

**IDAHO LICENSING BOARD OF PROFESSIONAL COUNSELORS AND
MARRIAGE AND FAMILY THERAPISTS**

Bureau of Occupational Licenses

700 West State Street, P.O. Box 83720

Boise, ID 83720-0063

Board Meeting Minutes of 5/1/2012

BOARD MEMBERS PRESENT: Jon W. Glick, M.Ed. - Chair
Nina J. Woods, M.Ed.
Brenda Freeman, Ph.D.
Piper Anne Field, MA, LMFT
Edmund Sperry
Dorothy Ann Spenner, LCPC, LMFT

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Jean Uranga, Prosecuting Attorney
Maurie Ellsworth, Legal Counsel
Debbie Sexton, Technical Records Specialist II

OTHERS PRESENT: General Darrell Manning

The meeting was called to order at 8:56 AM MDT by Jon W. Glick, M.Ed.

General Manning addressed members of the Board regarding the role of board members.

APPROVAL OF MINUTES

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The Board reviewed the February 7 & 8, 2012 minutes. Dr. Freeman moved to approve the minutes as amended. Seconded by Ms. Woods, motion carried.

The Board reviewed the February 28, 2012 minutes. Ms. Woods moved to approve the minutes as written. Seconded by Ms. Field, motion carried.

The Board reviewed the April 16, 2012 minutes. Ms. Spenner moved to approve the minutes as written. Seconded by Dr. Freeman, motion carried.

LEGISLATIVE REPORT

Ms. Cory presented the legislative update to the members of the Board. The new rules went into effect March 23, 2012 and the new law changes will go into effect July 1, 2012. The Joint Finance and Appropriations Committee approved a request for a new licensing system and the request for proposal will be issued soon.

Ms. Simpson requested direction for the informed consent language. The Bureau will follow up with Ms. Field to draft language for the Board to review.

FINANCIAL REPORT

Ms. Hall presented the financial report to members of the Board, which showed a cash balance of \$47,600.25 with revenues of \$172,599.00 and expenditures of \$160,477.02 as of 04/30/2011.

DISCIPLINE

Ms. Spenner moved to amend the agenda to add a letter that was received the night before and an email received this morning regarding discipline. Seconded by Ms. Field, motion carried.

Ms. Uranga presented COU-2012-11 to members of the Board. The Board made recommendations for discipline.

Ms. Uranga presented COU-2012-17 to members of the Board. The Board made recommendations for discipline.

Ms. Uranga presented COU-2012-14 to members of the Board. The Board made recommendations for discipline.

Ms. Uranga presented COU-2012-12 to members of the Board. The Board made recommendations for discipline.

Ms. Uranga presented COU-2012-10 to members of the Board. Dr. Freeman moved to approve the Stipulation and Consent Order, and authorize the Chair to sign on behalf of the Board. Seconded by Ms. Spenner, motion carried.

INVESTIGATIVE REPORT

For Board Determination:

Ms. Peel presented the investigative report to the members of the Board.

Ms. Peel presented I-COU-2011-22 to members of the Board. Dr. Freeman moved to accept IBOL's recommendation for closure in this matter. Seconded by Ms. Spenner, motion carried.

Ms. Peel presented I-COU-2011-25 to members of the Board. Dr. Freeman moved to accept IBOL's recommendation for closure in this matter with a warning letter. Seconded by Ms. Woods, motion carried.

Ms. Peel presented I-COU-2012-16 to members of the Board. Ms. Spenner moved to accept IBOL's recommendation for closure in this matter with a warning letter. Seconded by Ms. Field, motion carried. Mr. Sperry voted nay.

Ms. Peel presented I-COU-2012-15 to members of the Board. Ms. Field moved to accept IBOL's recommendation for closure in this matter. Seconded by Mr. Sperry, motion carried.

Dr. Freeman moved to remove Gigi DeBaun from probation. Seconded by Ms. Field, motion carried.

The Board reviewed a report from Vicki Marti in regard to case COU-2011-11.

The Board reviewed a quarterly report in regard to case COU-2011-12 and Cou-2011-13.

The Board reviewed an email in regard to case COU-2010-17. Mr. Sperry moved to extend the requirement to receive six face-to-face graduate level semester credits to two years with the completion of one in the first year. Seconded by Ms. Woods, motion carried.

NEW BUSINESS

PSR

The Board discussed Psycho-Social Rehabilitation (PSR) with Mr. Payne from the Social Work Board. The Board noted the definition of PSR is "non-counseling." Ms. Woods moved that PSR hours not be accepted as part of the client contact supervised hours required for licensure after May 1, 2013 and the hours that are submitted prior to that date must be "clinical" counseling hours as approved by the supervisor. Seconded by Dr. Freeman, motion carried.

Rules

Mr. Payne from the Social Work Board addressed the Board in regard to a proposed Social Work rule that would require supervisors to take six hours of advanced training every five years. The Board has been considering a proposed rule similar to that and will continue to follow-up.

EXECUTIVE SESSION

A motion was made by Ms. Field that the Board go into executive session to discuss pending litigation with counsel per Idaho Code 67-2345(1)(f). The purpose of the executive session was to discuss the petition for review of Crista Favazza. Seconded by Ms. Spenner, motion carried. Individual vote for this motion was: Mr. Glick, aye; Ms. Field, aye; Ms. Spenner, aye; Dr. Freeman, aye; Mr. Sperry, aye; and Ms. Woods, aye.

Ms. Woods moved to enter regular session. Seconded by Ms. Spenner, motion carried. Individual vote for this motion was: Mr. Glick, aye; Ms. Field, aye; Ms. Spenner, aye; Dr. Freeman, aye; Mr. Sperry, aye; and Ms. Woods, aye.

Dr. Freeman moved to send petitioner's counsel a settlement proposal pursuant to directions given to the Board's attorney. Seconded by Ms. Spenner, motion carried.

The Board broke for lunch at 12:30 pm.

The Board reconvened at 1:00 pm.

Board Appointments

Dr. Freeman's term is up as of July 1, 2012. The Board thanked her for her years of service and dedication to serving on the Board.

License Modalities

The Board discussed specialty degrees and said applicants must meet the counselor coursework. The Board added that applicants need to pursue counseling first and then work toward a specialization. Ms. Field reviewed a draft for the Board's Frequently Asked Questions link, regarding art, dance, music, and other modality degrees.

Additions

The Board discussed possibly adding a ninth core area to the education requirement for professional counselors that would include addictions and adding a two-course minimum to each core area for counseling. Ms. Woods will draft a letter to send to the Associations and Universities for feedback indicating that the law change has the language "including, but not limited to, addictive disorders" under definitions of the practice for professional counseling. The Board would like input on whether or not it should be a required area (free standing course) or infused into another core area. The Board also discussed a behavioral health class.

Ms. Woods moved to amend the agenda due to an email that was just received regarding discipline. Seconded by Ms. Field, motion carried.

Ms. Field moved to approve the request for an extension regarding COU-2012-8. Seconded by Ms. Spenner, motion carried.

Child Custody Evaluations

Ms. Spenner reported on a meeting she attended in which the Children and Families in the Court Committee discussed the importance of providing guidance to mental health professionals in the form of standards, guidelines and rules when conducting forensic child custody evaluations. The Board discussed the Association of Family and Conciliation Courts (AFCC) Standards for Conducting Child Custody Evaluations. Ms. Woods moved to support efforts to create standards for child custody evaluations. Seconded by Dr. Freeman, motion carried. Ms. Spenner will draft a letter for the Board Chair to review.

INTERNS

The Board discussed Interns and possibly changing the language in Rule 245 that states: An individual pursuing Idaho licensure as a Professional Counselor “may” register with the Board as an Intern to “shall” register with the Board as an Intern. The Board also discussed allowing Bureau staff to process and approve intern applications that are complete. Mr. Sperry moved to allow staff to process and approve completed intern applications when they are received. Seconded by Ms. Spenner, motion carried.

CORRESPONDENCE

The Board reviewed correspondence from Jenny Brotherton-Manna in regard to an intern application that was submitted but not approved until the February Board meeting. The Board requested Ms. Sexton respond back regarding the rule that states they “may” register and they are not required to register.

AMFTRB

The Board reviewed the Association of Marital and Family Therapy Regulatory Boards (AMFTRB) dues. Dr. Freeman moved to pay the annual dues. Seconded by Ms. Field, motion carried.

ELECTRONIC CONNECTION

The Board reviewed correspondence in regard to what is considered a secure live electronic connection for supervision. The Board noted it is the responsibility of the supervisor and supervisee to assure their electronic connection is secure. Individuals should check with a qualified IT person to make a determination as to whether or not they have a “secure live electronic” connection. Ms. Field will draft a statement for the FAQs link.

CONTINUING EDUCATION

The Board discussed correspondence regarding continuing education from Elizabeth Miles and requested Ms. Sexton to respond back and direct her to Rule 425.03.d. The Board also noted that the Idaho Conference on Alcohol and Drug Dependency has been approved for continuing education for the 2012 conference.

The Board reviewed correspondence from Katie Brown. The Board agreed to grant Ms. Brown a temporary waiver with respect to certain face-to-face continuing education requirements.

The Board reviewed the updated application for licensure. Ms. Field moved to approve the changes. Seconded by Ms. Woods, motion carried.

CONFERENCES

The Board discussed the upcoming national conferences. Mr. Sperry moved to send Ms. Sexton to the National Board of Certified Counselors (NBCC) conference. Seconded by Ms. Field, motion carried.

Ms. Spenner moved to send Ms. Field to the AMFTRB conference. Seconded by Mr. Sperry, motion carried.

Dr. Freeman moved to send Ms. Sexton to either the NBCC conference or AMFTRB conference. Seconded by Ms. Woods, motion carried.

The Board will discuss attendance at the American Association of State Boards (AASCB) conference at its July meeting.

Ms. Woods moved to adjourn the meeting at 3:24 PM MDT. Seconded by Dr. Freeman, motion carried.

Board Meeting Minutes of 5/2/2012

BOARD MEMBERS PRESENT: Jon W. Glick, M.Ed. - Chair
Nina J. Woods, M.Ed.
Brenda Freeman, Ph.D.
Piper Anne Field, MA, LMFT
Edmund Sperry
Dorothy Ann Spenner, LCPC, LMFT

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Maurie Ellsworth, Legal Counsel
Debbie Sexton, Technical Records Specialist II

The meeting was called to order at 9:01 AM MDT by Jon W. Glick, M.Ed.

The Board discussed the Frequently Asked Questions (FAQs) page. Ms. Field will draft some additions for the page and the Board's counsel will add some language to those presented. Ms. Field also suggested separating Rule 238.03.ii out into its own section and will follow up at the next meeting.

EXECUTIVE SESSION

A motion was made by Ms. Field that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. Seconded by Ms. Spenner, motion carried. Individual vote for this motion was: Mr. Glick, aye; Ms. Field, aye; Ms. Spenner, aye; Dr. Freeman, aye; and Ms. Woods, aye.

Ms. Spenner moved to enter into regular session. Seconded by Ms. Woods, motion carried. Individual vote for this motion was: Mr. Glick, aye; Ms. Field, aye; Ms. Spenner, aye; Dr. Freeman, aye; and Ms. Woods, aye.

APPLICATIONS

Dr. Freeman moved to approve the following applicants for licensure. Seconded by Ms. Field, motion carried.

RAYNOR LAURA ANN	LAMFT-4904
ROYAL JEREMY	LCPC-4866
OSHEA MARTHA KATHRYN	LCPC-4880
FITZGERALD LOU ANN	LCPC-4957
BOWLES STEPHANIE J	LCPC-4962
UNRUH ASHLIE G	LCPC-4964
UNRUH MICHAEL D	LCPC-4965
BEARDEN LARRY L	LCPC-4986
PARKER-WEISER CAITLIN A	LCPC-4992
DANIELSON MARCI	LMFT-4491
BORG MICHAEL CHARLES	LMFT-4648
KETTLE TRACI	LMFT-4694
MORGAN TERRI	LMFT-4955
WEBSTER JENNIFER MARIE	LMFT-4980
COOK LAURA L	LPC-4817
HUNSAKER GREG E	LPC-4855
VAN ORDER-MAY JILL K	LPC-4884
CHANDLER KEN	LPC-4902
CAAGBAY DON EARL LACSON	LPC-4926
HICKS ALISON S	LPC-4932

REEDER TAMARA L	LPC-4966
PRICE TESSA B	LPC-4968
MEREDITH JANE A	LPC-4969
GLISSON JOHN E	LPC-4970
ARMSTRONG STACI L	LPC-4972
HAMMER SEAN I	LPC-4973
CLARK APRIL S	LPC-4975
GRAHAM CHRISTOPHER J	LPC-4976
AUSTIN MELODY ANNE	LPC-4977
PECSEK LUANN D	LPC-4978
ANDREWS MARLA M	LPC-4982
HILL WILLIAM KELLY	LPC-4984
STRONG DAVID WAYNE	LPC-4985
KOSTOHRYZ KATIE	LPC-4987
GOLDEN COOPER	LPC-4989

Ms. Spenner moved to approve applicants 901121135, 901099846, 901121068, and 901120871 pending the proper documents being sent directly to the Bureau. Seconded by Ms. Woods, motion carried.

Dr. Freeman moved to table the actions in regard to applicants 901121048, 901121087, 901121074, and 901119913 pending receipt of additional information for the Board's review. Seconded by Ms. Field, motion carried.

MEETING DATES

July 30 & 31, 2012
 October 29 & 30, 2012
 February 11 & 12, 2013
 May 20 & 21, 2013

ADJOURNMENT

Dr. Freeman moved to adjourn the meeting at 1:00 PM MDT. Seconded by Mr. Sperry, motion carried.

Jon W. Glick, M.Ed., Chair

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Piper Anne Field, MA, LMFT

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