

**IDAHO LICENSING BOARD OF PROFESSIONAL COUNSELORS AND
MARRIAGE AND FAMILY THERAPISTS**

Bureau of Occupational Licenses

700 West State Street, P.O. Box 83720

Boise, ID 83720-0063

Board Meeting Minutes of 10/30/2014

BOARD MEMBERS PRESENT: Piper Field, LMFT - Chair
Barbara Sterling
Steven I Lanzet, LCPC, LMFT
Dorothy Ann Spenner, LCPC, LMFT
Jon W. Glick, M.Ed.
Judith A Crews, Ph.D.

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Jean Uranga, Prosecuting Attorney
Debbie Sexton, Technical Records Specialist II
Teri Porter, Investigator

OTHERS PRESENT: Sean Nixon, Idaho Association of Marriage and
Family Counselors-President
Kimberly Sperl – Student

The meeting was called to order at 9:00 AM MDT by Piper Field, LMFT.

APPROVAL OF MINUTES

Mr. Lanzet made a motion to approve the minutes of July 28 & 29, 2014 as amended. It was seconded by Mr. Glick. Motion carried.

AGENDA

Ms. Sterling made a motion to amend the agenda to add case number COU-2012-5 due to information that was received late in the afternoon the prior day, along with a request for the Board to review it. It was seconded by Mr. Glick. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said that the proposed rules have been published to the web. Ms. Cory reported she had shown the telehealth portion of the new ACA Code of Ethics to Representative Rushe for review. He had no

problem with the Code. Ms. Cory stated that the Telehealth Committee has formed a subcommittee which is working on a definition for "telehealth." Ms. Cory is on the subcommittee. She will send the definition to Ms. Spenner who will review it and give feedback. Ms. Spenner may also bring it to the Board for discussion. She said proposed law changes are due by August 1, and proposed rule changes are due by the third week in August.

FINANCIAL REPORT

Ms. Cory gave the financial report, which indicated that the Board has a cash balance of \$121,861.38 as of September 30, 2014.

DISCIPLINE

Ms. Uranga presented a memorandum regarding case numbers COU-2014-31 and COU-2014-25. After discussion, the Board gave recommendations for appropriate discipline.

Ms. Uranga presented a Stipulation and Consent Order in case COU-2014-9. Ms. Spenner made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Glick. Motion carried. Mr. Lanzet recused himself from discussion and voting.

Ms. Uranga presented a Stipulation and Consent Order in case COU-2014-21. Mr. Glick made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Sterling. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Lanzet made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2013-13 with an advisory letter. It was seconded by Mr. Glick. Motion carried.

Ms. Spenner made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2014-13. It was seconded by Mr. Lanzet Motion carried.

Ms. Spenner made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2014-19. It was seconded by Mr. Glick. Motion carried.

Ms. Sterling made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2015-7. It was seconded by Mr. Glick. Motion carried.

The Board reviewed the following supervision reports:

COU-2013-11
COU-2013-15
COU-2014-6

COU-2012-22 – Mr. Lanzet made a motion that supervision be changed to at least one per quarter and to allow the supervisor to determine if more is needed. It was seconded by Ms. Sterling. Motion carried.

COU-2012-5 - Mr. Lanzet made a motion to approve the request to be removed from supervision pending receipt of signed copies. It was seconded by Mr. Glick. Motion carried.

The Board reviewed an informed consent in the matter of COU-2014-19 and made recommendations.

OLD BUSINESS

The Board reviewed the to do list.

Ms. Spenner updated the Board on the Idaho Telehealth Conference held on August 20, 2014. She said the meeting she attended appeared to be geared primarily towards medical care and physicians. There was a focus on the idea of hubs where the technology would be located and the importance of an integrative model of health clinics. There was very little focus on mental health, how it would apply, how it would be implemented, what the rules would be and she felt there was a lot of more work to be done in the committees.

Mr. Lanzet reported that the distance counseling committee was not meeting any longer as they had completed their goals and presented their recommendations to the Board. Due to House Concurrent Resolution 46 and the formation of the Telehealth Council, the Board will delay writing rules for distance counseling until the Council has completed their work. Ms. Field suggested Board Members stay informed with what is going on in the mental health professions related to telehealth. The Board will continue to discuss telehealth at future meetings.

NEW BUSINESS

The Board reviewed a Disciplinary Supervisor Approval Form. Ms. Spenner will draft language to be added to the current cover letter and bring it back to the Board for review.

National Marriage and Family Examination

The Board discussed the Association of Marital and Family Therapy Regulatory Boards (AMFTRB) contracting with a new exam company Professional Testing Corporation (PTC). The exams will now be given monthly. The scores will be mailed to the applicants and emailed to the Boards.

The Board discussed the current process of signing up to take the National Marital and Family Therapy examination and reviewed the Intent to Sit application. Ms. Sterling made a motion that in addition to the Intent to Sit application, and fee, official transcripts showing the date the master's degree was conferred would need to be submitted to the Board before the candidate could be approved to take the exam. It was seconded by Dr. Crews. Motion carried.

Tabled Applications

The Board discussed the current process of applications that are tabled when additional coursework is needed. Dr. Crews made a motion to allow the Board Chair or designee to approve coursework. It was seconded by Ms. Sterling. Motion carried. Dr. Crews made a motion to amend the previous motion to allow the Board Chair to approve coursework for applications that have been tabled due to needing additional classes. It was seconded by Ms. Sterling. Motion carried.

Continuing Education Application

The Board reviewed the continuing education application and made some changes to ensure applications that are submitted comply with Rule 425 which states in part; "A contact hour is one hour of actual participation in a continuing education activity, exclusive of breaks."

Correspondence

The Board reviewed correspondence from Laura Brotherson regarding whether phone or online supervision could count for at least some of the direct client contact hours. Mr. Lanzet made a motion to state that currently the Board defines direct client contact hours as only those hours that are in person at the same physical location. It was seconded by Ms. Sterling. Motion carried.

The Board reviewed correspondence from Lee Ann Mitchell regarding telephonic supervision. The Board said it does not pre-approve supervision. Ms. Spenner made a motion to direct staff to send Ms. Mitchell the rules regarding supervision and state face-to-face supervision may include a face-to-face setting provided by a secure live electronic connection between the supervisor and supervisee, and

send the link to the frequently asked questions page. It was seconded by Dr. Crews. Motion carried.

Conferences

The Board reviewed an invitation for a representative to attend the Idaho Counseling Association (ICA) conference January 31, 2014. Dr. Crews will be attending the meeting. Mr. Nixon suggested the presentation include the complaint process and procedures for when a complaint is filed. Such as, when will the complainant and respondent be contacted, and the types of complaints the Board is getting.

Ms. Spenner provided the Board with an update from the National Board of Certified Counselor (NBCC) conference she attended. A few of the highlights included the following:

Concerns about Idaho Licensed Professional Counselors being able to practice right out of graduate school without supervision and no post-graduate supervision required.

Tele-health

Impaired providers

Sport Athletes

The Board discussed a non-punitive alternative to formal disciplinary action for impaired professionals. The Board suggested inviting John Southworth of Southworth Associates to give a presentation to the Board on the program his company provides to regulatory boards for professionals with chemical abuse or dependency, or mental health issues. The Board directed staff to make the arrangements for the February Board meeting.

Ms. Field provided the Board with an update from the Association of Marital and Family Therapy Regulatory Boards (AMFTRB) conference she attended. A few of the highlights from the conference included the following:

A presentation on e-therapy

Continuing education requirements for supervisors

Testing accommodation's for English as a second language

Tele-therapy as a specialty license

Mr. Glick was previously approved to attend the American Association of State Counseling Boards (AASCB) conference in January 2015, but had to cancel. Mr. Glick made a motion to pay the expenses for Mr. Lanzet to attend the AASCB conference. It was seconded by Ms. Sterling. Motion carried.

ADJOURNMENT

Mr. Lanzet made a motion to adjourn the meeting at 2:21 PM MDT. It was seconded by Mr. Glick. Motion carried.

Board Meeting Minutes of 10/31/2014

BOARD MEMBERS PRESENT: Piper Field, LMFT - Chair
Barbara Sterling
Steven I Lanzet, LCPC, LMFT
Dorothy Ann Spenner, LCPC, LMFT
Jon W. Glick, M.Ed.
Judith A Crews, Ph.D.

BUREAU STAFF: Tana Cory, Bureau Chief
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Debbie Sexton, Technical Records Specialist II

The meeting was called to order at 9:00 AM MDT by Piper Field, LMFT.

EXECUTIVE SESSION

Mr. Glick made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Dr. Crews. The vote was: Ms. Spenner, aye; Ms. Field, aye; Dr. Crews, aye; Mr. Glick, aye; Ms. Sterling, aye; and Mr. Lanzet, aye. Motion carried.

Mr. Glick made a motion to come out of executive session. It was seconded by Ms. Sterling. The vote was: Ms. Spenner, aye; Ms. Field, aye; Dr. Crews, aye; Mr. Glick, aye; Ms. Sterling, aye; and Mr. Lanzet, aye. Motion carried..

APPLICATIONS

Ms. Spenner made a motion to table application 901135217 until additional information has been submitted for the Board to review. It was seconded by Ms. Sterling. Motion carried.

Mr. Lanzet made a motion to approve the following applications *pending* additional information submitted to the Bureau.

901136013
901135794

901135846
901135216
901108334
901126344
901135304
901114967
901135714
901122045
901135713
901135690
901135993
901135628
901108890

It was seconded by Ms. Sterling. Motion carried.

Mr. Lanzet made a motion to approve the following for licensure:

FABBI RACHEL FRANCES	LAMFT-5537
EASTMAN JEFFREY C	LCPC-5455
FEREN AMY	LCPC-5502
GIESBRECHT JENNIFER J	LCPC-5693
MARTIN SHAWN A	LCPC-5697
NORTHAM EDWARD JOHN	LCPC-5698
PRICE GAIL ARLENE	LCPC-5699
REN CRYSTAL	LCPC-5700
COWAN DEBRA	LCPC-5708
AVERY BONITA	LCPC-5709
DUFFY DORENE MARIE	LCPC-5712
BENNETT SARA LIGHT	LCPC-5714
SCHMEHL TERI L	LCPC-5719
PRICE TESSA B	LCPC-5720
ANDERSEN MATTHEW COLT	LCPC-5725
PHILLIPS DANIEL BARRETT	LCPC-5732
PRIMROSE JENNIFER LEE	LCPC-5736
THOMPSON ANDREA JO	LCPC-5740
DUDLEY KENNETH D	LCPC-5741
HALL GREGORY NEIL	LCPC-5745
STANCIU LAWRENCE E	LCPC-5749
BANNAN DEBORAH G	LCPC-5750
WHITEHEAD ELIZABETH M	LCPC-5751
LEWIS SHELLY M	LCPC-5757
EMFIELD BRIEANN	LCPC-5758
MCMILLER RYAN L	LMFT-5355
BENJAMIN JANET	LMFT-5744
BERN JEANETTE M	LPC-5532

ARELLANES DANA LYNN	LPC-5586
PETERMAN TANDICE	LPC-5628
KRAUS JULIE SMITH	LPC-5691
BURCH TANYA ZWEIFEL	LPC-5696
PEDEN AMANDA CHRISTINE	LPC-5702
BAYSINGER PAUL LEE	LPC-5718
RABURN BRADLEY	LPC-5726
NEGRON TORRES JUDITH	LPC-5727
BABCOCK CHRISTY	LPC-5728
HAYCRAFT KAELA MARIE	LPC-5729
THOMSON NATALIE ASHLEY	LPC-5730
MILLER RAISSA	LPC-5734
MANFREDO NICHOLAS JACK	LPC-5735
MARTIN KRISTI L	LPC-5738
DENNIS BRITTANY L	LPC-5746
POE MALINDA ARLENE	LPC-5747
BOWEN KIM L	LPC-5752

It was seconded by Ms. Spenner. Motion carried.

Ms. Spenner reviewed additional language to be added to the current cover letter to provide direction to licensees who are required to be under supervision. Mr. Lanzet made a motion to approve the additional language. It was seconded by Mr. Glick. Motion carried.

The Board discussed the process of what happens if a supervisor does not recommend the applicant for licensure and provided direction to the staff.

The Board discussed adding language to the second page of the Evaluation and Verification of Supervised Hours Experience form informing supervisors that the document becomes part of the applicant's file and the applicant has the right to review their file. Ms. Sterling made a motion to update the form with the additional language. It was seconded by Mr. Lanzet. Motion carried.

NEXT MEETING was scheduled for February 5 & 6, 2015 at 9:00 AM MST.

ADJOURNMENT

Ms. Sterling made a motion to adjourn the meeting at 2:11 PM MDT. It was seconded by Mr. Lanzet. Motion carried.

Piper Field, LMFT, Chair

Barbara Sterling

Steven I Lanzet, LCPC, LMFT

Dorothy Ann Spenner, LCPC, LMFT

Jon W. Glick, M.Ed.

Judith A Crews, Ph.D.

Tana Cory, Bureau Chief