

**IDAHO LICENSING BOARD OF PROFESSIONAL COUNSELORS AND  
MARRIAGE AND FAMILY THERAPISTS**

**Bureau of Occupational Licenses**

700 West State Street, P.O. Box 83720

Boise, ID 83720-0063

**Board Meeting Minutes of 2/5/2015**

**BOARD MEMBERS PRESENT:** Piper Field, LMFT - Chair  
Barbara Sterling  
Steven I Lanzet, LCPC, LMFT  
Jon W. Glick, M.Ed.  
Judith A Crews, Ph.D.

**BOARD MEMBERS ABSENT:** Dorothy Ann Spenner, LCPC, LMFT

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel  
Jean Uranga, Prosecuting Attorney  
Deborah Sexton, Management Assistant

**OTHERS PRESENT:** Sean Nixon, Idaho Counseling Association  
(ICA) – President Elect  
Heather Tustison, ICA  
Kendal Tucker, ICA – Past President  
Ashley Gochnour, Southworth Associates  
John Southworth, Southworth Associates  
Robert Payne, Idaho Board of Social Work  
Examiners – Board Member

The meeting was called to order at 9:05 AM MST by Piper Field, LMFT.

Mr. Glick made a motion to amend the agenda to include two additional disciplinary matters that were not on the agenda due to the fact they were received after 5:00 PM the previous night. It was seconded by Dr. Crews. Motion carried.

**APPROVAL OF MINUTES**

Mr. Glick made a motion to approve the minutes of October 30 & 31, 2014. It was seconded by Dr. Crews. Motion carried.

**LEGISLATIVE REPORT**

Ms. Cory gave the legislative report. She said that proposed rule change updating the 2014 ACA Code of Ethics is linked on the Board's website and was approved by both the House Health & Welfare Committee and Senate Health and Welfare Committee. It will go into effect upon adjournment of the Legislature. Mr. Lanzet made a motion that post cards be sent to licensees notifying them of the change once the new rule goes into effect. The Board Chair will approve the language when drafts are ready. It was seconded by Dr. Crews. Motion carried.

Ms. Cory said there are also two additional bills going before the Legislature. RS 23283 is to clarify that Boards served by the Bureau of Occupational Licenses can recoup attorney fees when a licensee is found to be in violation of the Boards laws and rules in disciplinary cases. RS23247 allows licensees to reinstate their licenses without paying for the years they were not licensed. It also increases the reinstatement fee from \$25 to \$35.

Ms. Cory welcomed feedback from the association representatives present at the time of the meeting. Mr. Nixon said he will present the two bills to the Idaho Counseling Association (ICA) leadership and send the Board any feedback.

## **FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$126,817.76 as of 1/31/2015.

## **DISCIPLINE**

Ms. Uranga presented a memorandum regarding case numbers COU-2013-6, and COU-2013-7. Mr. Glick made a motion to close case numbers COU-2013-6 and COU-2013-7 contingent upon receipt of a letter stating that respondent is retiring from the counseling field and once their license expires. It was seconded by Ms. Sterling. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case COU-2014-10. Mr. Glick made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Dr. Crews. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case COU-2014-31. Dr. Crews made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Sterling. Motion carried.

## **INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report, which is linked above.

## **FOR BOARD DETERMINATION**

Mr. Glick made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2014-3. It was seconded by Dr. Crews. Motion carried.

Mr. Glick made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2014-18. It was seconded by Dr. Crews. Motion carried.

Mr. Glick made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2014-22. It was seconded by Mr. Lanzet. Motion carried.

Mr. Glick made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2015-20. It was seconded by Mr. Lanzet. Motion carried.

Mr. Glick made a motion to accept the Notice of Violation and Settlement Order Re: Continuing Education in the case of COU-2014-23 and authorize the Board Chair to sign. It was seconded by Ms. Sterling. Motion carried.

## **SUPERVISION REPORTS**

The Board reviewed the following supervision reports:

COU-2012-22  
COU-2013-11  
COU-2013-15  
COU-2014-3  
COU-2014-6

The Board reviewed a request for a payment plan in regard to case # COU-2014-21. Mr. Lanzet made a motion to accept the payment plan. It was seconded by Mr. Glick. Motion carried.

## **NEW BUSINESS**

John Southworth of Southworth Associates gave a presentation to the Board on the program his company provides to regulatory boards for professionals with chemical abuse or dependency, or mental health issues. The Board thanked Mr. Southworth and Ms. Gochnour for taking the time to meet with them. The Board will continue to follow-up with the discussion at future meetings.

## **DISCIPLINE**

Mr. Lanzet made a motion that the Board go into executive session under Idaho Code §67-2345(1)(f) to discuss pending litigation with counsel. The purpose of the executive session was to discuss case number COU-2014-12. It was

seconded by Mr. Glick. The vote was: Mr. Glick, aye; Dr. Crews, aye; Ms. Sterling, aye; Ms. Field, aye; and Mr. Lanzet, aye. Motion carried.

Mr. Glick made a motion to come out of executive session. It was seconded by Dr. Crews. The vote was: Mr. Glick, aye; Dr. Crews, aye; Ms. Sterling, aye; Ms. Field, aye; and Mr. Lanzet, aye. Motion carried.

The Board acknowledged they had read the record in case number COU-2014-12 including all the materials presented today, specifically, the Findings of Fact, Conclusions of Law and Recommended Order of the Hearing Officer. Mr. Ellsworth said the record is before the Board to consider. He said it was now up to the Board to accept, reject, or modify the Hearing Officer's Findings of Fact, Conclusions of Law and Recommended Order.

Dr. Crews made a motion to accept the Hearing Officer's Findings of Facts, Conclusions of Law, and Recommended Order. Following discussion of potential discipline the Board ordered that Respondent's license be revoked and that Respondent pay the costs and fees of investigation and prosecution of the case, but not attorney fees, and a fine, all payable within one year of entry of the Board's Order. Counsel is to prepare the order and authorize the Chair to sign on behalf of the Board. It was seconded by Ms. Sterling. Motion carried.

The Board broke for lunch at 12:45 PM.

The Board reconvened at 1:25 PM.

## **OLD BUSINESS**

Ms. Cory gave a telehealth update. The Board reviewed a draft of the Idaho Telehealth Access Act. The Board had a lengthy discussion regarding the draft. Ms. Cory asked the Board to provide feedback in regard to establishment of a provider-patient relationship and any other issues the Board may find.

Mr. Payne, member of the Idaho Board of Social Work Examiners also gave a presentation and discussed telehealth with the Board.

To Do List – The Board reviewed the to do list and discussed possible future rule changes in regard to recertification of supervisors, supervision and documentation of informed consent and the contract of the supervisee. Dr. Crews and Mr. Lanzet will do some research and begin to formulate recommendations of what may need to be included in the proposed rules and bring it back to the Board for discussion.

## **NEW BUSINESS**

## **CORRESPONDENCE**

The Board reviewed correspondence from Violet Rudd in regard to licensure as a Marriage and Family Therapist in Idaho. Mr. Glick made a motion to request Ms. Sexton to respond back to Ms. Rudd directing her to the laws and rules and giving her some direction from the Board. It was seconded by Dr. Crews. Motion carried.

The Board reviewed correspondence from Masters in Psychology and Counseling Accreditation Council (MPCAC). No further action was taken.

## **CONFERENCES**

Dr. Crews gave a report on the presentation she gave at Idaho Counseling Association (ICA) conference. She thanked Ms. Peel and Ms. Sexton for their help in gathering information for the Power Point presentation. Dr. Crews said the question came up about what happens when someone is practicing without a license. Mr. Ellsworth reviewed the Bureau's option to send a letter to the individual advising that it is a crime to practice without a license and, if they continue, the matter may be referred to the County Prosecutor.

Mr. Lanzet updated the Board on the American Association of State Counseling Boards (AASCB). A few of the topics included the processing of applications for licensure, the Right of Refusal law, Council for Accreditation of Counseling & Related Educational Programs (CACREP) standards for education and portability.

The Board discussed attendance at the Association of Marital and Family Therapy Regulatory Boards (AMFTRB) conference which is being held in conjunction with the Council on Licensure Enforcement & Regulation (CLEAR) conference. Mr. Glick made a motion to pay the expenses for one Board member to attend. It was seconded by Ms. Sterling. Motion carried. Mr. Lanzet is planning to attend the conference.

Mr. Glick made a motion to adjourn the meeting at 4:10 PM. It was seconded by Mr. Lanzet. Motion carried.

## **Board Meeting Minutes of 2/6/2015**

**BOARD MEMBERS PRESENT:** Piper Field, LMFT - Chair  
Barbara Sterling  
Steven I Lanzet, LCPC, LMFT  
Jon W. Glick, M.Ed.

**BOARD MEMBERS ABSENT:** Dorothy Ann Spenner, LCPC, LMFT  
Judith A Crews, Ph.D.

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel  
Deborah Sexton, Management Assistant

**OTHERS PRESENT:** Sharla Watene

The meeting was called to order at 9:08 AM MST by Piper Field, LMFT.

The Board reviewed a list of recognized accrediting organizations that are or have been recognized by the Council for Higher Education Accreditation (CHEA). No further action was taken.

The Board continued its discussion regarding the telehealth draft in order to provide feedback to Ms. Cory.

### **EXECUTIVE SESSION**

Mr. Glick made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Sterling. The vote was: Mr. Glick, aye; Ms. Sterling, aye; Ms. Field, aye; and Mr. Lanzet, aye. Motion carried.

Mr. Glick made a motion to come out of executive session. It was seconded by Mr. Lanzet. The vote was: Mr. Glick, aye; Ms. Sterling, aye; Ms. Field, aye; and Mr. Lanzet, aye. Motion carried.

Mr. Ellsworth discussed case number COU-2012-21 with members of the Board. Mr. Lanzet moved to amend its order in case number COU-2012-21 to allow 180 days to pay fees and allow the Board Chair to sign. It was seconded by Mr. Glick. Motion carried.

The Board continued its discussion regarding the telehealth draft and composed a list of recommended changes for Ms. Cory to give the Telehealth Council.

### **EXECUTIVE SESSION**

Mr. Lanzet made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Sterling. The vote

was: Mr. Glick, aye; Ms. Sterling, aye; Ms. Field, aye; and Mr. Lanzet, aye.  
Motion carried.

Mr. Glick made a motion to come out of executive session. It was seconded by Mr. Lanzet. The vote was: Mr. Glick, aye; Ms. Sterling, aye; Ms. Field, aye; and Mr. Lanzet, aye. Motion carried.

## **APPLICATIONS**

Mr. Glick made a motion to approve the following for licensure:

NAWRAS HEATHER MARIE	LAMFT-5695
PEDEN AMANDA CHRISTINE	LCPC-5711
HARMAN CHARLES JEFFREY	LCPC-5769
TOERNE KAREN M	LCPC-5772
STUART TEDRA	LCPC-5773
HATFIELD AMY	LCPC-5774
LARTZ LINDSAY N	LCPC-5788
WENIG TANYA C	LCPC-5790
LEE GREGORY R	LCPC-5797
LACEY LORALYN F	LCPC-5798
REMSPERGER PETRA	LCPC-5801
HERNANDEZ-HENRY ANGELA MARIA	LCPC-5805
ADAMS JESSICA	LCPC-5806
LAFRENZ SARAH ELIZABETH	LCPC-5809
HALL KATHRYN MONTGOMERY	LCPC-5810
SKAGGS ROBERT (BOB) M	LCPC-5811
KIRSCH KRISTINE A	LCPC-5813
DEMOREST DAVID L	LCPC-5814
MOORE JULIA E	LCPC-5815
ROCKHILL PENNEY ANN	LCPC-5821
HOOD MELANIE K	LMFT-4923
SZUDERA JOHN W	LMFT-5534
OWEN AMI L	LMFT-5784
KELLY ERIN MARIE	LMFT-5820
VAN TASSELL KATIE	LPC-5599
ORTHEL EMMA	LPC-5737
JONES YENSEN DEBRA ANN	LPC-5748
WILSON BARBARA	LPC-5761
NAWRAS HEATHER MARIE	LPC-5764
CONDIE GARRETT ROBERT	LPC-5766
HEYREND BRITTANY SUE	LPC-5768
HARDIN MATTHEW	LPC-5771
SMITH BRANDY JO	LPC-5777
LEWIS MELANIE S	LPC-5779
SPACKMAN VIRGINIA	LPC-5780

VANDAELE PAUL RYAN	LPC-5781
BARTH DAVID CHRISTIAN	LPC-5783
MCKINLEY HEIDI KAY	LPC-5785
SICHELSTIEL JERRY D	LPC-5786
LOYD WENDY FRANCES	LPC-5789
WHITE REBECCA LYNN	LPC-5792
STELZNER NICHOLAS ALLAN	LPC-5796
SCHALLENBERGER NICHOLE MARIE	LPC-5799
ATKINSON JACOB M	LPC-5800
BAKER PAUL D	LPC-5804
EATON TIFFANY NICOLE	LPC-5816
ACKLEY RISHAY J.	LPC-5817
LIGHTFOOT MEGHAN E	LPC-5818
RAYBELL JOSHUA	LPC-5822

It was seconded by Ms. Sterling. Motion carried.

Mr. Glick made a motion to approve the following applications *pending* additional information submitted to the Bureau.

901121744  
901137233  
901136225  
901137199  
901137075  
901137259  
901136463

It was seconded by Ms. Sterling. Motion carried.

Mr. Glick made a motion to table the following applications until additional information has been submitted for the Board to review:

901137303  
901135271  
901134343

It was seconded by Mr. Lanzet Motion carried.

**NEXT MEETING** was scheduled for May 28 and 29, 2015 at 9:00 AM MDT.

## **ADJOURNMENT**

Mr. Glick made a motion to adjourn the meeting at 3:20 PM. It was seconded by Ms. Sterling. Motion carried.

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Piper Field, LMFT, Chair

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Barbara Sterling

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Steven I Lanzet, LCPC, LMFT

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Tana Cory, Bureau Chief