

IDAHO CONTRACTORS BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 1/29/2013

BOARD MEMBERS PRESENT: Steve Pinther - Chair
Larren D Novak
John Robert Pilote
Pamela Prather
Scott Schriber

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Erin Anderson, Technical Records Specialist I

OTHERS PRESENT: Brian Fox, Walker Fox Brick and Block Inc.

The meeting was called to order at 10:01 AM MST by Steve Pinther.

APPROVAL OF MINUTES

Mr. Novak made a motion to approve the minute's of 12/18/2012. It was seconded by Mr. Pilote. Motion carried.

DISCIPLINE

Mr. Nelson presented the Stipulation and Consent Orders in the following cases:

CON-2010-75
CON-2010-77
CON-2011-5
CON-2011-50
CON-2013-5
CON-2013-32
CON-2013-50

Mr. Pilote made a motion to approve the Consent Orders and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Novak. Motion carried.

Mr. Nelson presented the following Findings of Fact, Conclusions of Law and Final Orders:

CON-2010-59
CON-2010-79
CON-2012-1
CON-2012-37

Ms. Prather made a motion to approve the Findings of Fact, Conclusions of Law and Final Orders and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Schriber. Motion carried.

INVESTIGATIVE UNIT

Ms. Peel presented to the Board a request for \$50.00 a month payment arrangements for CON-2011-79. A motion was made by Mr. Pilote to accept the payment arrangement. It was seconded by Mr. Novak. Motion carried.

NATIONAL ASSOCIATION OF STATE CONTRACTORS LICENSING AGENCIES

A motion was made by Ms. Prather to authorize Mr. Pinther to attend the NASCLA semi-annual meeting being held in Alexandria, Virginia. It was seconded by Mr. Novak. Motion carried.

The Board reviewed the NASCLA Contractors State Licensing Information Directory for any changes or updates to be made so that these changes could be submitted to NASCLA. It determined that all the information was correct and no changes will be made.

EXECUTIVE SESSION

Mr. Novak made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Pilote. The vote was: Mr. Novak, aye; Mr. Pinther, aye; Mr. Pilote, aye; Mr. Schriber, aye; and Ms. Prather, aye. Motion carried.

Ms. Prather made a motion to come out of executive session. It was seconded by Mr. Novak. The vote was: Mr. Novak, aye; Mr. Pinther, aye; Mr. Pilote, aye; Mr. Schriber, aye; and Ms. Prather, aye. Motion carried.

APPLICATIONS

Mr. Novak made a motion to approve the following for registration. It was seconded by Mr. Pilote. Motion carried:

RCT-34505

Brandon Strecker

RCT-34583
RCT-34649
RCE-34614

Roy Helms
Lawrence Barnes
Walker Fox Brick and Block Inc.

Mr. Novak made a motion to approve issuance of registration for the following applicant once adequate proof of general liability is received. It was seconded by Mr. Pilote. Motion carried:

#901124177

INSURANCE AUDIT

The Board discussed the annual insurance audit. The Bureau requested clarification of percentages to be pulled annually. The Board determined that a minimum of 2% of the total number of registrations will be audited annually. The following procedure was adopted by the Board: 1% of the total registration will be randomly selected for audit plus all of those pre-selected in the registration process. If the total of these is less than 2% of total registrations, an additional number will be randomly selected sufficient to equal 2% of total registrations.

NEXT MEETING was scheduled for 2/26/2013 at 10:00 AM.

ADJOURNMENT

Mr. Novak made a motion to adjourn the meeting at 11:05 PM. It was seconded by Ms. Prather. Motion carried.

Steve Pinther, Chair

Larren D Novak

John Robert Pilote

Pamela Prather

Scott Schriber

Tana Cory, Bureau Chief