

IDAHO BOARD OF ARCHITECTURAL EXAMINERS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 6/8/2018

BOARD MEMBERS PRESENT: Peter Rockwell - Chair
Jay W Cone
Rann W Haight
Allison McClintick

BOARD MEMBERS ABSENT: Garth J Jensen
Daniel K Mullin

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Julie Eavenson, Admin. Support Manager
Lori Peel, Investigative Unit Manager
Roger Hales, Legal Counsel
Deborah Sexton, Management Assistant

The meeting was called to order at 8:30 AM MDT by Peter Rockwell.

APPROVAL OF MINUTES

Mr. Cone made a motion to approve the minutes of May 4, 2018. It was seconded by Mr. Haight. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. The deadline to submit legislative ideas to the Governor's Office is mid-July 2018 and the deadline to submit proposed law and rule changes to the Governor's Office is mid-August 2018 for the 2019 Legislative Session.

FINANCIAL REPORT

Ms. Cory gave the financial report, which indicated that the Board had a cash balance of \$345,070.40 as of May 31, 2018.

DISCIPLINE

Mr. Nelson presented a memorandum regarding case number ARC-2018-2. After discussion, the Board gave recommendations for appropriate discipline.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Ms. McClintick made a motion to approve the Bureau's recommendation and authorize closure in case I-ARC-2018-11. It was seconded by Mr. Haight. Mr. Cone recused himself from discussion and voting. Motion carried.

OLD BUSINESS

The Board reviewed the To Do List and no action was taken.

EXECUTIVE ORDER

The Board reviewed the draft of the Executive Order response. Mr. Haight made a motion to approve the final version and submit it to the Lt. Governor's Office. It was seconded by Ms. McClintick. Motion carried.

NEW BUSINESS

Proposed and Temporary Rules

Mr. Hales discussed the proposed and temporary rules with members of the Board. Mr. Haight made a motion to approve the temporary rules presented; to include the crime review section; to have changes that the Board discussed today subject to final review and approval of the Chairman; and to have them made effective July 1, 2018. The motion also requested that the Bureau submit the rules as temporary and proposed to the Governor's Office. It was seconded by Mr. Cone. Motion Carried.

NCARB

Mr. Cone made a motion to pay the National Council of Architectural Registration Boards (NCARB) dues. It was seconded by Ms. McClintick. Motion carried.

The Board reviewed the current NCARB resolutions that would be voted on at the annual meeting. Mr. Cone made a motion to elect Mr. Rockwell as the voting delegate at the NCARB conference and direct him to vote, based on the Board's position adopted on the resolutions, but to have flexibility to modify that vote if additional information is presented at the meeting which he feels would have changed the Board's position. It was seconded by Ms. McClintick. Motion carried.

EXECUTIVE SESSION

Ms. McClintick made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Mr. Haight. The vote was: Mr. Rockwell, aye; Ms. McClintick, aye; Mr. Haight, aye; and Mr. Cone, aye. Motion carried.

Mr. Cone made a motion to come out of executive session. It was seconded by Ms. McClintick. The vote was: Mr. Rockwell, aye; Ms. McClintick, aye; Mr. Haight, aye; and Mr. Cone, aye. Motion carried.

APPLICATIONS

Ms. McClintick made a motion to approve the following for licensure:

BACKEN HOWARD JOHN	AR-986405
FISHER CHRISTOPHER TODD	AR-986404
REAVES JAMES GREGORY	AR-986412
RIGGEN JOYCE MARIE	AR-986400

It was seconded by Mr. Cone. Motion carried.

Ms. McClintick made a motion to approve the following for examination:

BOEHLER BRYCE ALLEN	AR
HEINTZMAN NATHAN ANTHONY	AR
HOWES JOEL MILTON	AR

It was seconded by Mr. Haight. Motion carried.

Ms. McClintick made a motion to approve applicant # 901099758 pending additional information submitted for the Chairman's review. It was seconded by Mr. Haight. Motion carried.

NEXT MEETING was scheduled for August 24, 2018 at 8:30 AM MDT.

ADJOURNMENT

Mr. Cone made a motion to adjourn the meeting at 12:05 PM MDT. It was seconded by Mr. Haight. Motion carried.