

**IDAHO CONTRACTORS BOARD**  
**Bureau of Occupational Licenses**  
**700 West State Street, P.O. Box 83720**  
**Boise, ID 83720-0063**

**Conference Call Minutes of 9/16/2014**

**BOARD MEMBERS PRESENT:** John Robert Pilote - Chair  
Deborah Ann Karren  
Scott Schriber

**BOARD MEMBERS ABSENT:** Gary Robert Bond  
Charles Roy Ellis

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel

**OTHERS PRESENT:** Robert Moffat

The meeting was called to order at 10:01 AM MDT by John Robert Pilote.

**APPROVAL OF MINUTES**

Mr. Schriber made a motion to approve the minutes of 7/8/2014. It was seconded by Ms. Karren. Motion carried.

**FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board has a cash balance of \$156,816.74 as of 8/31/2014.

**DISCIPLINE**

Mr. Nelson presented Stipulation and Consent Orders in cases CON-2014-86, CON-2014-107 and CON-2015-2. Mr. Schriber made a motion to approve the Stipulation and Consent Order in cases CON-2014-86, CON-2014-107 and CON-2015-2 and allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Karren. Motion carried.

Mr. Nelson presented Findings of Fact, Conclusions of Law and Final Orders in cases CON-2013-52, CON-2013-62 and CON-2013-76 and CON-2013-83. Mr. Schriber made a motion to approve the Findings of Fact, Conclusions of Law and Final Orders in cases CON-2013-52, CON-2013-62 and CON-2013-76 and CON-

2013-83 and to allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Karren. Motion carried.

### **EXECUTIVE SESSION**

Ms. Karren made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Schriber. The vote was: Mr. Pilote, aye; Ms. Karren, aye; and Mr. Schriber, aye. Motion carried.

Mr. Schriber made a motion to come out of executive session. It was seconded by Ms. Karren. The vote was: Mr. Pilote, aye; Ms. Karren, aye; and Mr. Schriber, aye. Motion carried.

### **APPLICATIONS**

Mr. Schriber made a motion to approve the following for registration:

RCT-38095  
RCT-38053  
RCT-38110  
RCT-38111  
RCT-38112  
RCT-38125  
RCT-38186  
RCE-38121  
RCE-88142  
RCE-38164  
RCE-38166

It was seconded by Ms. Karren. Motion carried.

Mr. Schriber made a motion to approve the following for registration pending additional information:

901135227  
901135386

It was seconded by Ms. Karren. Motion carried.

Mr. Schriber made a motion to deny the following for registration:

COMMON SENSE CUSTOM HOMES INC  
FOURTH OF JULY WOODWORKS INC

It was seconded by Ms. Karren. Motion carried.

Mr. Schriber made a motion to approve the following for registration, but to deny the request to keep the registration number from the prior registration:

## J & C CUSTOM TRANSPORT INC

It was seconded by Ms. Karren. Motion carried.

The Board reviewed a request for registration reinstatement regarding case number CON-2009-5. The Board tabled the discussion for the next board meeting.

Ms. Cory addressed the Board regarding an application that the Board approved pending receipt of general liability insurance. Based on the insurance submitted, the individual had completed an incorrect application form. The Board directed staff to use its current process of assisting applicants with the process if this happens in the future.

### **TO DO LIST**

The Board tabled the to do list until the next board meeting.

### **LEGISLATIVE REPORT**

Ms. Cory gave the legislative report. She said that Representative Batt would like to meet with the Chairman regarding the proposed law change regarding reinstatement and payment of outstanding amounts prior to reinstatement. Ms. Cory said that she and Mr. Ellsworth will set up a time to meet with the Chairman and Representative Batt.

**NEXT MEETING** 10/14/2014

### **ADJOURNMENT**

Ms. Karren made a motion to adjourn the meeting at 11:50 AM MDT. It was seconded by Mr. Schriber. Motion carried.

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John Robert Pilote, Chair

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Deborah Ann Karren

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Scott Schriber

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Gary Robert Bond

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Charles Roy Ellis

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Tana Cory, Bureau Chief