

IDAHO BOARD OF ARCHITECTURAL EXAMINERS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 5/23/2012

BOARD MEMBERS PRESENT: Jay Wayne Cone – Acting Chair
Garth J. Jensen
Steven C. Turney
Shelly Servick
Paul Jensen

BOARD MEMBERS ABSENT: Peter Rockwell

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Roger Hales, Administrative Attorney
Cherie Simpson, Management Assistant
Maria Brown, Technical Records Specialist

The meeting was called to order at 8:31AM MDT by Jay Cone.

APPROVAL OF MINUTES

The Board reviewed the 3/28/2012 minutes. It was moved by Mr. Turney to approve the 3/28/2012 minutes as written. Seconded by Mr. G. Jensen, motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report.

FINANCIAL REPORT

Ms. Hall presented the financial report, which indicates a cash balance of \$118,512.07 as of 4/30/2012. She reported that the request for funding of a new licensing system has been approved. The request for proposals will be released soon. The cost will be shared by all boards.

Ms. Cory addressed the Board regarding staff travel to various Board related conferences and informed the Board that staff will now attend one conference per year, per Board. She explained the reason for the change was due to staffing and training that will be required for the new licensing system and ensuring our first priority is serving the licensees in Idaho.

INVESTIGATIVE REPORT

Ms. Peel presented the investigative report.

For Board Determination:

Case number I-ARC-2012-12. Following review, it was moved by Mr. Turney to accept the Bureau's recommendation for closure. Seconded by Ms. Servick, motion carried.

Ms. Peel presented a memorandum for case I-ARC-2012-13. It was moved by Mr. P. Jensen to authorize closure with an advisory letter for case I-ARC-2012-13. Seconded by Mr. G. Jensen, motion carried.

OLD BUSINESS

PROPOSED LAW AND RULE CHANGES

Mr. Hales presented the Board with a draft of the proposed law and rule changes that the Board discussed during its 3/28/2012 Board meeting. The Board gave its recommendations to Mr. Hales. The Board directed Ms. Brown to contact NCARB regarding the proposed rolling clock language in the rule to verify that it is consistent with NCARB. The Board will review the changes and make a decision regarding adoption during its next Board meeting.

TO DO LIST

The Board reviewed the to do list. It was moved by Mr. G. Jensen to send the revised postcard alerting licensees to changes to the continuing education requirements, the Board requested the language be added to the Board's website, and included as an insert with all renewal forms until January 1, 2014.

NEW BUSINESS

NEWSLETTER

Mr. Cone gave the newsletter update. He stated that he will be working with Ms. Brown on future topics and layout of the newsletter.

NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS

The Board reviewed the correspondence from the National Council of Architectural Registration Boards (NCARB), and directed Ms. Brown to respond to NCARB's request for comment and state that the Board agrees with both revisions to the IDP experience.

Mr. P. Jensen, Mr. Cone, and Mr. Turney updated the Board on their work with NCARB's Architect Registration Examination (ARE) Committee. Mr. P. Jensen stated that he and Mr. Cone were asked to review the Canadian national exam test spec and compare it to the ARE exam.

NCARB RESOLUTIONS

The Board discussed the NCARB, Resolutions to be acted upon at the 2012 Annual Meeting and Conference. It was moved by Mr. P. Jensen to authorize the Board Chair to use his discretion and vote on behalf of the Board for any resolution that may be amended by NCARB during the annual conference. Seconded by Mr. Turney, motion carried.

Resolution 2012-01. Following discussion, it was moved by Ms. Servick to vote in favor of Resolution 2012-01 and authorize the Board Chair to vote on behalf of the Board. Seconded by Mr. G. Jensen, motion carried.

Resolution 2012-02. Following discussion, it was moved by Mr. P. Jensen to vote in favor of Resolution 2012-02 and authorize the Board Chair to vote on behalf of the Board. Seconded by Mr. Turney, motion carried.

Resolution 2012-03. Following discussion, it was moved by Mr. Turney to vote in favor of Resolution 2012-03 and authorize the Board Chair to vote on behalf of the Board. Seconded by Mr. G. Jensen, motion carried.

Resolution 2012-04. Following discussion, it was moved by Ms. Servick to vote in favor of Resolution 2012-04 and authorize the Board Chair to vote on behalf of the Board. Seconded by Mr. Turney, motion carried.

Resolution 2012-05. Following discussion, it was moved by Mr. G. Jensen to vote in favor of Resolution 2012-05 and authorize the Board Chair to vote on behalf of the Board. Seconded by Mr. Turney, motion carried.

Resolution 2012-06. Following discussion, it was moved by Ms. Servick to vote in favor of Resolution 2012-06 and authorize the Board Chair to vote on behalf of the Board. Seconded by Mr. G. Jensen, motion carried.

Resolution 2012-07. Following discussion, it was moved by Mr. Turney to vote in favor of Resolution 2012-07 and authorize the Board Chair to vote on behalf of

the Board. Seconded by Ms. Servick, motion carried. Mr. P. Jensen opposed the motion.

Resolution 2012-08. Following discussion, it was moved by Mr. Turney to vote in favor of Resolution 2012-08 and authorize the Board Chair to vote on behalf of the Board. Seconded by Mr. G. Jensen, motion carried.

Resolution 2012-09. Following discussion, it was moved by Mr. P. Jensen to vote in favor of Resolution 2012-09 and authorize the Board Chair to vote on behalf of the Board. Seconded by Mr. Turney, motion carried.

Resolution 2012-10. Following discussion, it was moved by Mr. Turney to vote in favor of Resolution 2012-10 and authorize the Board Chair to vote on behalf of the Board. Seconded by Mr. P. Jensen, motion carried.

Resolution 2012-11. Following discussion, it was moved by P. Jensen to vote in favor of Resolution 2012-11 and authorize the Board Chair to vote on behalf of the Board. Seconded by G. Jensen, motion carried.

Resolution 2012-12. Following discussion, it was moved by P. Jensen to vote in favor of Resolution 2012-12 and authorize the Board Chair to vote on behalf of the Board. Seconded by Mr. Turney, motion carried.

NCARB CANDIDATE RESUMES

The Board discussed the NCARB 2012 Candidate Resumes where there is more than one candidate running for a particular office.

Secretary: Following discussion, it was moved by Mr. Turney to vote for Mr. Jon Baker for Secretary and the other offices that are running unopposed and authorize the Board Chair to vote on behalf of the Board. Seconded by P. Jensen, motion carried.

It was moved by Mr. Turney to authorize the Board Chair to use his discretion and vote on behalf of the Board for candidates for office that may be amended during the annual conference. Seconded by Mr. P. Jensen, motion carried.

EXECUTIVE SESSION

A motion was made by Mr. P. Jensen that the Board go into executive session under Idaho Code § 67-2345(1) (d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. Seconded by Mr. G. Jensen. The vote was: Ms. Servick, aye; Mr. Cone, aye; Mr. Turney, aye; Mr. P. Jensen, aye; Mr. G. Jensen, aye; and Mr. Rockwell, aye. Motion carried.

It was moved by Mr. G. Jensen that the Board enter regular session. Seconded by Mr. Turney. The vote was: Ms. Servick, aye; Mr. Cone, aye; Mr. Turney, aye; Mr. P. Jensen, aye; Mr. G. Jensen, aye; and Mr. Rockwell, aye. Motion carried.

CONTINUING EDUCATION REINSTATEMENT

The Board reviewed CE reinstatements and audits. It was moved by Mr. Turney to direct Ms. Brown to respond to a licensee that, after Board review, the Board has determined that Revit fundamentals does not qualify as health, safety, and welfare. Therefore, she needs to complete an additional 6.5 hours of continuing education in health, safety, and welfare and submit the certificates of completion to the Board within 60 days. Seconded by Mr. P. Jensen, motion carried.

ELECTION OF BOARD CHAIRMAN AND VICE CHAIRMAN

It was moved by Mr. Turney to appoint Mr. Cone as the Board's Chairman and Mr. G. Jensen as Vice Chairman. Seconded by Ms. Servick, motion carried.

It was moved by Ms. Servick to appoint Mr. G. Jensen as the Board's cognizant member. Seconded by Mr. Turney, motion carried.

APPLICATIONS

It was moved by Mr. Turney to approve the following applicants for licensure:

GASTINGER KIRK A AR-985504

Seconded by G. Jensen, motion carried.

NEXT MEETING 7/19/2012

ADJOURNMENT

It was moved by Mr. Turney that the meeting adjourn at 12:30 pm MDT. Seconded by P. Jensen, motion carried.