

**IDAHO BOARD OF ARCHITECTURAL EXAMINERS**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 1/24/2014**

**BOARD MEMBERS PRESENT:** Garth J. Jensen - Chair  
Peter Anderson, Jr.  
Peter Rockwell  
Jay Wayne Cone – via phone

**BOARD MEMBERS ABSENT:** Steven C. Turney  
Shelly Lewis

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel  
Eric Nelson, Prosecuting Attorney  
Maria Brown, Technical Records Specialist

**OTHERS PRESENT:** Jeremy Chou  
Ron Law  
Neil Colwell

The meeting was called to order at 9:04 AM MST by Garth J. Jensen.

**APPROVAL OF MINUTES**

Mr. Cone made a motion to approve the minutes of 11/15/2013. It was seconded by Mr. Anderson. Motion carried.

**NEW BUSINESS**

Mr. Law, with Idaho Damage Prevention Coalition, and Mr. Colwell, with Avista Corporation, addressed the Board regarding a proposed law change to update Idaho's Dig Law. After discussion, the Board determined that its licensee's scope of practice would not include digging in the ground and therefore it wouldn't apply. Mr. Law asked the Board to help educate the public regarding the Dig

Law. Mr. Cone suggested that Mr. Law forward a press release to Ms. Brown to add to the Board's next newsletter. Mr. Law and Mr. Colwell agreed to remove the reference to architects from the bill based on their conversation with the Board.

Mr. Chou, with the American Council of Engineering Companies of Idaho, addressed the Board regarding a proposed law change to the Board of Licensure of Professional Engineers. He explained that the legislation would add design coordinator to Idaho Code 54-1202(10). After discussion, the Board agreed that it did not have any opposition to the proposed law change.

## **LEGISLATIVE REPORT**

Ms. Cory gave the legislative report. She said that the Board's proposed law changes were presented in the House and were sent to print. She thanked Mr. Rockwell for attending the Legislative committee meetings regarding these proposed changes. She also thanked each of the Board members for contacting their local representatives regarding the proposed changes.

Mr. Rockwell addressed the Board regarding a proposed law change to require architectural firm owners to be licensed architects. The Board asked that this item be added to its next agenda.

## **FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board has a cash balance of 140,769.22 as of 12/31/2013.

## **DISCIPLINE**

Mr. Nelson presented a memorandum regarding case numbers ARC-2014-1 and ARC-2014-2. Mr. Rockwell made a motion to close ARC-2014-2. It was seconded by Mr. Anderson. Motion Carried. Mr. Rockwell made a motion to close ARC-2014-1 with a letter to the owner and referral to the county prosecutor. It was seconded by Mr. Anderson. Motion Carried

## **INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report, which is linked above.

## **OLD BUSINESS**

The Board reviewed the to do list. Mr. Cone addressed the Board regarding clarification of the position it took regarding a jurisprudence exam. The Board agreed with adding a jurisprudence type exam to its newsletter as an educational tool.

## **NEWSLETTER UPDATE**

Mr. Cone gave the newsletter update. Ms. Brown is revising an article submitted for the newsletter and then sending the draft to Mr. Cone for review. The final draft will be reviewed and approved during the next Board meeting.

## **NEW BUSINESS**

## **CORRESPONDENCE**

## **EXECUTIVE SESSION**

Mr. Rockwell made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Cone. The vote was: Mr. Cone, aye; Mr. Anderson, aye; Mr. Jensen, aye; and Mr. Rockwell, aye. Motion carried.

Mr. Rockwell made a motion to come out of executive session. It was seconded by Mr. Anderson. The vote was: Mr. Cone, aye; Mr. Anderson, aye; Mr. Jensen, aye; and Mr. Rockwell, aye. Motion carried.

Mr. Rockwell made a motion to direct staff to respond to an applicant that, in accordance to Rule 350(b), exams taken in 1995 or before have expired and are no longer valid. The applicant would need to submit a new application for approval to take the ARE exam. It was seconded by Mr. Anderson. Motion carried.

## **RENEWAL FORM REVISION**

The Board reviewed the revised renewal form which updated the continuing education question. Mr. Rockwell made a motion to approve the revised renewal form. It was seconded by Mr. Anderson. Motion carried.

## **REINSTATEMENT OF EXPIRED LICENSES**

The Board reviewed language used in letters sent to licensees requesting proof of continuing education for the reinstatement of an expired license. Mr. Anderson made a motion to approve the new language. It was seconded by Mr. Rockwell. Motion carried.

## **NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS**

The Board discussed the upcoming 2014 Regional NCARB Meeting. The Board noted that Mr. Rockwell and Mr. Cone's expenses would be paid by the Western

Conference of Architectural Registration Boards (WCARB). Mr. Jensen and Mr. Anderson agreed to be the Board's NCARB funded delegates. The Board also noted that NCARB would fund Ms. Brown's expenses if she agrees to attend. Mr. Anderson made a motion to send the entire Board and its specialist, Ms. Brown, if she's available, to the 2014 Regional NCARB Meeting and to pay the registration cost and travel expenses. It was seconded by Mr. Rockwell. Motion carried.

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Mr. Anderson made a motion to come out of executive session. It was seconded by Mr. Rockwell. The vote was: Mr. Cone, aye; Mr. Anderson, aye; Mr. Jensen, aye; and Mr. Rockwell, aye. Motion carried.

## **APPLICATIONS**

Mr. Rockwell made a motion to approve the following applicants for licensure by examination:

LAUDA ANDREW JAMES  
LACHCIK TROY LANDON

It was seconded by Mr. Anderson. Motion carried.

**NEXT MEETING** 4/3/2014

## **ADJOURNMENT**

Mr. Rockwell made a motion to adjourn the meeting at 11:42 AM. It was seconded by Mr. Anderson. Motion carried.