

IDAHO BOARD OF ARCHITECTURAL EXAMINERS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 10/19/2018

BOARD MEMBERS PRESENT: Peter Rockwell - Chair
Jay W Cone
Garth J Jensen
Rann W Haight
Allison McClintick
Daniel K Mullin

BUREAU STAFF: Tana Cory, Bureau Chief
Julie Eavenson, Administrative Support Manager
Marie Rightnowar, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Lizzie Kukla, Technical Records Specialist I
Landon Brown, Prosecuting Attorney

The meeting was called to order at 8:30 AM MDT by Peter Rockwell.

APPROVAL OF MINUTES

Mr. Cone made a motion to approve the minutes of August 24, 2018 with a change. It was seconded by Mr. Haight. Motion carried.

LEGISLATIVE REPORT

Ms. Cory said that the Bureau will be working on putting together legislative outreach meetings similar to the meetings last year with Board members and legislators. She said the Bureau would be reaching out to Board members in the next several weeks to see when they would be available to meet with legislators in their communities.

INTERIM COMMITTEE: OCCUPATIONAL LICENSING & CERTIFICATION LAWS COMMITTEE

Ms. Cory let the Board know that an email went out to the Board member designated by each Board served by the Bureau letting them know that the Interim Committee scheduled its next meeting for today at 10 am. The public can log on to listen or attend the meeting in person. She also said that Board members may want to attend after conclusion of business today.

FINANCIAL REPORT

Ms. Eavenson gave the financial report, which indicated that the Board had a cash balance of \$337,600.06 as of October 19, 2018.

DISCIPLINE

Mr. Landon Brown presented a Stipulation and Consent Order in case ARC-2018-2. Mr. Jensen made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Mullin. Motion carried.

INVESTIGATIVE REPORT

Ms. Rightnowar gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Jensen made a motion to strike section 8(c) and approved the Settlement Order in case ARC-2019-2. It was seconded by Mr. Haight. Motion carried.

OLD BUSINESS

The Board reviewed the To Do List and no action was taken.

NEW BUSINESS

The Board reviewed the Architect Endorsement Application. Mr. Cone made a motion to strike "record" on question number 9. And move the affidavit down to create more room for a picture. It was seconded by Mr. Mullin. Motion carried.

Mr. Cone made a motion to approve and pay annual dues to the Western Council of Architectural Registration Boards (WCARB). It was seconded by Ms. McClintick. Motion carried.

EXECUTIVE SESSION

Mr. Mullin made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Mr. Jensen. The vote was: Mr. Rockwell, aye; Mr. Cone, aye; Mr. Jensen, aye; Mr. Haight, aye; Ms. McClintick, aye and Mr. Mullin, aye. Motion carried.

Mr. Jensen made a motion to come out of executive session. It was seconded by Mr. Mullin. The vote was: Mr. Rockwell, aye; Mr. Cone, aye; Mr. Jensen, aye; Mr. Haight, aye; Ms. McClintick, aye; and Mr. Mullin, aye. Motion carried.

APPLICATIONS

Ms. McClintick made a motion to approve the following for licensure:

JEFFERY LEE BROWN	AR-986452
DAYLE VINCE CARLSON	AR-986461
MICHAEL A TORGERSON	AR-986460
BRENDA MARIE MOCZYGEMBA	AR-986475

It was seconded by Mr. Haight. Motion carried.

Ms. McClintick made a motion to approve the following for examination:

901162420
901162372
901162635
901162596

It was seconded by Mr. Jensen. Motion carried.

NEXT MEETING was scheduled for December 7, 2018 at 8:30 AM MST.

ADJOURNMENT

Mr. Cone made a motion to adjourn the meeting at 10:10 am. It was seconded by Mr. Mullin. Motion carried.

Peter Rockwell, Chair

Jay W Cone

Garth J Jensen

Rann W Haight

Allison McClintick

Daniel K Mullin

Tana Cory, Bureau Chief