

**IDAHO LICENSING BOARD OF PROFESSIONAL COUNSELORS AND MARRIAGE AND  
FAMILY THERAPISTS  
Bureau of Occupational Licenses  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063**

**DENNIS M BAUGHMAN, LCPC - CHAIR  
SANDRA SWEESY  
STEVEN I LANZET, LCPC, LMFT  
TAMI S KAMMER, LMFT, LCPC  
JUDITH CREWS, PH.D.  
PIPER FIELD, LMFT**

**AGENDA**

**6/6/2019 & 6/7/2019**

**9:00 AM MDT Roll Call**

**Approval of Minute [2/7/2019](#), [2/22/2019](#) [Action Item]**

**Bureau Staff:**

Eric Nelson, Board Prosecutor  
    Memorandum [Action Item]  
    Consent Orders [Action Item]  
Kelley Packer, Bureau Chief  
    Legislative Update [Action Item]  
Rob McQuade, Legal Counsel  
    Proposed Laws and Rules [Action Item]  
Dawn Hall, Deputy Bureau Chief  
    [Financial Report](#)  
    Fee Increase Proposals [Action Item]  
Julie Eavenson, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
    [Investigative Report](#)  
    Cases for Board Determination [Action Item]  
    Reports [Action Item]  
    Termination of Probation [Action Item]  
    Findings of Fact, Conclusions of Law And Final Order [Action Item]  
Nicholas Krema, General Counsel

**Old Business**

- 1. To Do List [Action Item]**
- 2. Disciplinary Sanction Guidelines [Action Item]**

**New Business**

- 1. Next Meeting July 25, 2019 at 9:00 AM MDT [Action Item]**
- 2. Public Comment [Action Item]**
- 3. Review Application Process [Action Item]**
- 4. Creating A Sample Intake Form [Action Item]**
- 5. Working With Impaired Licensees [Action Item]**
- 6. Conference Updates and Attendance [Action Item]**
- 7. Correspondence [Action Item]**
- 8. Continuing Education Course Application Review [Action Item]**
- 9. Application, CE Audit, and CE for Reinstatement Review [Action Item]**  
    **Applicant in Support of Application**  
    Applicant – Friday 9:30  
    Applicant – Friday 9:45  
    Applicant - Friday 10:00
- 10. Sign Minutes, Vouchers, and Honorariums**

**Adjourn Approximately 4:00 PM MDT**

**Note: Executive Session to be held as may be appropriate. Times are approximate. The order in which items appear on the agenda is subject to change without further notice. For more information contact [PAM REBOLO](#) - (208) 334-3233 or [cou@ibol.idaho.gov](mailto:cou@ibol.idaho.gov)**