

IDAHO BOARD OF ARCHITECTURAL EXAMINERS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 10/9/2015

BOARD MEMBERS PRESENT: Peter Anderson, Jr - Chair
Peter Rockwell
Jay W Cone
Garth J Jensen
Steven C Turney
Daniel K Mullin

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Marcie Rightnowar, Appeals/Hearings Coordinator
Maurie Ellsworth, General Counsel
Mitchell Toryanski, Legal Counsel
Deborah Sexton, Management Assistant

The meeting was called to order at 8:30 AM MDT by Peter Anderson, Jr.

APPROVAL OF MINUTES

Mr. Turney made a motion to approve the minutes of 7/9/2015. It was seconded by Mr. Mullin. Motion carried.

Mr. Turney made a motion to approve the minutes of 8/27/2015 as amended. It was seconded by Mr. Cone. Motion carried.

LEGISLATIVE REPORT

Ms. Cory discussed the Board's enrollment in the Public Employee Retirement System of Idaho (PERSI). Mr. Rockwell made a motion to remove the Board members from PERSI. It was seconded by Mr. Jensen. Motion Carried. Mr. Turney opposed.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$213,504.40 as of 9/30/2015.

DISCIPLINE

Chairman Anderson turned the meeting over to Vice-Chairman Mullin. Mr. Anderson and Mr. Jensen recused themselves in case number ARC-2016-1.

Mr. Nelson presented a memorandum regarding case number ARC-2016-1. After discussion, the Board gave recommendations for appropriate discipline.

The meeting was turned back over to Chairman Anderson.

Mr. Nelson presented a memorandum regarding case number ARC-2016-2. After discussion, the Board gave recommendations for appropriate discipline. Mr. Jensen was recused from discussion.

Mr. Nelson presented a memorandum regarding case number ARC-2015-1. Mr. Turney made a motion to close case number ARC-2015-1. It was seconded by Mr. Rockwell. Motion carried.

INVESTIGATIVE REPORT

Ms. Rightnowar gave the investigative report, which is linked above.

Ms. Rightnowar presented a memorandum regarding case number ARC-2016-3. After discussion, the Board gave recommendations for appropriate discipline.

REGULATORY BOARD BRIEFING

Mr. Toryanski discussed with the Board members their role when serving on the Board.

OLD BUSINESS

To Do List – The Board reviewed the to do list and no action was taken.

The Board discussed the Licensure by Endorsement – Equivalency rule. Mr. Rockwell and Mr. Turney will serve on a subcommittee with the Board's legal counsel to review the laws and rules for possible future changes.

NEW BUSINESS

The Board discussed continuing education and licensees renewing who have not met the CEs within the previous calendar year. Mr. Cone made a motion that a licensee could mark "no" on the renewal form and still be renewed. A form letter would be sent to the licensee allowing 30 days to make up the CEs and submit those to the Board office. It was seconded by Mr. Rockwell. Motion carried.

CORRESPONDENCE

The Board reviewed correspondence from Kay Prestwich regarding a refund request. The Board discussed adding an emeritus status to the Board's rules. Mr. Turney made a motion to add the topic to the laws and rules subcommittee to follow-up on. It was seconded by Mr. Mullin. Motion carried.

Mr. Cone made a motion to refund Kay Prestwich \$150. It was seconded by Mr. Jensen. Motion carried.

DISCIPLINE

The Board revisited ARC-2016-3 with Ms. Rightnowar. Mr. Rockwell made a motion to close ARC-2016-3 with a warning letter. It was seconded Mr. Jensen. Motion carried. Mr. Mullin and Mr. Turney recused themselves in this matter.

NCARB/WCARB

The Board discussed the upcoming Western Conference of Architectural Registration Board (WCARB) conference in March and Board meetings. The Board may have to schedule a conference call prior to attending the meeting to discuss any upcoming issues.

EXECUTIVE SESSION

Mr. Jensen made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Cone. The vote was: Mr. Anderson, aye; Jensen, aye; Mr. Mullin, aye; Cone, aye; Mr. Rockwell, aye; and Mr. Turney, aye. Motion carried.

Mr. Jensen was excused from the meeting.

Mr. Turney made a motion to come out of executive session. It was seconded by Mr. Cone. The vote was: Mr. Anderson, aye; Mr. Mullin, aye; Cone, aye; Mr. Rockwell, aye; and Mr. Turney, aye. Motion carried.

WAIVER REQUEST

Mr. Mullin made a motion to grant a six-month extension to obtain CEs to licensee 901070595. The Board denied credit for the non-profit educational and presentations. It was seconded by Mr. Turney. Motion carried.

APPLICATIONS

Mr. Mullin made a motion to approve the following:

Approved for Licensure

ADKISSON KENNETH CARDIN	AR-985925
AMADO MAURICIO	AR-985913
HEDRICK TIMOTHY	AR-985848

Approved for Exam

CHAPIN MONTE JAY
CLARKSON STEPHANIE PATRICIA
COLBURN JAMES ROBERT
GREER JOANNE DANISE
ROBINSON SCARLETT ANN
SIEVERS TIMOTHY CARSON
SMITH JASON DAVID
STARK CHARLES JAMES
TERSIEFF MARK
VASQUEZ-AGUILERA ANDRES

It was seconded by Mr. Cone. Motion carried.

Mr. Mullin made a motion to table the following applicants:

901141269
901140464
901141526
901140270
901141574
901140167

It was seconded by Mr. Rockwell. Motion carried.

Mr. Mullin made a motion to deny Edward Jones to take the exam due to not meeting the experience requirement outlined in Rule 250.02. It was seconded by Mr. Rockwell. Motion carried.

NEXT MEETING was scheduled for January 22, 2016 at 8:30 AM.

ADJOURNMENT

Mr. Mullin made a motion to adjourn the meeting at 1:25 PM. It was seconded by Mr. Cone. Motion carried.

Peter Anderson, Jr, Chair

Peter Rockwell

Jay W Cone

Garth J Jensen

Steven C Turney

Daniel K Mullin

Tana Cory, Bureau Chief