

**IDAHO LICENSING BOARD OF PROFESSIONAL COUNSELORS AND  
MARRIAGE AND FAMILY THERAPISTS**

**Bureau of Occupational Licenses**

700 West State Street, P.O. Box 83720

Boise, ID 83720-0063

**Board Meeting Minutes of 5/28/2015**

**BOARD MEMBERS PRESENT:** Piper Field, LMFT - Chair  
Barbara Sterling  
Steven I Lanzet, LCPC, LMFT  
Dorothy Ann Spenner, LCPC, LMFT  
Jon W. Glick, M.Ed.  
Judith A Crews, Ph.D.

**BUREAU STAFF:** Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, General Counsel  
Mitchell Toryanski, Legal Counsel  
Cherie Simpson, Management Assistant  
Deborah Sexton, Management Assistant  
Pam Rebolo, Technical Records Specialist

**OTHERS PRESENT:** Gemma Utting, IDAMFT  
Sean Nixon, ICA  
Heather Tustison, ICA  
Lovena Magalsky  
Connie Petersen, ICA, NNU  
Kari McGhie, ICA, NNU  
Chandra Salisbury, ICA  
Susan Perkins, ICA, NNU  
David Martin  
Maddison Vincent, ICA

The meeting was called to order at 9:00 AM MDT by Piper Field, LMFT.

**APPROVAL OF MINUTES**

Mr. Glick made a motion to approve the minutes of 2/5/15. It was seconded by Ms. Sterling. Motion carried.

Ms. Sterling made a motion to approve the minutes of 3/17/15. It was seconded by Ms. Spenner. Motion carried.

## **BOARD RECOGNITION**

Mr. Glick was presented with a plaque for his years of service as a member of the Board. Mr. Glick thanked everyone for the opportunity to serve on the Board.

## **LEGISLATIVE REPORT**

Ms. Hall gave the legislative report along with Mr. Ellsworth. Mr. Ellsworth said the two Bureau bills considered by the Legislature had passed. HB116 is to clarify that Boards served by the Bureau of Occupational Licenses can recoup attorney fees when a licensee is found to be in violation of the Board's laws and rules in disciplinary cases. HB117 allows licensees to reinstate their licenses without paying for the years they were not licensed. It also increases the reinstatement fee from \$25 to \$35. The 2014 ACA Code of Ethics, which was approved by the legislature this session, went into effect on 4/11/15.

## **FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$136,280.30 as of 4/30/15.

## **DISCIPLINE**

Ms. Uranga presented a memorandum regarding case numbers COU-2015-2, COU-2015-1, COU-2015-3, COU-2015-17, COU-2015-6 and COU-2015-5. After discussion, the Board gave recommendations for appropriate discipline.

## **INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report, which is linked above.

## **FOR BOARD DETERMINATION**

Ms. Sterling made a motion to approve the Bureau's recommendation and authorize suspension of the licensee for 60 days and impose a \$250 fine in case I-COU-2015-2. It was seconded by Ms. Spenner. Motion carried.

Dr. Crews made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2015-1. It was seconded by Mr. Glick. Motion carried.

Mr. Lanzet made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2014-17. It was seconded by Mr. Glick. Motion carried.

Ms. Spenner made a motion to approve the Bureau's recommendation and authorize an advisory letter be sent in case I-COU-2015-6. It was seconded by Mr. Glick. Motion carried.

Mr. Glick made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2015-5. It seconded by Ms. Sterling. Motion carried.

Ms. Sterling made a motion to approve the Bureau's recommendation and authorize probation in case I-COU-2015-3. It was seconded by Mr. Glick. Motion carried.

Dr. Crews made a motion to have the Stipulation and Consent Order for COU-2014-25 approved and signed by the Board chair. It was seconded by Mr. Glick. Motion carried.

## **INTRODUCTION OF LEGAL COUNSEL**

Mr. Ellsworth introduced Mitchell Toryanski as the Bureau's legal counsel. Mr. Toryanski will draft statutes and rules for boards and provide training to boards when appropriate. Mr. Toryanski provided information in regard to Board immunity and discussed a recent U.S. Supreme Court case which may affect state regulatory boards that are controlled by active market participants.

## **OLD BUSINESS**

The Board reviewed the To Do List.

## **PROPOSED LAWS AND RULES**

The American Association for Marriage and Family Therapy (AAMFT) 2015 Code of Ethics. Ms. Fields reviewed the major changes in the AAMFT 2015 Code of Ethics. Mr. Glick made a motion to propose a rule change to incorporate the new version. It was seconded by Ms. Spenner. Motion carried.

Telehealth Rules: The Board discussed the passing of H-189, amending Title 54 Idaho Code by the addition of Chapter 56, Title 54, The Idaho Telehealth Access Act. It will become law July 1, 2015. Idaho Code 54-5613 states that Boards authorized to license providers may create rules relating to the provision of Telehealth services by their licensees. The American Association for Marriage and Family Therapy (AAMFT) Code of Ethics 2012 and the ACA Code of Ethics, 2014, include ethical codes related to Telehealth services. Rather than rush to meet the next legislative deadline the Board will apply these codes for the present. Associations will inquire who among membership would like to collaborate in drafting rules for telehealth practice. Board representatives to the work group will be Ms. Spenner and Mr. Lanzet. The boards of Social Work and Psychology are drafting proposed rules, as well. The Boards still hope to

collaborate in order to formulate rules regarding provision of telehealth services that are consistent across disciplines.

**Recertification of Supervisors:** The Board discussed the possibility of continuing education in supervision as a recertification requirement for registered supervisors. Licensed Clinical Professional Supervisor (LCPS) and Licensed Marriage and Family Therapist (LMFT) registered as supervisors may supervise a percentage of the required hours for social workers and Licensed Clinical Social Worker (LCSW) may supervise a portion of hours for counselors and therapists. Social workers registered as supervisors are required to take six hours of continuing education in advanced supervision training every five years. Dr. Crews and Mr. Lanzet will research these topics further and present information to the Board at the next meeting. No action was taken.

Dr. Crews discussed the 2014 American Counseling Association (ACA) Code of Ethics and sections on supervision. The Board will discuss rule changes regarding supervision at future meeting.

**Coursework Requirements for the LMFT:** Ms. Field reported to the Board about Version 12.0 of the Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE) Accreditation Standards which goes into effect 1/1/16. The new Accreditation of Counseling and Related Education Program CACREP Accreditation Standards take effect 7/1/16. The shift in standards to a more outcome-based philosophy means institutions have more leeway in determining course requirements. The Board discussed the idea of a law change that would consider a degree from a program accredited by the Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE), or the Council for Accreditation of Counseling and Related Education Programs (CACREP) as having met the required 39 semester credits of coursework in 6 areas for the Licensed Associate Marriage Family Therapist (LAMFT) and LMFT. The law would still require 60 graduate semester credits. The Board also discussed removing the requirements from law and putting them in rules. After lengthy discussion, the Board determined that it is not within its regulatory mandate to take action on this issue.

**American Association for Marriage and Family Therapy (AAMFT) Supervisors Handbook Revised:** Ms. Field reported to the Board that the revised AAMFT Approved Supervision Designation: Standards Handbook went into effect April 2015. The current issue incorporated by reference in the rules is dated 2007. The Board decided to take no action to change the rule at this time.

## **NEW BUSINESS**

### **Application Process**

The Board discussed a way to streamline the application process in order to reduce the time spent at Board meetings on applications, as well as reduce the wait time for applicants. It was noted that many boards do not require two board members to review each application and that for some boards, staff review all applications. Ms. Sterling made a motion to allow one Board member, if willing, to review and approve applications that have been submitted. To qualify, the applications must appear to be ready for review for the following license and method types:

- Licensed Professional Counselors – if they have graduated a counseling program approved by the Council for Accreditation of Counseling and Related Educational Programs or a counseling program approved by the Council on Rehabilitation Education
- Licensed Clinical Professional Counselors
- Endorsement applications
- Applications that have been tabled could also be reviewed and approved once documentation/clarification is submitted and the requirements have been clearly met.

It was seconded by Dr. Crews. Motion carried.

The Board broke for lunch at 12:30 p.m. and reconvened at 1:20 p.m.

### **TELEHEALTH**

Dustin Schwartz, Licensed Marriage Family Therapist, provided a telehealth presentation via video conference from Texas including a demonstration doing therapy between a caller and provider during a couple's therapy session in a telehealth setting from two different locations. He demonstrated the tools which are used online and made a Powerpoint presentation and answered questions from the Board and audience regarding confidentiality, client safety, risk factors and technical issues.

### **CORRESPONDENCE**

Mr. Lanzet made a motion to approve the request from Idaho Department of Correction in regard to having a blanket approval for providing continuing education courses which are germane to counseling and marriage and family therapy. It was seconded by Mr. Glick. Motion carried. The Idaho Department of Corrections will be listed on the Board Approved Continuing Education Courses list on the Board website.

The Board discussed House Bill 189 regarding Telehealth access. Mr. Glick made a motion to send a postcard to all licensees regarding Telehealth access. It was seconded by Ms. Spenner. Motion carried.

The Board received an email for a payment plan from Mr. Weymouth. Mr. Glick made a motion for Ms. Spenner to draft a letter to the licensee. It was seconded by Ms. Sterling. Motion carried.

### **ASSOCIATION OF MARITAL AND FAMILY THERAPY REGULATORY BOARDS (AMFTRB) DUES**

Ms. Spenner made a motion to pay the annual dues of \$500 to The Association of Marital and Family Therapy Regulatory Boards (AMFTRB). It was seconded by Dr. Crews. Motion carried.

### **CONFERENCE UPDATES AND ATTENDANCE**

Dr. Crews made a motion to send two Board members and one staff member to The Association of Marital and Family Therapy Regulatory Boards (AMFTRB) Annual Meeting held in conjunction with the Council on Licensure, Enforcement and Regulation (CLEAR) Annual Educational Conference in Boston September 14-19, 2015. It was seconded by Ms. Sterling. Motion carried.

Minutes of this meeting were approved at the Idaho Professional Counselors and Marriage & Family Therapists 7/23/15 meeting. However, it was later noted that additional corrections were needed. These final corrected minutes are the most accurate record of the meeting and were adopted by the Board on 10/15/15.

**NEXT MEETING** was scheduled for July 23, 2015 and July 24, 2015 at 9:00 A.M.

### **EXECUTIVE SESSION**

Mr. Glick made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Spenner. The vote was: Ms. Crews, aye; Ms. Sterling, aye; Mr. Glick, aye; Ms. Spenner, aye; and Mr. Lanzet, aye. Motion carried.

Mr. Glick made a motion to come out of executive session. It was seconded by Ms. Sterling. The vote was: Ms. Crews, aye; Mr. Glick, aye; Ms. Sterling, aye; Ms. Spenner, aye; and Mr. Lanzet, aye. Motion carried.

### **ADJOURNMENT**

Mr. Glick made a motion to adjourn the meeting at 4:18 p.m. It was seconded by Ms. Sterling. Motion carried.

### **Board Meeting Minutes of 5/29/2015**

**BOARD MEMBERS PRESENT:** Piper Field, LMFT - Chair  
Barbara Sterling  
Steven I Lanzet, LCPC, LMFT  
Dorothy Ann Spenner, LCPC, LMFT  
Jon W. Glick, M.Ed.

**BOARD MEMBERS ABSENT:** Judith A Crews, Ph.D.

**BUREAU STAFF:** Maurie Ellsworth, General Counsel  
Debbie Sexton, Management Assistant  
Pam Rebolo, Technical Records Specialist I

### **EXECUTIVE SESSION**

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Mr. Glick made a motion to come out of executive session. It was seconded by Ms. Sterling. The vote was: Mr. Glick, aye; Ms. Sterling, aye; Ms. Spenner, aye; and Mr. Lanzet, aye. Motion carried.

### **APPLICATIONS**

Mr. Glick made a motion to approve the following for licensure:

|                             |           |
|-----------------------------|-----------|
| AKINA ASHLEY MARY           | LPC-5907  |
| BAIRD-HEPWORTH ANGELA MARIE | LPC-5850  |
| BAKKER JEANIE B             | LPC-5845  |
| BILLINGSLEY MONTRICE S      | LPC-5878  |
| BOLDT BRION L               | LPC-5807  |
| BOLIOU PATRICIA TUCKER      | LPC-5901  |
| BRANDOW JACQUELINE A        | LCPC-5825 |
| BURKS MEGAN CHRISTINE       | LPC-5877  |
| CAMPBELL STACY ANN          | LCPC-5865 |

|                            |           |
|----------------------------|-----------|
| CONRAD-RENTERIA CAMRYN J   | LCPC-5843 |
| GLIDDEN BROM               | LCPC-5826 |
| GRAUSAM MEREDITH CATHERINE | LPC-5872  |
| HANCOCK CHARLES            | LCPC-5846 |
| HILL WILLIAM KELLY         | LCPC-5873 |
| HOWARTH JANETTE            | LCPC-5829 |
| HUGHES JANICE              | LCPC-5834 |
| KAPLAN CATHERINE           | LCPC-5841 |
| LAUDICINA CRAIG J          | LPC-5868  |
| LOVING COURTNEY STANFORD   | LPC-5713  |
| LOVOLD LEA S               | LPC-5898  |
| LYTER SARAH MANDELL        | LPC-5904  |
| MARTIN DAVID               | LPC-5819  |
| MCALPIN MICHELLE           | LCPC-5840 |
| MCCUTCHEN WENDI L          | LCPC-5830 |
| MENG ADRIANE               | LCPC-5897 |
| MULALLEY KATIE L           | LCPC-5838 |
| NAGASAKA STEVEN R          | LMFT-5626 |
| OLDENKAMP SUSAN D          | LCPC-5851 |
| PERKINS RACHEL             | LPC-5844  |
| PERUSSE BARBARA            | LPC-5754  |
| PTACEK CAROL DAIGLE        | LPC-5860  |
| REEDER TAMARA L            | LCPC-5858 |
| SCOTT CHAD DANIEL          | LPC-5886  |
| THOMPSON JULIE ANN         | LPC-5874  |
| TORRES CARLA               | LCPC-5884 |
| TUCKER KENDAL MICHELLE     | LCPC-5832 |
| UTTING GEMMA               | LMFT-5704 |
| WENZEL ROBERT B            | LCPC-5836 |
| WHEELER ROBERT KENNETH     | LPC-5835  |

It was seconded by Ms. Sterling. Motion carried.

Mr. Glick made a motion to approve the following applications *pending* additional information submitted to the Bureau.

901139348  
901139392  
901134763  
901031755  
901139235  
901139181  
901139308  
901139092  
901139329  
901139233



901139335  
901138245  
901139238  
901139311  
901138191  
901118651  
901139125  
901139194  
901139236  
901123233  
901139071  
901064346  
901043424

It was seconded by Ms. Sterling. Motion carried

Mr. Glick made a motion to table the following applications until additional information has been submitted for the Board to review:

901137179  
901139123  
901139351  
901139328  
901138919  
901132426  
901139218  
901139177

It was seconded by Ms. Sterling. Motion carried.

## **ADJOURNMENT**

Mr. Glick made a motion to adjourn the meeting at 4:10 p.m. It was seconded by Ms. Spenner. Motion carried

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Piper Field, LMFT, Chair

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Barbara Sterling

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Steven I Lanzet, LCPC, LMFT

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Dorothy Ann Spenner, LCPC, LMFT

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Jon W. Glick, M.Ed.

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Judith A Crews, Ph.D.

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Tana Cory, Bureau Chief