

IDAHO BOARD OF ARCHITECTURAL EXAMINERS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 9/6/2013

BOARD MEMBERS PRESENT: Steven C. Turney
Shelly Lewis
Peter Anderson, Jr.
Peter Rockwell

BOARD MEMBERS ABSENT: Garth J. Jensen
Jay Wayne Cone

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Maria Brown, Technical Records Specialist

OTHERS PRESENT: Jared R. Hoffman

The meeting was called to order at 8:30 AM MDT by Mr. Turney.

APPROVAL OF MINUTES

The Board reviewed the 6/14/2013 minutes. It was moved by Ms. Lewis to approve the 6/14/2013 minutes as written. It was seconded by Mr. Anderson. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She stated that the Governor's Office approved the proposed law change. It was moved by Mr. Rockwell to approve the proposed law change for submission to the Legislature as well as posting it on the Board's website and distributing it to the interested parties. It was seconded by Mr. Anderson. Motion carried.

FINANCIAL REPORT

Ms. Hall presented the financial report, which indicates a cash balance of \$134,531.59 as of 8/31/2013.

CONTRACT RENEWAL

Ms. Hall presented the contract renewal for FY 2014. It was moved by Mr. Rockwell to approve the FY 2014 contract renewal and authorize the Board Vice Chair to sign on behalf of the Board. It was seconded by Ms. Lewis. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel presented the investigative report, which is linked above.

FORMAL DISCIPLINARY ACTION

Ms. Peel presented a memorandum for case I-ARC-2013-10. It was moved by Mr. Anderson to accept the Bureau's recommendation for closure for case I-ARC-2013-10 with an advisory letter. It was seconded by Mr. Rockwell. Motion carried.

OLD BUSINESS

JOINT MEETING WITH THE BOARD OF ENGINEERS

Ms. Lewis updated the Board regarding a joint meeting with the Board of Licensure of Professional Engineers and Professional Land Surveyors. The Board of Licensure of Professional Engineers and Professional Land Surveyors has agreed to a joint meeting. The Board would like to hold the meeting on Friday, November 15, 2013 from 9:30 am to 11:30 am at the office of the Board of Licensure of Professional Engineers and Professional Land Surveyors and from 1:30 pm to 5:00 pm at the Bureau of Occupational Licenses.

TO DO LIST

The Board reviewed the to do list. Mr. Anderson updated the Board on his discussion with the president of The American Institute of Architects Idaho (AIA) regarding the development and offering of a jurisprudence exam as a continuing education course. He stated that the president did not feel that this is something that the AIA Board would be interested in developing and therefore didn't want to take it to the Board. Mr. Rockwell stated that he is opposed to a jurisprudence exam. After discussion, the Board agreed and removed the item from its to do list.

NEWSLETTER

Ms. Brown gave the newsletter update. The Board thanked those involved in creating and sending out its newsletter.

NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS

The Board reviewed the correspondence from The National Council of Architectural Registration Boards (NCARB) regarding its updated mutual recognition agreement between NCARB and Canada. Mr. Ellsworth addressed the Board concerning the agreement and current Idaho state law. It was moved by Mr. Anderson that the Board table the issue until its next Board meeting to allow Mr. Ellsworth time to research the issue. It was seconded by Mr. Rockwell. Motion carried.

The Board reviewed the FY 2014 National Council of Architectural Registration Boards (NCARB) dues. It was moved by Ms. Lewis to pay the NCARB dues in the amount of \$6500.00. It was seconded by Mr. Anderson. Motion carried.

EXECUTIVE SESSION

A motion was made by Mr. Rockwell that the Board go into executive session under Idaho Code § 67-2345(1) (d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Mr. Anderson. The vote was: Ms. Lewis, aye; Mr. Turney, aye; Mr. Anderson, aye; and Mr. Rockwell, aye. Motion carried.

It was moved by Ms. Lewis that the Board enter regular session. It was seconded by Mr. Anderson. The vote was: Ms. Lewis, aye; Mr. Turney, aye; Mr. Anderson, aye; and Mr. Rockwell, aye. Motion carried.

APPLICATIONS

It was moved by Mr. Rockwell to approve the following applicants for licensure:

CRONIN JOHN JOSEPH	AR-985646
HOFFMAN JARED R	AR-985652
WANG GARY HONGGUANG	AR-985655
TOWNSEND ALEXIS MARIE	AR-985657
DEWEY JON SEVEREN	AR-985662
HURTADO ARMANDO S	AR-985669
CAMPBELL KIM O	AR-985672

It was seconded by Ms. Lewis. Motion carried.

It was moved by Mr. Rockwell to approve the following applicants for licensure pending passage of the ARE:

HEITMANN TERESA
HILL COLLIN CLAIR
STILL MONTGOMERY FRANCIS

It was seconded by Mr. Anderson. Motion carried.

NEXT MEETING Friday, November 15, 2013 from 9:30 am to 11:30 am at the office of the Board of Licensure of Professional Engineers and Professional Land Surveyors and from 1:30 pm to 5:00 pm at the Bureau of Occupational Licenses.

ADJOURNMENT

It was moved by Mr. Rockwell that the meeting adjourn at 10:11 AM MDT. It was seconded by Mr. Anderson. Motion carried.