

IDAHO BOARD OF ARCHITECTURAL EXAMINERS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 1/11/2019

BOARD MEMBERS PRESENT: Peter Rockwell - Chair
Rann W Haight
Allison McClintick
Daniel K Mullin

BOARD MEMBERS ABSENT: Jay W Cone
Garth J Jensen

BUREAU STAFF: Kelley Packer, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Rob McQuade, Legal Counsel
Lizzie Kukla, Technical Records Specialist I

The meeting was called to order at 8:30 AM MST by Peter Rockwell.

APPROVAL OF MINUTES

Mr. Mullin made a motion to approve the minutes of December 7, 2018. Mr. Haight seconded the motion. The motion carried.

LEGISLATIVE REPORT

Ms. Hall reported that Director Packer is presenting to a legislative committee and will join the Board for introductions soon. She also stated that the Board's pending rules are prepared for presentation to the appropriate legislative committee during the 2019 legislative session.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$329,237.23 as of December 31, 2018.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Ms. McClintick made a motion to send a letter to the licensee informing her that she may apply for an emeritus license and authorize closure in case I-ARC-2019-5. After discussion as to whether the Board's law and rules offer an emeritus license, and seeing that it does not, Ms. McClintick amended the motion to include review of the letter by the Chair. Mr. Mullin seconded the motion. The motion failed.

Ms. McClintick made a motion to authorize closure in case I-ARC-2019-5. Mr. Mullin seconded the motion. The motion carried.

Mr. Rockwell requested adding an emeritus or retired architect license status be added to the "To-Do List" for the next meeting's agenda.

Mr. Mullin made a motion to authorize closure in I-ARC-2019-7. Mr. Haight seconded the motion. The motion carried.

OLD BUSINESS

The Board reviewed the To Do List and no action was taken.

CE COURSES

The Board discussed the best method to approve CE courses offered through the Office of Emergency Management (OEM).

At 9:30 AM MST, Director Packer joined the meeting and introduced herself to the Board.

The Board continued their discussion of CE courses and whether the OEM courses would meet the CE requirements in IDAPA Rules 24.01.01.450.

Ms. McClintick moved to extend the vote on this decision until the next meeting, when the Board has more information on how other states approach this decision. For lack of a second, the motion died.

Mr. Haight moved to accept the courses from the Office of Emergency Management, including pre-requisite courses, and post accepted courses online. For lack of a second, the motion died.

Mr. Mullin moved to include language on the web for continuing education requirements that recognizes the efforts of the Office of Emergency Management and that such efforts meet requirements of continuing education as stated in the by-laws for consideration, and that the Board will continue to investigate other states with similar references. Ms. McClintick seconded the motion.

During discussion, the Board directed Technical Records Specialist to draft language for the Board to review at their next regular meeting.

The motion carried. Mr. Rockwell voted nay.

NEW BUSINESS

Mr. Mullin raised questions as to the applications process for the endorsement application.

Ms. McClintick moved that Mr. Mullin work with Ms. Hall to modify the endorsement application and present it to the Board for review at the next regular Board meeting. Mr. Haight seconded the motion. The motion carried.

Mr. Mullin raised questions regarding the application for exam, asking whether an additional application is needed to distinguish paths for licensure from those applying with a degree and having started the AXP, and those applying with eight years' experience with the AXP in lieu of a degree.

Mr. Rockwell clarified that this is a gateway application to the exam only and not to licensure.

Ms. McClintick moved to accept the application as it is, and to correct a typo on the application. Mr. Haight seconded the motion. The motion carried.

ELECTION

Mr. Mullin nominate Mr. Cone for Chairman of the Board. Mr. Haight seconded the nomination. After a vote of the Board, Mr. Cone was elected Chairman.

Mr. Haight nominated Ms. McClintick for Vice Chairman of the Board. Mr. Mullin seconded the nomination. After a vote of the Board, Ms. McClintick was elected Vice Chairman.

EXECUTIVE SESSION

Mr. Rockwell made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. Mr. Mullin seconded the motion. The vote was: Mr. Rockwell, aye; Mr. Mullin, aye; Mr. Haight, aye; and Ms. McClintick, aye. The motion carried.

Mr. Rockwell made a motion to come out of executive session. It was seconded by Mr. Mullin. The vote was: Mr. Rockwell, aye; Mr. Mullin, aye; Ms. McClintick, aye; and Mr. Haight, aye. The motion carried.

APPLICATIONS

Mr. Rockwell made a motion to approve the following for licensure:

CLARE WALTON	AR-986533
WARREN KNIGHT LLOYD	AR-986535
STUART ALLEN WOODS	AR-986526

It was seconded by Mr. Mullin. The motion carried.

Mr. Rockwell made a motion to approve the following for examination:

ARCA	986470
ARCA	986518
ARCA	986519

It was seconded by Mr. Mullin. The motion carried.

Mr. Rockwell made a motion to act on continuing education credits submitted according to Board authorization on the cover pages.

Mr. Mullin seconded the motion. The motion carried.

NEXT MEETING was scheduled for March 22, 2019 at 8:30 AM MDT.

ADJOURNMENT

Mr. Haight made a motion to adjourn the meeting at 11:09 AM MST. Mr. Rockwell seconded the motion. The motion carried.

Jay W Cone, Chair

Garth J Jensen

Rann W Haight

Allison McClintick

Daniel K Mullin

Peter Rockwell

Kelley Packer, Bureau Chief