

**IDAHO BOARD OF ARCHITECTURAL EXAMINERS**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 6/13/2014**

**BOARD MEMBERS PRESENT:** Garth J. Jensen - Chair  
Steven C. Turney  
Peter Anderson, Jr.  
Peter Rockwell  
Jay Wayne Cone

**BOARD MEMBERS ABSENT:** Daniel K. Mullin

**BUREAU STAFF:** Dawn Hall, Administrative Support Manager  
Marcie Rightnowar, Appeals Hearings Technician  
Maurie Ellsworth, Legal Counsel  
Roger Hales, Administrative Attorney  
Maria Brown, Technical Records Specialist  
Carol Klassen, Technical Records Specialist  
Cherie Simpson, Management Assistant

**OTHERS PRESENT:** Larry Benton

The meeting was called to order at 8:30 AM MDT by Garth J. Jensen.

**APPROVAL OF MINUTES**

Mr. Anderson made a motion to approve the minutes of 4/3/2014 and 5/13/2014. It was seconded by Mr. Cone. Motion carried.

**LEGISLATIVE REPORT**

Ms. Hall gave the legislative report. She reminded the Board of the deadlines for submitting proposed law and rule changes.

## **FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board has a cash balance of \$160,068.30 as of 5/31/2014.

## **INVESTIGATIVE REPORT**

Ms. Rightnowar gave the investigative report, which is linked above.

## **DISCIPLINE**

Ms. Peel presented a memorandum regarding case numbers I-ARC-2014-5. Mr. Turney made a motion to close case I-ARC-2014-5 with an advisory letter. It was seconded by Mr. Cone. Motion carried.

## **OLD BUSINESS**

### **TO DO LIST**

The Board reviewed the to do list. No action was taken by the Board.

Ms. Brown followed up with the Board regarding the keynote presentation material from the National Council of Architectural Registration Boards (NCARB). The presentation material is not available.

## **NEW BUSINESS**

### **PROPOSED RULE CHANGE**

Mr. Hales addressed the Board regarding a proposed rule change due to the law changes regarding the intern development program (IDP). He stated that a rule change may not be necessary since the requirement is in the law. The Board agreed that a rule change would not be necessary at this time. The Board asked staff to track Rule 400.01 for a possible change to remove the reference to an architectural firm. The Board noted that Rule 751 references Idaho Code 54-305(1)(a)(i). The reference should be Idaho Code 54-305(1). The Board will hold this item as a future proposed rule change. The Board noted that Rule 750 references Idaho Code 54-305(h). The reference should be Idaho Code 54-305(1). The Board directed Ms. Simpson to check with the Office of the Rules to see if these can be corrected as typos. Mr. Hales will report back to the Board.

## **CORRESPONDENCE**

The Board reviewed an e-mail from Shevaun McNaughton regarding whether or not he needs to hold an architect's license in Idaho. Mr. Turney made a motion that Ms. Brown respond that because his questions are related to a federal

building, it would appear that he would be exempt from holding a license. It was seconded by Mr. Rockwell. Motion carried.

The Board reviewed an e-mail from Stanley Palmer regarding an article in the Board's 2014 Spring Newsletter. No action was taken by the Board.

The Board reviewed an e-mail from Joshua Hersel regarding clarification of the experience in lieu of a degree requirement for licensure as an architect in Idaho. Mr. Turney made a motion that Ms. Brown respond outlining the rules for licensure and by providing the contact information for NCARB. It was seconded by Mr. Cone. Motion carried.

### **NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS**

The Board reviewed correspondence from NCARB regarding the transition from the ARE 4.0 to the ARE 5.0.

The Board discussed the NCARB Resolutions to be acted upon at the 2014 Annual Meeting and Conference.

Resolution 2014-01. Following discussion, it was moved by Mr. Rockwell to vote in favor of Resolution 2014-01. Seconded by Mr. Turney, motion carried.

Resolution 2014-02. Following discussion, it was moved by Mr. Rockwell to vote in favor of Resolution 2014-02. Seconded by Mr. Turney, motion carried.

Resolution 2014-03. Following discussion, it was moved by Mr. Rockwell to vote in favor of Resolution 2014-03. Seconded by Mr. Turney, motion carried.

Resolution 2014-04. Following discussion, it was moved by Mr. Rockwell to vote in favor of Resolution 2014-04. Seconded by Mr. Turney, motion carried.

Resolution 2014-05. Following discussion, it was moved by Mr. Rockwell to vote in favor of Resolution 2014-05. Seconded by Mr. Turney, motion carried.

It was moved by Mr. Rockwell to authorize the Board Chair to use his discretion and vote on behalf of the Board for any resolution that may be amended by NCARB during the annual conference. Seconded by Mr. Anderson, motion carried.

The Board discussed NCARB's Board of Director positions. Mr. Cone made a motion to authorize the Chair to vote on behalf of the Board for Mr. Greg Erny for Secretary and to vote at his discretion if the other positions became contested. It was seconded by Mr. Rockwell. Motion carried.

### **CONTINUING EDUCATION CORRESPONDENCE**

The Board reviewed four letters from architects regarding the current continuing education requirement. Mr. Turney made a motion to approve the hours since the deficient hours of continuing education had been made up. It was seconded by Mr. Cone. Motion carried. The Board directed staff to follow the same process in the future if the same issue surfaces. Staff will reinstate the license once proof is submitted that the education has been made up and bring the documents to the Board for review during the following Board meeting.

## **EXECUTIVE SESSION**

Mr. Turney made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Rockwell. The vote was: Mr. Cone, aye; Mr. Turney, aye; Mr. Jensen, aye; Mr. Anderson, aye; and Mr. Rockwell, aye. Motion carried.

Mr. Turney made a motion to come out of executive session. It was seconded by Mr. Rockwell. The vote was: Mr. Cone, aye; Mr. Turney, aye; Mr. Jensen, aye; Mr. Anderson, aye; and Mr. Rockwell, aye. Motion carried.

## **APPLICATIONS**

Mr. Turney made a motion to approve the following for licensure by endorsement:

BERG SHALOO KATHERINE	AR-985751
BRADLEY JAMES RICHARD	AR-985731
KELLY SHAUN	AR-985464
LICHTENBERGER STEVEN ALAN	AR-985745
MADABHUSI RAMAN PRIYA	AR-985722
RODEBAUGH AARON M	AR-985746

It was seconded by Mr. Rockwell. Motion carried.

**NEXT MEETING** 8/29/2014

## **ELECTION OF BOARD CHAIRMAN AND VICE CHAIRMAN**

Mr. Rockwell made a motion to elect Mr. Turney as the Board's Chairman. Seconded by Mr. Cone, motion carried.

Mr. Rockwell moved to elect Mr. Anderson as the Board's Vice Chairman. Seconded by Mr. Cone, motion carried.

## **ADJOURNMENT**

Mr. Turney made a motion to adjourn the meeting at 11:25 AM MDT. It was seconded by Mr. Cone. Motion carried.