

IDAHO CONTRACTORS BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 6/10/2014

BOARD MEMBERS PRESENT: John Robert Pilote - Chair
Deborah Ann Karren
Scott Schriber

BOARD MEMBERS ABSENT: Gary Bond
Charles Roy Ellis

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Eric Nelson, Board Prosecutor
Maurie Ellsworth, Legal Counsel
Erin Anderson, Technical Records Specialist I
Carol Klassen, Technical Records Specialist I
Maria Brown, Technical Records Specialist II

The meeting was called to order at 10:07 AM MDT by John Robert Pilote.

APPROVAL OF MINUTES

Mr. Schriber made a motion to approve the minutes of 4/15/2014 and 5/14/2014. It was seconded by Ms. Karren. Motion carried.

DISCIPLINE

Mr. Nelson presented Stipulation and Consent Orders in cases CON-2012-80, CON-2014-7, CON-2014-72 and CON-2014-75. Mr. Schriber made a motion to approve the Consent Orders and allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Karren. Motion carried.

Mr. Nelson presented four Findings of Fact, Conclusions of Law and Final Orders in cases CON-2012-3, CON-2012-30, CON-2013-9 and CON-2013-16. Ms. Karren made a motion to approve the Consent Orders and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Schriber. Motion carried.

CORRESPONDENCE

The Board reviewed the correspondence from John Brueck with the Department of Environmental Quality. Mr. Brueck requested from the Board clarification on whether or not the Environmental Consultants that he works with are required to be registered as contractors. The Board requested that the Bureau draft a letter to Mr. Brueck citing Idaho Code 54-5203 and 54-5205, which gives the definition of who should be registered and list exemptions. Each of the consultants can decide if they are doing business that would require them to be registered.

NATIONAL ASSOCIATION OF STATE CONTRACTORS LICENSING AGENCIES

Mr. Schriber made a motion to pay the annual membership dues to NASCLA. It was seconded by Ms. Karren. Motion carried.

Mr. Schriber made a motion that Bureau staff update the Report of the States, forward it to the Chair for final review and approval, and send the report to NASCLA for publication. It was seconded by Ms. Karren. Motion carried.

EXECUTIVE SESSION

Ms. Karren made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Schriber. The vote was: Ms. Karren, aye; Mr. Schriber, aye; and Mr. Pilote, aye. Motion carried.

Mr. Schriber made a motion to come out of executive session. It was seconded by Ms. Karren. The vote was: Ms. Karren, aye; Mr. Schriber, aye; and Mr. Pilote, aye. Motion carried. Motion carried.

APPLICATIONS

Mr. Schriber made a motion to approve the following for registration:

RCT-37496	Christopher Gregory
RCT-37586	David Eskola
RCT-37435	Pablo Fullmer
RCE-37551	Great Wall Fence LLC
RCE-37441	Mckinney Masonry LLC

It was seconded by Ms. Karren. Motion carried.

Mr. Schriber made a motion to approve the issuance of registration once additional information is received:

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It was seconded by Ms. Karren. Motion carried.

OTHER

Ms. Cory informed the Board that Ms. Klassen would be their new Board specialist. Ms. Cory discussed whether the Board grant the Bureau the authority to issue registrations when the application is a standard applicant with no prior discipline or felonies. Mr. Schriber moved to allow the Bureau to issue routine registrations on the Board's behalf. It was seconded by Ms. Karren:

NEXT MEETING was scheduled for 7/8/2014 at 10:00 AM MDT.

ADJOURNMENT

Mr. Schriber made a motion to adjourn the meeting at 10:50 AM MDT. It was seconded by Ms. Karren. Motion carried.