

IDAHO BOARD OF ARCHITECTURAL EXAMINERS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 12/7/2018

THIS IS A DRAFT DOCUMENT THAT HAS NOT BEEN APPROVED BY THE BOARD

BOARD MEMBERS PRESENT: Peter Rockwell - Chair
Jay W Cone
Garth J Jensen
Rann W Haight
Allison McClintick
Daniel K Mullin

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Julie Eavenson, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Lizzie Kukla, Technical Records Specialist I

The meeting was called to order at 8:30 AM MST by Peter Rockwell.

BOARD MEMBER RECOGNITION

Ms. McClintick congratulated Chairman Rockwell for ten years of service to the Board and presented him with an award. Chairman Rockwell thanked the Board.

APPROVAL OF MINUTES

Mr. Cone made a motion to approve the minutes of October 19, 2018. It was seconded by Mr. Haight. Motion carried.

LEGISLATIVE REPORT

Ms. Cory discussed the legislative outreach meetings, which are similar to the meetings last year with Board members and legislators. She said the Bureau has had successful meetings connecting legislators with Board members. There will be additional meetings in coming days and a contact from the Bureau is in touch with Board members concerning availability to meet with legislators in their communities.

INTERIM COMMITTEE: OCCUPATIONAL LICENSING & CERTIFICATION LAWS COMMITTEE

Ms. Cory let the Board know that the Interim Committee held its last meeting on November 26, 2018. Prior to its last meeting, a representative from the National Conference of State Legislatures (NCSL) announced that Idaho had been invited to participate in a national Consortium on occupational licensing.

In response to the invitation, legislative leadership approved participation in the Consortium. Julie Eavenson of the Bureau represented the Executive Branch at a national meeting of the Consortium in Tampa, Florida.

Ms. Eavenson reported that three Idaho legislators and two legislative staff also attended the Consortium meeting in Florida. Various ways to review occupational licensing laws were discussed and reviewed.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$330,907.73 as of 11/30/2018.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Mullin made a motion to approve the Bureau's recommendation and authorize closure in case I-ARC-2017-6. Mr. Cone recused himself from this case. It was seconded by Mr. Haight. Motion carried.

Mr. Cone moved to close cases I-ARC2019-2, and I-ARC-2019-3 with advisory letters. It was seconded by Mr. Mullin. Motion carried.

OLD BUSINESS

The Board reviewed the To Do List and no action was taken.

Mr. Haight and Ms. Hall gave a report on their meeting with the Office of Emergency Management (OEM). Mr. Haight discussed an opportunity for CE hours available to licensees. OEM would offer classes to prepare architects to assist in assessing infrastructure damage in the case of an emergency. Per the Board's discussion, Mr. Haight will contact OEM to request a list of classes for approval by the Board.

NEW BUSINESS

The Board reviewed correspondence from the National Council of Architectural Registration Boards (NCARB) on *Continuing Education Guidelines*. The Board took no action.

EXECUTIVE SESSION

Mr. Jensen made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Mr. Haight. The vote was: Mr. Rockwell, aye; Ms. McClintick, aye; Mr. Cone, aye; Mr. Mullin, aye; and Mr. Haight, aye. Motion carried.

Mr. Cone made a motion to come out of executive session. It was seconded by Mr. Mullin. The vote was: Mr. Rockwell, aye; Ms. McClintick, aye; Mr. Mullin, aye; Mr. Haight, aye; and Mr. Jensen, aye. Motion carried.

APPLICATIONS

Mr. Mullin made a motion to approve the following for licensure:

ANDREW CARROLL BORGES	AR-986514
JEREMY CALL	AR-986492
STEPHEN P FORTWANGLER	AR-986491
ANDREW M HALL	AR-986499
TROY JOHNSON	AR-986520
CRAIG A MCCLELLAND	AR-986504
MATTHEW DANIEL NEWMAN	AR-986498
CARLOS O NUNEZ	AR-986482
MICHAEL PAUL ROWE	AR-986516
TIMOTHY JOE SANDERS	AR-986508
DEVIN WAYNE SAYLOR	AR-986500
RYAN J TOEWS	AR-986428
EUGENE YUN	AR-986441

It was seconded by Mr. Jensen. Motion carried.

Mr. Mullin made a motion to approve the following for examination:

901-163-236
901-163-477
901-162-843

It was seconded by Mr. Haight. Motion carried.

Mr. Mulling made a motion to table the following pending receipt of additional information:

901-162-071
901-163-478
901-049-436

It was seconded by Mr. Haight. Motion carried.

Mr. Mullin made a motion to approve the following pending receipt of additional information:

901-163-262

It was seconded by Mr. Haight. Motion carried.

Mr. Mullin made a motion to table to the following and refer to the investigative unit with possible review by the county prosecutor.

901-037-226

It was seconded by Mr. Jensen.

Ms. McClintick made a motion to approve the following CEs pending further information.

901-07-6409

NEXT MEETING was scheduled for January 11, 2019 at 8:30 am.

ADJOURNMENT

Mr. Haight made a motion to adjourn the meeting at 12:15 pm. It was seconded by Ms. McClintick. Motion carried.

Peter Rockwell, Chair

Jay W Cone

Garth J Jensen

Rann W Haight

Allison McClintick

Daniel K Mullin

Tana Cory, Bureau Chief