

**IDAHO BOARD OF ARCHITECTURAL EXAMINERS**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 8/15/2017**

**BOARD MEMBERS PRESENT:** Daniel K Mullin - Chair  
Peter Rockwell  
Rann W Haight  
Allison McClintick

**BOARD MEMBERS ABSENT:** Jay W Cone  
Garth J Jensen

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, General Counsel  
Mitchell Toryanski, Legal Counsel  
Deborah Sexton, Management Assistant  
Dicsie Gullick, Management Assistant

The meeting was called to order at 8:48 AM MDT by Daniel K Mullin.

Mr. Haight made a motion to amend the agenda to add discussion of default authority under Mr. Ellsworth's name. It was not on the the original agenda because documents concerning the issue were just received. It was seconded by Mr. Rockwell. Motion carried.

**APPROVAL OF MINUTES**

Ms. McClintick made a motion to approve the minutes of 6/29/2017. It was seconded by Mr. Haight. Motion carried.

**EXECUTIVE ORDER**

Ms. Cory reviewed the Executive Order issued by Acting Governor Little which requires State agencies to submit a report to the Office of the Governor no later than July 1, 2018. The report will assess whether the licensure requirements are necessary and in the public interest while providing recommendations for improvement, modification or elimination. Ms. Cory also updated the Board on the information and process for public comment which has been added the Board's website.

## **FINANCIAL REPORT**

Ms. Cory gave the financial report, which indicated that the Board had a cash balance of \$303,192.83 as of 7/31/2017

## **FY 2018 CONTRACT RENEWAL**

Ms. Cory presented to the Board members the FY 2018 Contract Renewal. Mr. Rockwell made a motion to approve the FY 2018 Contract Renewal and authorize the Board Chair to sign on behalf of the Board. It was seconded by Ms. McClintick. Motion carried.

## **INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report, which is linked above.

## **FOR BOARD DETERMINATION**

Ms. Peel presented a memorandum regarding case number I-ARC-2016-5. Mr. Rockwell made a motion to authorize closure in case I-ARC-2016-5. It was seconded by Ms. McClintick. Motion carried.

Ms. Peel presented a memorandum regarding case number I-ARC-2018-2. Ms. McClintick made a motion to authorize closure with a warning letter in case I-ARC-2018-2. It was seconded by Mr. Rockwell. Motion carried.

## **LEGISLATIVE REPORT**

Mr. Toryanski gave the legislative report. The deadline to submit proposed legislative ideas to the Governor's Office was July 14, 2017 and the deadline to submit proposed law and rule changes to the Governor's Office is August 18, 2017 for the 2018 Legislative Session.

Mr. Toryanski gave a presentation on Government Ethics to members of the Board.

## **DEFAULT ORDERS**

Mr. Rockwell made a motion to allow the Board's current advisory counsel to enter default orders on behalf of the Board. It was seconded by Ms. McClintick. Motion carried.

## **OLD BUSINESS**

To Do List – The Board reviewed the to do list and no action was taken.

Mr. Toryanski reviewed the rewrite of the Board's act with members of the Board. Mr. Rockwell made a motion to authorize the Bureau to add the caps for fees back into the statute if required. It was seconded by Ms. McClintick. Motion carried.

The Board discussed an email comment that came in regarding architectural firms, business entities, and ownership issues and determined it was not dealt with in of the Board's act.

## **NEW BUSINESS**

Mr. Haight requested the Board table the continuing education discussion until further research has been done.

## **NCARB**

Mr. Rockwell made a motion to pay the National Council of Architectural Registration Boards (NCARB) dues. It was seconded by Ms. McClintick. Motion carried.

## **PROPOSED LAWS AND RULES**

Mr. Toryanski presented the Board with an amended draft of the proposed laws. Ms. McClintick made a motion to accept the rewrite as amended and submit it to the Governor's Office. It was seconded by Mr. Haight. Motion carried.

Mr. Rockwell made a motion to authorize a postcard be sent out upon the Chairman's review and approval in regard to the proposed laws and rules. It was seconded by Ms. McClintick. Motion carried.

## **EXECUTIVE SESSION**

Mr. Haight made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Rockwell. The vote was: Mr. Mullin, aye; Mr. Rockwell, aye; Ms. McClintick, aye; and Mr. Haight, aye. Motion carried.

Mr. Haight made a motion to come out of executive session. It was seconded by Mr. Rockwell. The vote was: Mr. Mullin, aye; Mr. Rockwell, aye; Ms. McClintick, aye; and Mr. Haight, aye. Motion carried.

## **MINUTES**

Mr. Rockwell made a motion to rescind the previous motion approving the minutes of the 6/20/2017 meeting in order to make a correction. It was seconded by Ms. McClintick. Motion carried.

Mr. Rockwell made a motion to approve the 6/29/2017 minutes with the proposed rule changes attached as an addendum to the minutes. It was seconded by Mr. Haight. Motion carried.

## **APPLICATIONS**

Mr. Rockwell made a motion to approve the following for licensure:

GREEN STEPHEN G	AR-986221
NATTLAND CHARLES	AR-986219

It was seconded by Ms. McClintick. Motion carried.

Mr. Rockwell made a motion for the following to be approved for examination:

JONATHAN LYLE GALLUP  
KAY MARIE HAVLICEK  
MEGHAN TEICHMANN  
CHRISTOPHER TODD ANDERSON

It was seconded by Ms. McClintick. Motion carried.

Mr. Rockwell made a motion to table applicant # 901153488 until additional information has been received for the Board to review. It was seconded by Ms. McClintick. Motion carried.

**NEXT MEETING** was scheduled for October 27, 2017 at 8:30 AM and January 12, 2018 at 8:30 AM.

## **ADJOURNMENT**

Ms. McClintick made a motion to adjourn the meeting at 11:50 AM. It was seconded by Mr. Haight. Motion carried.

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Daniel K Mullin, Chair

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Peter Rockwell

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Jay W Cone (absent)

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Garth J Jensen (absent)

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Rann W Haight

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Allison McClintick

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Tana Cory, Bureau Chief