

**IDAHO LICENSING BOARD OF PROFESSIONAL COUNSELORS AND  
MARRIAGE AND FAMILY THERAPISTS**

**Bureau of Occupational Licenses**

700 West State Street, P.O. Box 83720

Boise, ID 83720-0063

**Board Meeting Minutes of 7/30/2012**

**BOARD MEMBERS PRESENT:** Jon W. Glick, M.Ed. - Chair  
Nina J. Woods, M.Ed.  
Brenda Freeman, Ph.D.  
Judith A Crews, Ph.D.  
Piper Anne Field, MA., LMFT  
Edmund L. Sperry  
Dorothy Ann Spenner, LCPC, LMFT

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel  
Jean Uranga, Prosecuting Attorney  
Roger Hales, Administrative Attorney  
Cherie Simpson, Management Support  
Joan Callahan, Legal Intern  
Debbie Sexton, Technical Records Specialist II

**OTHERS PRESENT:** Mary Christy, MS, ACADC – Idaho Board of  
Alcohol/Drug Counselor Certification  
Cindy Hansen, MA, ACADC, CCS – Idaho  
Board of Alcohol/Drug Counselor Certification  
Roy Spalding, Idaho Association for Marriage  
and Family Therapy – Treasurer / Director

The meeting was called to order at 9:00 AM MDT by Jon W. Glick, M.Ed.

The Board welcomed Judith Crews Ph.D., to the Board.

**APPROVAL OF MINUTES**

A motion was made by Ms. Spenner to approve the minutes of May 1, 2012 as amended. It was seconded by Ms. Field. Motion carried.

A Motion was made by Ms. Woods to approve the minutes of June 14, 2012. It was seconded by Ms. Spenner. Motion carried.

**LEGISLATIVE REPORT**

Ms. Cory gave the legislative report. She stated that the Massage Therapy Board is now being served by the Bureau, so going forward shared expenses will be distributed among 29 Boards rather than 28. Ms. Cory also reminded the Board that any rule changes need to be submitted by August 21st.

## **FINANCIAL REPORT**

Ms. Hall gave the financial report. The report indicated that the Board has a cash balance of \$50,646.79 as of June 30, 2012.

## **CONTRACT**

Ms. Hall reviewed the 2013 annual contract with members of the Board. A motion was made by Ms. Spenner to approve the contract and allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Woods. Motion carried.

## **DISCIPLINE**

Ms. Woods recused herself in the matter of COU-2012-20.

Ms. Uranga presented a memorandum regarding case numbers COU-2012-13, COU-2012-21, COU2012-22, and COU-2012-20. After discussion, the Board gave recommendations for appropriate discipline.

Ms. Uranga presented a memorandum regarding case number COU-2012-23. A motion was made by Ms. Woods to close COU-2012-23. It was seconded by Ms. Field. Motion carried.

Ms. Uranga presented a memorandum regarding case number COU-2012-18. A motion was made by Ms. Woods to close COU-2012-18 with an advisory letter. It was seconded by Ms. Field. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case COU-2012-5. A motion was made Ms. Field to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Spenner. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case COU-2012-17. A motion was made by Mr. Sperry to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Field. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case COU-2012-1 and COU-2012-2. A motion was made by Ms. Field to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Spenner. Motion carried.

Ms. Field recused herself in the matter of COU-2012-11.

Ms. Uranga presented a Stipulation and Consent Order in case COU-2012-11. A motion was made by Ms. Woods to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Dr. Crews. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case COU-2012-12. A motion was made by Ms. Field to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Spenner. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case COU-2012-14. A motion was made by Ms. Spenner to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Woods. Motion carried.

### **INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report, which is linked above.

### **FOR BOARD DETERMINATION**

A motion was made by Ms. Spenner to approve the Bureau's recommendation and authorize closure in case I-COU-2010-29. It was seconded by Ms. Field. Motion carried.

A motion was made by Ms. Woods to approve the Bureau's recommendation and authorize closure in case I-COU-2010-33. It was seconded by Ms. Spenner. Motion carried.

A motion was made by Ms. Field to approve the Bureau's recommendation and authorize closure in case I-COU-2011-5. It was seconded by Ms. Spenner. Motion carried.

A motion was made by Ms. Spenner to approve the Bureau's recommendation and authorize closure in case I-COU-2011-37. It was seconded by Mr. Sperry. Motion carried.

A motion was made by Ms. Spenner to approve the Bureau's recommendation and authorize closure in case I-COU-2012-38. It was seconded by Ms. Woods. Motion carried.

A motion was made by Ms. Spenner to approve the Bureau's recommendation and authorize closure in case I-COU-2012-39. It was seconded by Ms. Field. Motion carried.

The Board reviewed a supervision report in regard to COU-2011-8 and requested additional information.

The Board reviewed a supervision report in regard to COU-2011-12 and COU-2011-13. The Board appreciated the supervision report and requested a thank you letter be sent to the supervisor.

The Board reviewed a continuing education course in regard to COU-2010-17 and it was approved.

The Board reviewed a continuing education course in regard to COU-2011-11 and it was approved.

## **EXECUTIVE SESSION**

A motion was made by Ms. Spenner that the Board go into executive session to discuss pending litigation with counsel per Idaho Code 67-2345(1)(f). The purpose of the executive session was to discuss the petition for review of Crista Favazza. It was seconded by Ms. Woods. Motion carried. Individual vote for this motion was: Mr. Glick, aye; Ms. Field, aye; Ms. Spenner, aye; Dr. Crews, aye; Mr. Sperry, aye; and Ms. Woods, aye.

A motion was made by Ms. Field to come out of executive session. It was seconded by Ms. Spenner. Motion carried. Individual vote for this motion was: Mr. Glick, aye; Ms. Field, aye; Ms. Spenner, aye; Dr. Crews, aye; Mr. Sperry, aye; and Ms. Woods, aye.

A motion was made by Ms. Spenner to reject the petitioner's settlement offer. The requirement for a counseling practicum still stands. It was seconded by Ms. Field. Motion carried.

## **NEW BUSINESS**

### **PROPOSED RULES**

Mr. Hales reviewed the proposed rules with the Board which included the following:

Adding "Documentation of Informed Consent"

Deleting “and referenced in subsection 200, 241.02, 350, and 450.01” in Rule 004.01

Updating to the 2012 AAMFT Code of Ethics in Rule 004.02.

Updating Rule 004.03 from Subsection 240.03.a to 239.03.a.

Clarifying supervision requirements in Rule 238.

Correcting Rule 425.01 to read participants instead of “students.”

Clarifying Rule 425.03.e

Ms. Field reviewed Addendum II of the application for licensure with members of the Board and requested additional information be added and brought back to the next meeting for approval.

Ms. Spenner updated the Board regarding the Department of Labor Healthcare Work Force Task Group committee she has been serving on. They are continuing to discuss how many physicians, physician assistants, dentists, mental health workers and other relevant professions are serving the population in Idaho; how many Idaho needs; where Idaho is lacking; and how people access services in Idaho.

## **CONFERENCES**

A motion was made by Ms. Spenner to send Dr. Crews to the American Association of State Counseling Boards (AASCB) conference in January 2013. It was seconded by Ms. Woods. Motion carried.

Ms. Spenner moved to approve the National Board of Certified Counselor (NBCC) contract. It was seconded by Ms. Field. Motion carried.

## **OLD BUSINESS**

### **Addictions**

Ms. Christy and Ms. Hansen from the Idaho Board of Alcohol/Drug Counselor Certification (IBADCC) met with the Board to introduce themselves and discuss their board’s standards for certification. They want licensed counselors and marriage and family therapists to understand addictions is a very specialized field that requires appropriate education and training. The IBADCC is interested in working closely with the Board to ensure public safety in the addictions field.

The Board discussed the eight core areas required in a graduate degree currently in the rules for counselors. There is nothing specific to addictions and the possibility of adding a ninth core area that would include addictions was discussed. It was noted that the law for marriage and family therapists contains language specifying addictions in two of the six core areas required in a graduate degree.

The possibility of requiring continuing education units in addiction for both professions was also discussed.

The Board discussed the letters that were received in response to a survey the Board sent regarding counselor and therapist education in addictions.

The Board had a lengthy discussion with Mr. Spalding, a board member of the Idaho Association for Marriage and Family Therapy (IDAMFT). The Board is going to continue to follow up and gather additional information on whether to add additional requirements specifically regarding education in treating addiction.

## **NEW BUSINESS**

A motion was made by Ms. Spenner to pay the AASCB dues and to reevaluate membership in this organization next year. It was seconded by Mr. Sperry. Motion carried.

## **CORRESPONDENCE**

The Board reviewed correspondence from Tiffany Krumm in regard to ethical behavior in counseling clients/dual relationships in small towns and suggested she review the ACA code of ethics. If she is a member of a professional organization, she could contact the legal department or her own attorney.

The Board reviewed correspondence from Jay Robertson, Ph.D., regarding continuing education and said the maximum amount of hours an individual can receive each year under Rule 425.03.d. is four hours.

The Board reviewed correspondence from Ryan Shapiro regarding face-to-face ethics continuing education. The Board suggested contacting the universities and/or associations for information about upcoming ethics workshops.

The Board reviewed correspondence from Hester Garmin Tuttle in regard to continuing education. Ms. Spenner will draft a letter to Ms. Tuttle notifying her of the Board's inactive license as an alternative.

The Board reviewed a supervisor registry application. The Board denied the application at this time due to a disciplinary matter within the previous five years per Rule 200.01.d.

The Board discussed the letters that were returned from a survey regarding additional requirements for addictions counseling. The Board reviewed correspondence from Curtis Garner and will refer him to the IBADCC. The Board discussed the possibility of a rule that would require continuing education in addictions counseling or a ninth core area which would require one semester

credit in addictions counseling. The Board is going to continue to do some research and follow-up at future meetings.

### **EXECUTIVE SESSION**

A motion was made by Dr. Crews that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Field. The vote was: Mr. Glick, aye; Ms. Woods, aye; Ms. Spenner, aye; Dr. Crews, aye; Ms. Field, aye; and Mr. Sperry, aye. Motion carried.

Ms. Woods moved to enter regular session. Seconded by Ms. Spenner, motion carried. The vote was: Mr. Glick, aye; Ms. Woods, aye; Ms. Spenner, aye; Dr. Crews, aye; Ms. Field, aye; and Mr. Sperry, aye. Motion carried.

The Board adjourned at 5:00 PM MDT.

### **Board Meeting Minutes of 7/31/2012**

**BOARD MEMBERS PRESENT:** Jon W. Glick, M.Ed. - Chair  
Nina J. Woods, M.Ed.  
Brenda Freeman, Ph.D.  
Judith A Crews, Ph.D.  
Piper Anne Field, MA., LMFT  
Edmund L. Sperry  
Dorothy Ann Spenner, LCPC, LMFT

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Emily Mac Master, Deputy Attorney General  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel  
Cherie Simpson, Management Support  
Joan Callahan, Legal Intern  
Debbie Sexton, Technical Records Specialist II

The meeting was called to order at 9:02 AM MDT by Jon W. Glick, M.Ed.

A motion was made by Mr. Sperry to amend a previous motion concerning the petition of Crista Favazza and direct Mr. Ellsworth to reject the settlement offer and withdraw all offers. It was seconded by Ms. Woods. Motion carried.

Mr. Glick recused himself in the matter of COU-2008-25 and passed the gavel to Ms. Woods.

Ms. Mac Master presented a memorandum regarding case number COU-2008-25. A motion was made by Ms. Spenner to close COU-2008-25 with an advisory letter addressing concerns regarding record keeping and informed consent. It was seconded by Mr. Sperry. Motion carried.

Ms. Woods passed the gavel back to Mr. Glick.

### **EXECUTIVE SESSION**

A motion was made by Ms. Woods that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Spenner. The vote was: Mr. Glick, aye; Ms. Woods, aye; Ms. Spenner, aye; Dr. Crews, aye; Ms. Field, aye; and Mr. Sperry, aye. Motion carried.

Ms. Woods moved to enter regular session. It was seconded by Mr. Sperry, motion carried. The vote was: Mr. Glick, aye; Ms. Woods, aye; Ms. Spenner, aye; Dr. Crews, aye; Ms. Field, aye; and Mr. Sperry, aye. Motion carried.

### **PROPOSED RULES**

Ms. Callahan reviewed a draft of the proposed rules with the Board. A motion was made by Dr. Crews to approve the proposed rules. It was seconded by Ms. Spenner. Motion carried.

A motion was made by Ms. Field to send postcards out notifying licensees of the proposed rule changes; specifically the informed consent and updated AAMFT code of ethics. It was seconded by Ms. Spenner. Motion carried.

A motion was made by Mr. Sperry to direct the Bureau to draft language for the postcard regarding the proposed rule changes and send it to the Board Chair for approval. It was seconded by Ms. Field. Motion carried.

### **EXECUTIVE SESSION**

A motion was made by Ms. Spenner that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Woods. The vote was: Mr. Glick, aye; Ms. Woods, Ms. Spenner; Dr. Crews, aye; Ms. Field, aye; and Ms. Sperry, aye. Motion carried.



It was moved by Ms. Spenner to come out of executive session. It was seconded by Ms. Field. Motion carried. The vote was: Mr. Glick, aye; Ms. Woods, Ms. Spenner; Dr. Crews, aye; Ms. Field, aye; and Ms. Sperry, aye. Motion carried.

## **APPLICATIONS**

It was moved by Ms. Field to approve the following for licensure:

NIXON SEAN J	LAMFT-4954
GREEN KRISTA JOY	LCPC-4906
GARDNER COLLEEN ESTHER	LCPC-5007
BYRNE LIZ	LCPC-5041
OLSEN AMY N	LCPC-5042
CONRAD CAROL ANN	LCPC-5057
MEYER ROBIN G	LCPC-5067
WRIGHT-BIONDOLILLO LENA	LCPC-5071
WENDLAND ASHLEY	LCPC-5074
MELLO MARY L	LCPC-5076
WATSON KARIN LYNN-YAHR	LCPC-5077
WALKER JULIE DAWN	LCPC-5078
SPRAGUE TERRY E	LCPC-5087
HARPER VERRONICA	LCPC-5091
ARRIETA-RESNICK NEKANE FELISA	LCPC-5094
GOLDEN KIM	LCPC-5095
JENKS BARRY E	LCPC-5097
WHITNEY EUGENE LORIN	LMFT-5054
KUKUK JEFFREY D	LPC-4826
BIRKHIMER HEATHER K	LPC-4937
PIRON ABIGAIL H	LPC-4956
SALISBURY CHANDRA	LPC-4958
WEISZHAAR JAMIE LEE	LPC-4960
DEGIULIO BENJAMIN W	LPC-4963
AGUIRRE SHAYNE	LPC-4990
WILLIAMS TODD QUINN	LPC-4995
ADKINS JOSHUA L	LPC-4997
AVERY BONITA	LPC-4999
MULALLEY KATIE L	LPC-5000
BLACK ERICA ANN	LPC-5001
SCHLATTMANN ALICIA J	LPC-5002
ANDERSON PAMELA P	LPC-5003
STILL NICOLE M	LPC-5005
HERNANDEZ-HENRY ANGELA MARIA	LPC-5006
FARRER DANIEL E	LPC-5008
LEWIS SHELLY M	LPC-5009
SEVERSON JULIE	LPC-5010
MEDINA-GUILLEN KATHERINE E	LPC-5011

ASBELL NATHAN B	LPC-5012
WOLLHEIM PETER	LPC-5013
PEREDA-TORP MARIA E	LPC-5014
STEWART JILL	LPC-5015
LINHART NATALIE	LPC-5016
WARD SHAYLA F	LPC-5017
BOLTON HOLLY W	LPC-5018
WENIG TANYA C	LPC-5020
ALDEN MICHELLE	LPC-5021
DAVIS HEATHER A	LPC-5022
SATTERFIELD LAUNA R	LPC-5023
MENLOVE JESSICA R	LPC-5024
CARPENTER HEIDI J	LPC-5025
GILLESPIE WHITNEY D	LPC-5027
BURGESS-ELMER KIRA J	LPC-5028
DICKINSON REBECCA	LPC-5029
HUDSON REBECCA L	LPC-5030
BROOKS JOHN	LPC-5031
BURKS MICHELLE M	LPC-5032
WOODBIDGE THERESA A	LPC-5033
KITCHENS JENIFER	LPC-5034
ROSS KEVIN J	LPC-5036
ANDERSON ADELA B	LPC-5037
GARDNER REBECCA YOUNG	LPC-5039
WELLS PAMELA C	LPC-5040
BRATTIN RANDI	LPC-5043
BECKER TIFFANY M	LPC-5044
LYNCH MICHELE	LPC-5045
NOLEEN ALISA JOY	LPC-5046
ALTSULER JESSE	LPC-5047
NICHOLS DAVID MICHAEL	LPC-5048
PUTNAM THOMAS A	LPC-5049
HINSZ STACI MARIE	LPC-5050
RADMALL CANDICE LYNNE	LPC-5051
WARD CODY	LPC-5052
ROMRIELL TAMARA D	LPC-5053
ADAMS JESSICA	LPC-5055
COOK BRADY	LPC-5056
ANDERSON BETHANY S	LPC-5059
NEWBY RYAN E	LPC-5060
DUDLEY KENNETH D	LPC-5061
CHAVEZ CHARMAINE A	LPC-5062
MARKUS MICHAEL D	LPC-5063
WILHELM ELLYN K	LPC-5066
CLEVENGER JAMI LYNETTE	LPC-5068
EMFIELD BRIEANN	LPC-5069

WHITEHEAD ELIZABETH	LPC-5070
HANDLEY JENNIFER MARIE	LPC-5075
KALK LEAH D	LPC-5080
KELL JESSICA E	LPC-5081
BELL ROXANNE B	LPC-5084
APGOOD RANDALL	LPC-5085
ROICE JOHN O	LPC-5086
LARTZ LINDSAY N	LPC-5088
NAPIER HEIDI MARIE	LPC-5089
WHITAKER SALLY ANN	LPC-5090
COLLINS STACY N	LPC-5093
HAMILTON HANNAH	LPC-5096
ELLIOTT ANNA H	LPC-5098
YOUNG ELIZABETH F	LPC-5099
NIXON SEAN J	LPC-5100

It was seconded by Ms. Spenner. Motion carried.

A motion was made by Ms. Spenner to deny Cathlin Berreth licensure in Idaho due to not meeting the requirements. It was seconded by Ms. Field. Motion carried.

A motion was made by Ms. Spenner to table actions on the following applications until additional information could be sent in for the Board to review at its next regularly scheduled meeting.

901122369  
901025265  
901121070  
901121020

It was seconded by Ms. Field. Motion carried.

A motion was made by Mr. Sperry to approve the following applications pending additional information submitted to the Bureau for review.

901121876  
901122229  
901122263  
901122400

A motion was made by Dr. Crews to send a letter to Donna Summers in regard to her role as a supervisor. It was seconded by Ms. Spenner. Motion carried.

A motion was made by Ms. Field to nominate Ms. Spenner as Board Chair. It was seconded by Ms. Woods. Motion carried.

A motion was made by Ms. Field to nominate Mr. Glick as Vice-Chair. It was seconded by Ms. Woods. Motion carried.

### **NEXT MEETING**

The next meeting was scheduled for October 29 & 30, 2012 at 9:00 AM MDT at the Bureau of Occupational Licenses.

### **FUTURE MEETING DATES**

February 11 & 12, 2013

May 20 & 21, 2013

### **ADJOURNMENT**

It was moved by Mr. Sperry to adjourn the meeting at 1:41 PM MDT. It was seconded by Dr. Crews. Motion carried.

---

Jon W. Glick, M.Ed., Chair

---

Nina J. Woods, M.Ed.

---

Dorothy Ann Spenner, LCPC, LMFT

---

Judith A Crews, Ph.D.

---

Piper Anne Field, MA, LMFT

---

Edmund L. Sperry

---

Tana Cory, Bureau Chief