

**IDAHO LICENSING BOARD OF PROFESSIONAL COUNSELORS AND
MARRIAGE AND FAMILY THERAPISTS**

Bureau of Occupational Licenses

700 West State Street, P.O. Box 83720

Boise, ID 83720-0063

Board Meeting Minutes of 5/20/2013

BOARD MEMBERS PRESENT: Dorothy Ann Spenner, LCPC, LMFT - Chair
Jon W. Glick, M.Ed.
Nina J. Woods, M.Ed.
Judith A Crews, Ph.D.
Piper Anne Field, MA, LMFT
Edmund L. Sperry

BUREAU STAFF: Tana Cory, Bureau Chief
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Jean Uranga, Prosecuting Attorney
Debbie Sexton, Technical Records Specialist II

OTHERS PRESENT: Lori Fairgrieve, Ph.D., LCPC, LMFT - Assistant
Professor – Northwest Nazarene University

The meeting was called to order at 9:00 AM MDT by Dorothy Ann Spenner, LCPC, LMFT.

APPROVAL OF MINUTES

Mr. Glick made a motion to approve the minutes of 2/11/2013. It was seconded by Ms. Field. Motion carried.

Mr. Glick made a motion to approve the minutes of 5/7/2013. It was seconded by Ms. Woods. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said proposed law changes are due by August 1, and proposed rule changes are due by the third week in August. The proposed rules that went before the Legislature passed and are now in effect.

FINANCIAL REPORT

Ms. Cory gave the financial report, which indicated that the Board has a cash balance of \$81,551.52 as of 4/30/2013.

DISCIPLINE

Mr. Glick recused himself in the matter of COU-2013-8.

Ms. Uranga presented a memorandum regarding case numbers COU-2013-8, COU-2013-10, COU-2013-6 and COU-2013-7. After discussion, the Board gave recommendations for appropriate discipline.

Ms. Uranga presented case number COU-2013-1. Dr. Crews made a motion to close the matter with a warning letter. It was seconded by Mr. Glick. Motion carried.

Dr. Crews moved to amend the agenda to add COU-2013-2 due to the information that was just faxed in. It was seconded by Mr. Glick. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case COU-2013-2. Ms. Field made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Dr. Crews. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Dr. Crews made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2011-26, I-COU-2011-27, and I-COU-2011-28. It was seconded by Mr. Glick. Motion carried.

Ms. Field made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2012-3. It was seconded by Mr. Glick. Motion carried.

Mr. Sperry made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2012-12 and I-COU-2012-13. It was seconded by Mr. Glick. Motion carried.

Ms. Field made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2013-23. It was seconded by Dr. Crews. Motion carried.

Mr. Glick made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2013-25. It was seconded by Mr. Sperry. Motion carried.

Supervisory Report Template

The Board reviewed a supervisory report template and made some amendments. The draft will be brought back to the Board for review.

Ms. Field made a motion to approve payment arrangements in case number COU-2013-4. It was seconded by Mr. Glick. Motion carried.

SUPERVISORY REPORTS

Mr. Glick recused himself from COU-2011-10.

The Board reviewed supervisory reports in regard to case numbers COU-2011-8, COU-2011-10, and COU-2012-5.

Mr. Sperry made a motion to table COU-2012-3. It was seconded by Ms. Field. Motion carried.

Ms. Peel updated the Board that Mr. Rodney Limb had completed his continuing education.

EXECUTIVE SESSION

A motion was made by Mr. Glick that the Board go into executive session to discuss pending litigation with counsel per Idaho Code 67-2345(1)(f). The purpose of the executive session was to discuss COU-2012-22. It was seconded by Ms. Field. Motion carried. Individual vote for this motion was: Mr. Glick, aye; Ms. Field, aye; Ms. Spenner, aye; Dr. Crews, aye; Mr. Sperry, aye; and Ms. Woods, aye.

Mr. Glick moved to come out of executive session. It was seconded by Ms. Field. Motion carried. Individual vote for this motion was: Mr. Glick, aye; Ms. Field, aye; Ms. Spenner, aye; Dr. Crews, aye; Mr. Sperry, aye; and Ms. Woods, aye.

The Board broke for lunch at 12:45 PM.

The Board reconvened at 1:30 PM

NEW BUSINESS

The Board reviewed correspondence from Brenda Freeman, Ph.D. - Professor and Chair, Counselor Education Department at Northwest Nazarene University (NNU) regarding supervision provided in the graduate program. Dr. Fairgrieve met with the Board to discuss who can sign off on hours that are done during the graduate program. The Board said it must be the supervisor who provided the face-to-face supervision and meets the requirements outlined in Rule 150.02. The Board also stated that the rules had been proposed, open for comment, then passed and had a grace period so educators should have been aware of the changes significantly before implementation. Additionally, once it was in the rule about who can supervise, the Board cannot make an exception on the basis that someone was

unaware or it is difficult. Certified school counselors are not approved supervisors under the rule.

EXECUTIVE SESSION

A motion was made by Mr. Glick that the Board go into executive session to discuss pending litigation with counsel per Idaho Code 67-2345(1)(f). The purpose of the executive session was to discuss COU-2012-22. It was seconded by Ms. Field. Motion carried. Individual vote for this motion was: Mr. Glick, aye; Ms. Field, aye; Ms. Spenner, aye; Dr. Crews, aye; Mr. Sperry, aye; and Ms. Woods, aye.

Mr. Glick moved to come out of executive session. It was seconded by Ms. Woods. Motion carried. Individual vote for this motion was: Mr. Glick, aye; Ms. Field, aye; Ms. Spenner, aye; Dr. Crews, aye; Mr. Sperry, aye; and Ms. Woods, aye.

OLD BUSINESS

The Board discussed distance counseling and requested Mr. Hales draft a law change giving the Board authority to regulate distance counseling, similar to the Psychology Board for the July 29, 2013 meeting.

ADJOURNMENT

Mr. Glick made a motion to adjourn the meeting at 4:05 PM. It was seconded by Dr. Crews. Motion carried.

Board Meeting Minutes of 5/21/2013

BOARD MEMBERS PRESENT: Dorothy Ann Spenner, LCPC, LMFT - Chair
Jon W. Glick, M.Ed.
Nina J. Woods, M.Ed.
Judith A Crews, Ph.D.
Piper Anne Field, MA, LMFT
Edmund L. Sperry

BUREAU STAFF: Tana Cory, Bureau Chief
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Debbie Sexton, Technical Records Specialist II

The meeting was called to order at 9:05 AM MDT by Dorothy Ann Spenner, LCPC, LMFT.

Supervisory Report Template

Ms. Peel reviewed a draft of the supervisory report template and the Board approved it.

OLD BUSINESS

Distance Counseling

The Board continued its discussion regarding distance counseling and reviewed a list of names of those interested in serving on the committee. The Board decided that it should be left up to the associations. The Board Chair will contact the individual associations and will turn the list of names over to them if they are interested. Ms. Field and Ms. Woods will be available as a liaison if needed.

NEW BUSINESS

ACA Code of Ethics

The Board reviewed the first draft revisions to the 2014 ACA Code of Ethics. The Board Chair will respond back with the Board's feedback.

Continuing Education

The Board reviewed correspondence from Carol Grise. The Board approved the application for an upcoming conference and suggested Ms. Grise contact the National Board of Certified Counselors (NBCC) to get a provider number otherwise an application would need to be submitted to the Board for approval to provide continuing education to counselors and marriage and family therapists.

Conferences

Ms. Field made a motion for expenses to be paid to send Mr. Glick and Ms. Sexton to the January 2014 American Association of State Counseling Boards (AASCB) conference and to have Ms. Field attend the October 2013 Council on Licensure, Enforcement, and Regulation (CLEAR) conference. It was seconded by Mr. Glick. Motion carried.

EXECUTIVE SESSION

A motion was made by Mr. Glick that the Board go into executive session to discuss pending litigation with counsel per Idaho Code 67-2345(1)(f). The purpose of the executive session was to discuss COU-2012-22. It was seconded by Ms. Field. Motion carried. The vote was: Mr. Glick, aye; Ms. Field, aye; Ms. Spenner, aye; Dr. Crews, aye; and Ms. Woods, aye.

Mr. Glick moved to come out of executive session. It was seconded by Ms. Field. Motion carried. The vote was: Mr. Glick, aye; Ms. Field, aye; Ms. Spenner, aye; Dr. Crews, aye; and Ms. Woods, aye. Motion carried.

EXECUTIVE SESSION

Ms. Field made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Glick. The vote was: Mr. Glick, aye; Ms. Field, aye; Ms. Spenner, aye; Dr. Crews, aye; and Ms. Woods, aye. Motion carried.

Mr. Sperry joined the meeting at 1:08 PM.

Mr. Glick made a motion to come out of executive session. It was seconded by Ms. Field. The vote was: Mr. Glick, aye; Ms. Field, aye; Ms. Spenner, aye; Dr. Crews, aye; Mr. Sperry, aye; and Ms. Woods, aye. Motion carried.

Mr. Glick made a motion in case number COU-2012-22 to accept certain Findings of Fact of the Hearing Officer and reject others, and to reject the Conclusions of Law and recommendation of the Hearing Officer and to find respondent violated Idaho Code § 54-3407(4) and (5) and IDAPA 24.15.01.004.02 and IDAPA 24.15.01.350 and Principles 1.3, 3.4, and 3.9 of the American Association for Marriage and Family Therapy Code of Ethics, 2001 version and directed the Board's attorney to prepare a draft order and present it to the Board. It was seconded by Ms. Woods. Motion carried.

EXECUTIVE SESSION

Mr. Glick made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Field. The vote was: Mr. Glick, aye; Ms. Field, aye; Ms. Spenner, aye; Dr. Crews, aye; Mr. Sperry, aye; and Ms. Woods, aye. Motion carried

Mr. Glick made a motion to come out of executive session. It was seconded by Mr. Sperry. The vote was: Mr. Glick, aye; Ms. Field, aye; Ms. Spenner, aye; Dr. Crews, aye; Mr. Sperry, aye; and Ms. Woods, aye. Motion carried.

APPLICATIONS

Mr. Glick made a motion to approve the following for licensure:

| | |
|------------------------------|------------|
| THOMAS AMANDA L | LAMFT-5219 |
| BONOVITZ NATHANIEL J | LCPC-4869 |
| LARSON JAMES L | LCPC-5233 |
| KRUTZ TAMRA M. | LCPC-5238 |
| MANWILL DIANE COPELAN | LCPC-5247 |
| SMITH AMANDA MAE | LCPC-5248 |
| HESS-ALMUBARAK ELIZABETH | LCPC-5250 |
| BOYD MATTHEW J | LCPC-5251 |
| HINER KAMA | LCPC-5254 |
| TIFFANY KARL SCOTT | LCPC-5257 |
| MLINARIK KIMBERLY J | LCPC-5263 |
| BAILEY LORI K | LCPC-5264 |
| ERICKSON-TREMBATH LIANNA RAE | LCPC-5271 |
| DEPHUE JULIE ANNE | LMFT-5204 |
| CRAWFORD BRUCE B | LMFT-5235 |
| LANGLITZ DANIELLE N | LPC-5160 |
| PARSONS STEPHANIE E | LPC-5175 |
| SMITH KIMBERLY MEEKER | LPC-5221 |
| JAMISON KATHARINE | LPC-5229 |
| JACKSON KAREN L | LPC-5234 |
| KAPLAN-ROOD JOY A | LPC-5241 |
| MCFARLAND PEGGY ANN | LPC-5245 |
| HAYWOOD MARGARET S | LPC-5246 |
| CHROMEY PATTI JEAN | LPC-5253 |
| ALLEN-WADE LAURA L | LPC-5259 |
| KAM MATTHEW DAVID | LPC-5260 |
| RENOVA-GAXIOLA SILVIA | LPC-5261 |
| BRIGGS RACHEL J | LPC-5267 |

It was seconded by Ms. Field. Motion carried.

Mr. Glick made a motion to approve the following applications pending additional information submitted to the Bureau.

901115361
 901125892
 901126304
 901126178

It was seconded by Ms. Field. Motion carried.

Mr. Glick moved to table the following applications until additional information has been submitted for the Board to review.

901126212

901126303
901124744

It was seconded by Ms. Field. Motion carried.

MEETING DATES

The Board set the following meeting dates:

July 29 & 30, 2013
October 28 & 29, 2013
February 10 & 11, 2014
May 19 & 20, 2014

ADJOURNMENT

Mr. Glick made a motion to adjourn the meeting at 3:54 PM. It was seconded by Ms. Field. Motion carried.

Dorothy Ann Spenner, LCPC, LMFT, Chair Jon W. Glick, M.Ed.

Nina J. Woods, M.Ed.

Judith A Crews, Ph.D.

Piper Anne Field, MA, LMFT

Edmund L. Sperry

Tana Cory, Bureau Chief