

IDAHO BOARD OF ARCHITECTURAL EXAMINERS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 9/23/2016

THIS IS A DRAFT DOCUMENT THAT HAS NOT BEEN APPROVED BY THE BOARD

BOARD MEMBERS PRESENT: Daniel K Mullin - Chair
Peter Rockwell
Jay W Cone
Garth J Jensen
Allison McClintick

BOARD MEMBERS ABSENT: Steven C Turney

BUREAU STAFF: Tana Cory, Bureau Chief
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Mitchell Toryanski, Legal Counsel
Deborah Sexton, Management Assistant

OTHERS PRESENT: Jason Blais, Building Official (City of Boise)
Robert Lockward, Deputy City Attorney (Boise)
Frank Glodowski

The meeting was called to order at 8:30 AM MDT by Daniel K Mullin.

The Board introduced and welcomed Allison McClintick as the new public member of the Board.

APPROVAL OF MINUTES

Mr. Jensen made a motion to approve the minutes of July 29, 2016. It was seconded by Mr. Rockwell. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said that the proposed laws and rules have been submitted for the 2017 session. The deadline to submit proposed law changes to the Governor's Office is August 1 and the deadline to submit proposed rule changes to the Governor's Office is the third week in August for the 2018 session.

FINANCIAL REPORT

Ms. Cory gave the financial report, which indicated that the Board had a cash balance of \$254,937.14 as of 8/31/2016.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Rockwell made a motion to approve the Bureau's recommendation and authorize closure in case I-ARC-2016-6. It was seconded by Mr. Jensen. Motion carried. Mr. Cone was recused from case I-ARC-2016-6.

Mr. Jensen made a motion to approve the Bureau's recommendation and authorize closure in case I-ARC-2016-14. It was seconded by Mr. Cone. Motion carried.

OLD BUSINESS

To Do List – The Board reviewed the to do list and no action was taken.

Mr. Toryanski reviewed with the Board, the proposed laws and rules that had been submitted to the Governor's Office.

The Board met with Mr. Blais with the intent of keeping the lines of communication open with the Idaho Association of Building Officials (IDABO) regarding ensuring architects who are working on projects are licensed. The Board will include IDABO in any new updates from the Board.

NEW BUSINESS

The Board reviewed Idaho Code 54-302. The Board decided to form a sub-committee that would go through all the laws and rules in an effort to update and clarify the language. The sub-committee would consist of Mr. Rockwell, Mr. Mullin, and Bureau staff.

The Board reviewed a proposal for a fee decrease and will continue to monitor the FY2017 finances at each meeting.

The Board reviewed draft language for a postcard to be sent to licensees and interested parties regarding the proposed law and rule changes and made some suggestions.

Mr. Rockwell made a motion to direct Mr. Toryanski send a postcard as amended to all licensees and interested parties. It was seconded by Mr. Cone. Motion carried.

The Board reviewed the current applications and determined the sub-committee would follow-up with the applications as it goes through the laws and rules.

Mr. Cone gave a brief history about the National Council of Architectural Registration Boards (NCARB) and the Western Council of Architectural Registration Boards (WCARB).

EXECUTIVE SESSION

Mr. Jensen made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Rockwell. The vote was: Mr. Mullin, aye; Mr. Rockwell, aye; Mr. Cone, aye; Mr. Jensen, aye; and Ms. McClintick, aye. Motion carried.

Mr. Rockwell made a motion to come out of executive session. It was seconded by Jensen. The vote was: Mr. Mullin, aye; Mr. Rockwell, aye; Mr. Cone, aye; Mr. Jensen, aye; and Ms. McClintick, aye. Motion carried.

APPLICATIONS

Mr. Jensen made a motion to table applicant # 901024823 for additional information. It was seconded by Ms. McClintick. Motion Carried. Mr. Cone was recused from this matter.

Mr. Rockwell made a motion to approve the following for examination:

BIDWELL AMANDA LYNN
FOCHS CHARI MARIE
GAINES PAMELA M
HASH TYLER P
MCANULTY MATTHEW REX
NUTSCH CRYSTAL DAWN
PERRY LARSEN TERRIE RAE
STENERSEN KELSEY ANN
STEWART MOHR JENNIFER D
TODD HUNTER MICHAEL

It was seconded by Mr. Cone. Motion carried.

Mr. Jensen made a motion to approve the following for licensure:

ALATORRE TIMOTHY EUGENE	AR-986103
COUTURE PHILIP DALE	AR-986090
POPOWYCH NESTOR	AR-986108
SMITH MICHAEL LEE	AR-986104
VANZEBEN DAN J	AR-986114

It was seconded by Ms. McClintick. Motion carried.

NEXT MEETING was scheduled for December 2, 2016 at 8:30 AM.

ADJOURNMENT

Mr. Rockwell made a motion to adjourn the meeting at 12:37 PM. It was seconded by Mr. Cone. Motion carried.

Daniel K Mullin, Chair

Peter Rockwell

Jay W Cone

Garth J Jensen

Steven C Turney – Absent

Allison McClintick

Tana Cory, Bureau Chief