312
KIDNEY RHONDA	LCPC-6332
KOHLER MELISSA	LPC-5875
LARSON MELISSA JO	LCPC-6333
LOOZE JORDAN K	LCPC-6314
LUCE STACY N	LCPC-6335
MAUST CRYSTAL	LPC-6280
MCKEOWN WHITE SARA	LCPC-6331
MENG KARL	LMFT-6371
MIKESELL ANNIE	LPC-6341
MILLICAN MATTHEW DUANE	LPC-6347

MORROW BRIAN	LPC-6362
MYERS TIFFANY	LPC-6375
NELSON STEPHEN B	LCPC-6320
OLSON TASHAWNA	LCPC-6322
PETERSON-FIELD SUSAN	LCPC-6318
REIERSEN WENDY LYNN	LCPC-6382
ROCHE-SHEETS JENNIFER	LCPC-6316
ROTH REBECCA EILEEN	LPC-6212
ROTHMAN DANIEL	LPC-6353
SIEMONS CHRISTY	LPC-6343
SMITH PHILLIP	LPC-6366
TURNBLOM KIMBERLY A	LCPC-6325
WARD RAY ALLEN	LCPC-6359
WARD GAIL MARIE	LPC-6349
WELLS MELISSA NICOLE	LCPC-6360
ZARITSKY MARSHA JEAN	LCPC-6376
ZIMPEL ROBIN M	LCPC-6372

It was seconded by Ms. Field. Motion carried.

Ms. Spenner made a motion to table the following applications:

901147492

It was seconded by Ms. Sweesy. Motion carried.

Ms. Spenner made a motion to approve the following applications pending further information:

901146373  
901147991  
901139310  
901146305  
901147549  
901147320  
901147762  
901146215  
901141523  
901145831  
901147492  
901143518  
901147475  
901119839  
901147842

It was seconded by Ms. Field. Motion carried.

**NEXT MEETING** dates were scheduled for February 23 and 24, 2017 at 9:00 A.M.; May 18 and 19, 2017 at 9:00 A.M.; July 20 and 21, 2017 at 9:00 A.M. and October 12 and 13, 2017 at 9:00 A.M.

**ADJOURNMENT**

Mr. Lanzet made a motion to adjourn the meeting at 12:30 P.M. It was seconded by Ms. Spenner. Motion carried.

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Dennis M Baughman, LCPC, Chair

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Sandra Sweesy

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Steven I Lanzet, LCPC, LMFT

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Dorothy A Spenner, LCPC, LMFT

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Judith A Crews, Ph.D

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Piper Field, LMFT

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Tana Cory, Bureau Chief