

IDAHO CONTRACTORS BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 9/18/2012

BOARD MEMBERS PRESENT: Steve Pinther - Chair
Larren D Novak
John Robert Pilote
Pamela Prather

BOARD MEMBERS ABSENT: Timothy R Timmins

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Eric Nelson, Board Prosecutor
Erin Anderson, TRS 1

The meeting was called to order at 10:00 AM MDT by Steve Pinther.

AGENDA

Mr. Pilote made a motion to amend the agenda. It was seconded by Mr. Novak. Motion carried. The purpose of the amendment was to add a discussion of proposed rule changes.

DISCIPLINE

Mr. Nelson presented a Stipulation and Consent Order in case CON-2011-68. Mr. Pilote made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Novak. Motion carried.

Mr. Nelson presented a Stipulation and Consent Order in case CON-2011-80. Mr. Novak made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Pilote. Motion carried.

Mr. Nelson presented a Stipulation and Consent Order in case CON-2011-89. Mr. Pilote made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Prather. Motion carried.

OLD BUSINESS

Ms. Cory informed the Board that the RFP process was complete for the new licensing system. The cost structure for the system is based on a monthly amount and does not require an initial one-time expense. A motion was made by Mr. Pilote to table the rule change that was drafted to raise application, renewal and reinstatement fees to cover an anticipated initial expense for the system. It was seconded by Ms. Prather. Motion carried. The Board and Bureau will continue to monitor the Board's balance to see if a rule change is needed in the future.

EXECUTIVE SESSION

Mr. Pilote made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Prather. The vote was: Mr. Pinther, aye; Mr. Pilote, aye; Mr. Novak, aye; and Ms. Prather, aye. Motion carried.

Mr. Novak made a motion to come out of executive session. It was seconded by Ms. Prather. The vote was: Mr. Pinther, aye; Mr. Pilote, aye; Mr. Novak, aye; and Ms. Prather, aye. Motion carried.

APPLICATIONS

Mr. Pilote made a motion to approve the following for licensure:

RCT-33995	Billy Miller
RCT-34043	Jeremy Souhrada
RCT-34101	Shane Cope
RCE-33987	Zephyr Towers LLC
RCE-34017	MJW Construction LLC
RCE-34129	Pinnacle General Contracting LLC

It was seconded by Mr. Novak. Motion carried.

CORRESPONDENCE

The Board reviewed correspondence received from Mr. Matt Sommer. The Board agreed that a letter should be drafted to inform Mr. Sommer that his correspondence had been received, that the legal date for reconsideration had passed.

NEXT MEETING was scheduled for 10/10/2012 at 8:30 AM MDT.

ADJOURNMENT

Mr. Pilote made a motion to adjourn the meeting at 10:30 AM MDT. It was seconded by Ms. Prather and Mr. Novak. Motion carried.

Steve Pinther, Chair

Larren D Novak

Pamela Prather

John Robert Pilote

Tana Cory, Bureau Chief