

**IDAHO LICENSING BOARD OF PROFESSIONAL COUNSELORS AND
MARRIAGE AND FAMILY THERAPISTS**

Bureau of Occupational Licenses

700 West State Street, P.O. Box 83720

Boise, ID 83720-0063

Board Meeting Minutes of 2/11/2013

BOARD MEMBERS PRESENT: Dorothy Ann Spenner, LCPC, LMFT - Chair
Jon W. Glick, M.Ed.
Nina J. Woods, M.Ed.
Judith A Crews, Ph.D.
Piper Anne Field, MA, LMFT

BOARD MEMBERS ABSENT: Edmund L. Sperry

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Debbie Sexton, Technical Records Specialist II

OTHERS PRESENT: Heather Tustison, President, Idaho Counseling
Association
Matt Geske, Idaho Counseling Association,
Public Policy

The meeting was called to order at 9:00 AM MST by Dorothy Ann Spenner,
LCPC, LMFT.

APPROVAL OF MINUTES

Mr. Glick made a motion to approve the minutes of October 29 & 30, 2012 and
December 4, 2012 as amended. It was seconded by Ms. Field. Motion carried.

LEGISLATIVE REPORT

Ms. Peel gave the legislative report. She said that the rules passed the House
Health & Welfare Committee on January 15 and passed the Senate Health &
Welfare Committee on January 18.

FINANCIAL REPORT

Ms. Peel gave the financial report, which indicated that the Board has a cash
balance of \$73,003.52 as of 1/31/2013.

DISCIPLINE

Ms. Uranga presented a memorandum regarding case number COU-2013-5. Mr. Glick moved to close case #COU-2013-5 with a letter of reprimand. It was seconded by Ms. Woods. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Ms. Woods made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2013-3. It was seconded by Ms. Field. Motion carried.

Mr. Glick made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2013-6. It was seconded by Dr. Crews. Motion carried.

DISTANCE COUNSELING

Dr. Crews made a motion to reorder the agenda to discuss distance counseling. It was seconded by Ms. Field. Motion carried. Ms. Spenner drafted a letter regarding participation in a subcommittee on distance counseling.

Ms. Field made a motion to amend the agenda and return to the investigative report. It was seconded by Ms. Woods. Motion carried.

FOR BOARD DETERMINATION

Dr. Crews made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2013-8. It was seconded by Ms. Field. Motion carried.

Ms. Woods made a motion to approve the Bureau's recommendation and authorize closure in case I-COU-2013-15 with an advisory letter. It was seconded by Mr. Glick. Motion carried.

The Board reviewed the supervision reports in regard to the following cases:

COU-2010-18

COU-2011-8

The Board reviewed the supervision report in regard to cases COU-2011-12 and COU-2011-13. Ms. Field made a motion to extend the CE requirement to May 2013 and notify him that he no longer needs to be under supervision. It was seconded by Ms. Woods. Motion carried.

The Board reviewed the supervision report in case COU-2011-8.

The Board reviewed the Statement of Practice and Informed Consent in regard to case COU-2011-10. Dr. Crews made a motion to accept and approve the Statement of Practice and Informed Consent statement. It was seconded by Ms. Field. Motion carried. Mr. Glick recused himself from discussion and voting.

The Board reviewed a request for an extension of CEs in regard to case COU-2012-3. The Board requested additional clarification prior to making a decision.

The Board reviewed a supervision report in regard to case COU-2012-5.

The Board discussed the development of a template for supervisors to follow when submitting supervision reports to the Board. Ms. Peel will follow-up.

OLD BUSINESS

DISTANCE COUNSELING

The Board continued its discussion regarding distance counseling. Ms. Spenner will collaborate with the Psychology and Social Work Boards and then will send a letter out asking for names of interested parties to work on the distance counseling subcommittee for the Idaho Licensing Board of Professional Counselors and Marriage and Family Therapists. The Board will select some names from those submitted to serve on the subcommittee at the May Board meeting. Ms. Woods and Ms. Field have agreed to serve on the committee.

SUBSTANCE ABUSE

NEW BUSINESS

The Board discussed a meeting that Ms. Spenner attended regarding licensure of substance abuse counselors. The Board reviewed minutes pertaining to a presentation made to the Board on February 1, 2000 regarding a proposed license for marriage and family therapists. The Board clarified the responsibility of the Board is to respond to proposed changes that affect the scope of the Board when they are formally presented, but not until then. Ms. Field moved to table the matter until such time as a formal proposal is brought before the Board. It was seconded by Dr. Crews. Motion carried.

EXECUTIVE SESSION

Ms. Field made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to

consider license application materials. It was seconded by Ms. Woods. The vote was: Ms. Spenner, aye; Ms. Field, aye; Dr. Crews; Ms. Woods, aye; and Mr. Glick, aye. Motion carried.

Mr. Glick made a motion to come out of executive session. It was seconded by Ms. Field. The vote was: Ms. Spenner, aye; Ms. Field, aye; Dr. Crews; Ms. Woods, aye; and Mr. Glick, aye. Motion carried.

Mr. Glick made a motion to accept all online CEs from Holly Hughes, but the Board preferred at least 10 CEs including ethics be obtained from a live interactive approved webinar. It was seconded by Ms. Field. Motion carried.

Ms. Woods made a motion to waive CEs for Dana Hunt Unruh for the audit year of 2012-2013. It was seconded by Mr. Glick. Motion carried.

BOARD BUSINESS/CORRESPONDENCE

The Board reviewed correspondence from Ann Oswald in regard to whether licensees who have received their doctorate degree may include their educational degree along with their licensure on business cards, correspondence, and billings. The Board said there was no problem using their educational credentials.

The Board reviewed correspondence from the Commission on Accreditation for Marriage and Family Therapy Education that said they had denied renewal of accreditation to the Colorado School for Family Therapy (PDI) program in marriage and family therapy. No further action was taken.

The Board reviewed correspondence from the American Institute of Clinical Psychotherapists which requested the Board recognize their exam. No further action was taken.

The Board reviewed correspondence from the Council for Accreditation of Counseling and Related Educational Programs and the American Mental Health Counselors Association in regard to the National Educational Standards for the Practice of Clinical Mental Health Counseling. With the publication of TRICARE's interim rule for the Department of Defense on December 27, 2011, counselors would need to complete certain requirements that were outlined in order to receive federal reimbursement. No further action was taken.

Mr. Glick made a motion to approve payment of the Association of Marital and Family Therapy Regulatory Board (AMFTRB) annual dues. It was seconded by Ms. Woods. Motion carried.

The Board broke for lunch at 11:50 AM MST.

The Board reconvened at 1:00 PM MST.

CONFERENCES

Ms. Woods gave an update on the American Association of State Counseling Boards (AASCB) conference she attended.

Mr. Glick made a motion to approve Dr. Crews and Ms. Sexton to attend the National Board of Certified Counselor (NBCC) conference in August. Expenses are paid for by NBCC. It was seconded by Ms. Field. Motion carried.

Dr. Crews made a motion to approved expenses for Ms. Spenner to attend the AMFTRB and AAMFT conference in October 2012. It was seconded by Mr. Glick. Motion carried.

EXECUTIVE SESSION

Ms. Field made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Glick. The vote was: Ms. Spenner, aye; Ms. Field, aye; Dr. Crews; Ms. Woods, aye; and Mr. Glick, aye. Motion carried.

The Board recessed at 5:02 PM MST.

BOARD MEMBERS PRESENT: Dorothy Ann Spenner, LCPC, LMFT - Chair
Jon W. Glick, M.Ed.
Nina J. Woods, M.Ed.
Piper Anne Field, MA, LMFT

BOARD MEMBERS ABSENT: Judith A Crews, Ph.D
Edmund L. Sperry

BUREAU STAFF: Maurie Ellsworth, Legal Counsel
Debbie Sexton, Technical Records Specialist II

OTHERS PRESENT: Lois Gates

Mr. Glick made a motion to come out of executive session. It was seconded by Ms. Field. The vote was: Ms. Spenner, aye; Ms. Field, aye; Ms. Woods, aye; and Mr. Glick, aye. Motion carried.

Roll Call

EXECUTIVE SESSION

Mr. Glick made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Woods. The vote was: Ms. Spenner, aye; Ms. Field, aye; Dr. Crews; Ms. Woods, aye; and Ms. Glick, aye. Motion carried.

Mr. Glick made a motion to come out of executive session. It was seconded by Ms. Field. The vote was: Ms. Spenner, aye; Ms. Field, aye; Dr. Crews; Ms. Woods, aye; and Ms. Glick, aye. Motion carried.

APPLICATIONS

Mr. Glick moved to deny Amanda Thomas application for licensure. It was seconded by Ms. Field. Motion carried.

Ms. Woods moved to deny Lois Gates petition for reconsideration. It was seconded by Mr. Glick. Motion carried.

Mr. Glick made a motion to approve the following applications pending additional information submitted to the Bureau.

901092437
901124255
901124552
901124562
901124543

It was seconded by Ms. Woods. Motion carried.

Mr. Glick made a motion to table application 901124528 until additional information could be sent in for the Board to review. It was seconded by Ms. Woods. Motion carried.

Mr. Glick made a motion to table application 901124528 until additional information could be sent in for the Board to review. It was seconded by Ms. Woods. Motion carried.

Mr. Glick made a motion to approve the following for licensure:

VANDERHOOF JACQUELYN D	LAMFT-4933
OWEN AMI L	LAMFT-5073
JOSEPH ANNE	LCPC-4953
MUSGRAVE EMILY	LCPC-5155

MACKENZIE-YRAGUEN LACEY	LCPC-5159
CRAWFORD RANDALL C	LCPC-5164
PREWETT MISTI LYNN	LCPC-5181
MCCORMACK CHERI A	LCPC-5190
BARDSLEY JULI ANN	LCPC-5194
SHABER JOSEPH A	LCPC-5196
HIBDON DEA	LCPC-5197
BURNS JESSICA	LCPC-5198
GARDNER LAVELLE	LCPC-5199
BROWNLEY SCOTTI LEE	LCPC-5200
MARKHAM R BRANDON	LCPC-5202
CARTER JENNIFER P	LCPC-5206
DZIELINSKI KATHLEEN	LCPC-5209
DAVIS STEVEN	LCPC-5211
MEIGH MICHELE M	LCPC-5213
SCHOLTEN DEBRA LEE	LCPC-5216
BOHN REBECCA	LCPC-5217
TIDWELL CAROL LYNN	LCPC-5223
WAGSTAFF DOUG TUG	LCPC-5230
ASCHERMAN ALLEN "GUY" K	LMFT-5165
VOUCH JANET KEEBLER	LPC-3070
RESARE JAMES WILLIAM	LPC-5111
GALLOWAY KATHLEEN J	LPC-5138
CUTTING THOMAS E	LPC-5162
RUMSEY GARLENA M	LPC-5171
MALLORY ANNE M	LPC-5177
GAJEWSKI STEPHEN W	LPC-5180
KNIZLEY DORLEA A	LPC-5183
GALLEGOS MICHELE	LPC-5184
RAMPTON JEREMY B	LPC-5186
WHITE DAVID D	LPC-5187
CHAFFIN CAROL RAE	LPC-5188
HAMBLIN KRISTYN L	LPC-5189
REYES ROMONA F	LPC-5191
BUXTON PAMELA C	LPC-5192
SMITH JILL C	LPC-5193
CHRISTENSEN CHAD R	LPC-5201
HARRIS JESSICA LYNN	LPC-5203
ZUERCHER CHANTEL M	LPC-5205
BOIES TEEMA	LPC-5210
DILLON AMBER R	LPC-5218
DRAKE JAMES J	LPC-5225
HALSTROM LISA M	LPC-5226
DEVINE JILLIAN RAE	LPC-5227

It was seconded by Ms. Field. Motion carried.

MEETING DATES

May 21 & 22, 2013
July 29 & 30, 2013
October 28 & 29, 2013
February 10 & 11, 2014
May 19 & 20, 2014

ADJOURNMENT

Mr. Glick made a motion to adjourn the meeting at 12:20 PM MST. It was seconded by Ms. Field. Motion carried.

Dorothy Ann Spenner, LCPC, LMFT, Chair Jon W. Glick, M.Ed.

Nina J. Woods, M.Ed.

Judith A Crews, Ph.D.

Piper Anne Field, MA, LMFT

Edmund L. Sperry

Tana Cory, Bureau Chief