

**IDAHO CONTRACTORS BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 12/16/2014**

**BOARD MEMBERS PRESENT:** John Robert Pilote - Chair  
Deborah Ann Karren  
Scott Schriber  
Gary Robert Bond  
Charles Roy Ellis

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel  
Eric Nelson, Board Prosecutor  
Mary Miles, Technical Records Specialist I

The meeting was called to order at 10:00 AM MST by John Robert Pilote.

**AMENDED AGENDA**

Ms. Karren made a motion to adopt the amended agenda to include the Legislative update. The report was inadvertently left off the agenda. It was seconded by Mr. Ellis. Motion carried.

**APPROVAL OF MINUTES**

Mr. Schriber made a motion to approve the minutes of 10/14/2015 and 11/18/2014. It was seconded by Mr. Bond. Motion carried.

**LEGISLATIVE REPORT**

Ms. Cory gave the legislative report. She said that based on the Supreme Court's ruling on case REA-2008-4, that the statutory authority allowing the Board to order that respondents reimburse the Board for the fees and costs of prosecution does not include attorney fees, the Bureau is proposing a statute change that would apply to all Boards served by the Bureau and to clarify that attorney fees can be recovered as part of a disciplinary action.

Ms. Cory updated the Board members regarding the proposed change to Idaho Code 67-2614 regarding reinstatement fees. This will also go to the Legislature in the upcoming session.

## **DISCIPLINE**

Mr. Nelson presented a memorandum regarding case number CON-2013-66. Ms. Karren made a motion to accept the Findings of Fact, Conclusions of Law, and Final Order for case number CON-2013-66. It was seconded by Mr. Ellis. The vote was: Mr. Pilote, aye; Ms. Karren, aye; Mr. Schriber, aye; Mr. Ellis, aye; and Mr. Bond, nay. Motion carried.

Mr. Nelson presented a Stipulation and Consent Order in case CON-2013-10, CON-2013-11, CON-2013-59, CON-2014-1, and CON-2014-11. Mr. Schriber made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Ellis. Motion carried.

## **TO DO LIST**

The Board reviewed the to do list. No action was taken.

## **EXECUTIVE SESSION**

Ms. Karren made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Ellis. The vote was: Mr. Pilote, aye; Ms. Karren, aye; Mr. Schriber, aye; Mr. Ellis, aye; and Mr. Bond, aye. Motion carried.

Ms. Karren made a motion to come out of executive session. It was seconded by Mr. Ellis. The vote was: Mr. Pilote, aye; Ms. Karren, aye; Mr. Schriber, aye; Mr. Ellis, aye; and Mr. Bond, aye. Motion carried.

## **APPLICATIONS**

Mr. Schriber made a motion to approve the following for licensure:

Approved for Licensure

KCB CONSTRUCTION LLC	RCE-38514
JR FRAMING LLC	RCE-38560
DYNAMIC DESIGNS CONSTRUCTION LLC	RCE-38590
COPACETIC WOOD FLOORS INC	RCE-38595
COONTZ THOMAS WILLIAM	RCT-38363
CASPERS BENJAMIN WADE	RCT-38533
CUNNINGHAM JACOB ORIEN	RCT-38576

It was seconded by Mr. Ellis. Motion carried.

Mr. Schriber made a motion to approve one application pending additional information. It was seconded by Mr. Ellis. Motion carried.

Approved / Pending  
901108224

**NEXT MEETING** was scheduled for January 20, 2015.

**ADJOURNMENT**

Mr. Schriber made a motion to adjourn the meeting at 10:50 AM. It was seconded by Mr. Bond. Motion carried.

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John Robert Pilote, Chair

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Deborah Ann Karren

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Scott Schriber

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Gary Robert Bond

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Charles Roy Ellis

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Tana Cory, Bureau Chief