

**IDAHO BOARD OF COSMETOLOGY**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 1/12/2015**

**BOARD MEMBERS PRESENT:** Debra J Hummel - Chair  
Merrilyn Cleland  
Christy L Duplantie

**BOARD MEMBERS ABSENT:** Bonnie D. Sermon  
Linda Swope

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel  
Kim Aksamit, Technical Records Specialist I

The meeting was called to order at 8:30 AM MST by Debra J Hummel.

**LEGISLATIVE REPORT**

Ms. Cory gave the legislative report. She said that a law change will be presented during this Legislative Session to clarify the Bureau's statute regarding legal fees.

**STATE'S MOTION REGARDING COSTS AND FEES**

Mr. Ellsworth discussed the Prosecutor's motion in case number COS-2014-31.

Ms. Cleland made a motion that the Board finds that it is a prevailing party that the Respondent acted without reasonable basis in fact or law in the defense of this case and that; therefore, the Board awards attorney's fees and costs pursuant to the provision of Idaho Code 12-117 and grants the prosecution's motion. It was seconded by Ms. Duplantie. Motion carried.

**NEW BUSINESS**

Discussion was held regarding the Board member's attendance at the National Interstate Council of State Boards of Cosmetology, INC. Regional meeting to be held in Savannah, GA. Ms. Cleland made a motion that the Board and one member of the Bureau staff attend the Regional meeting. It was seconded by Ms. Duplantie. Motion carried.

## **EXECUTIVE SESSION**

Ms. Duplantie made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Cleland. The vote was: Ms. Hummel, aye; Ms. Cleland, aye; and Ms. Duplantie, aye. Motion carried.

Ms. Cleland made a motion to come out of executive session. It was seconded by Ms. Duplantie. The vote was: Ms. Hummel, aye; Ms. Cleland, aye; and Ms. Duplantie, aye. Motion carried.

## **APPLICATIONS**

Ms. Cleland made a motion to accept the applications for Jerisa Ropelato and Jessica Boehlke and issue licenses. It was seconded by Ms. Duplantie. Motion carried.

Ms. Duplantie made a motion to accept the application for Trang Williams and issue a license. It was seconded by Ms. Cleland. Motion carried.

Ms. Cleland made a motion to accept the application for applicant 901135301 pending additional information. It was seconded by Ms. Swope. Motion carried.

Ms. Cleland made a motion to have Laura Tilleman take the full examination and issue a license once the examination has been successfully passed. It was seconded by Ms. Duplantie. Motion carried.

Ms. Cleland made a motion to have Arvilla Finlayson take the full examination and issue a license once the examination has been successfully passed. It was seconded by Ms. Duplantie. Motion carried.

Ms. Cleland amended the motion to accept the application for Arvilla Finlayson and issue a license based on her work experience. It was seconded by Ms. Duplantie. Motion carried.

## **CURRICULUM REVIEW**

Ms. Cleland made a motion to accept the nail technology program for Toni and Guy Hairdressing Academy in Boise and Toni and Guy Hairdressing Academy in Coeur d' Alene pending clarification of hours. It was seconded by Ms. Duplantie. Motion carried.

## **ADJOURNMENT**

Ms. Cleland made a motion to adjourn the meeting at 9:24 AM MST. It was seconded by Ms. Duplantie. Motion carried.

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Debra J Hummel, Chair

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Merrilyn Cleland

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Bonnie D. Sermon

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Linda Swope

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Christy L Duplantie

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Tana Cory, Bureau Chief