

IDAHO BOARD OF ARCHITECTURAL EXAMINERS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 3/28/2012

BOARD MEMBERS PRESENT: Peter Rockwell - Chair
Jay Wayne Cone
Garth J. Jensen
Steven C. Turney
Shelly Servick
Paul Jensen

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Roger Hales, Administrative Attorney
Eric Nelson, Prosecuting Attorney
Maria Brown, Technical Records Specialist

The meeting was called to order at 8:00 AM MDT by Peter Rockwell.

APPROVAL OF MINUTES

The Board reviewed the 1/11/2012 minutes.

It was moved by Ms. Servick to approve the 1/11/2012 minutes as written.
Seconded by Mr. G. Jensen, motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. The Board's Proposed Rule changes did pass. These will go into effect toward the end of the Legislature. The Board directed staff to draft a postcard with the Rule changes and to bring it to the Board for review during the next Board meeting. The Board also asked that a note be added to all renewal forms informing licensees of the Rule changes.

FINANCIAL REPORT

Ms. Hall presented the financial report, which indicates a cash balance of \$115,403.69 as of 2/29/2012.

FORMAL DISCIPLINARY ACTION

Mr. Nelson presented the Board a Stipulation and Consent Order for case ARC 2012-3.

Mr. P. Jensen and Mr. Jay Cone recused themselves from discussion and voting on case ARC-2012-3.

It was moved by Mr. G. Jensen to accept the Consent Order for ARC-2012-3 and authorize the Board Chair to sign on behalf of the Board. Seconded by Ms. Servick, motion carried.

INVESTIGATIVE REPORT

Ms. Peel presented the investigative report.

OLD BUSINESS

TO DO LIST

The Board reviewed the to do list. No action was taken.

PROPOSED LAW AND RULE CHANGES

Mr. Hales presented the Board with a draft of the proposed law and rule changes that the Board addressed during its 1/11/2012 Board meeting. The Board reviewed the changes and gave its recommendations to Mr. Hales. The Board directed Mr. Hales and staff to bring back the revised proposed law and rule changes to the next Board meeting for review.

NEW BUSINESS

OPEN MEETING LAW

Mr. Hales addressed the Board regarding Idaho Code 67-2341, Open Meeting Law, and how it applies to the Board. He explained that a meeting is defined as a quorum. He stated that it's important that the Board only take a position on an item during a regular meeting. The Board agreed that all WCARB and NCARB items that require a vote from the Idaho Board of Architectural Examiners during a conference needs to be done during a posted meeting prior to the conference.

NEWSLETTER

Mr. Cone gave the newsletter update and presented examples of the current newsletter and of a new newsletter template that Ms. Brown created in Publisher. Mr. Cone will send the final draft of the spring newsletter to Ms. Brown to edit and e-mail out to all licensees. The Board thanked Mr. Cone for all of the work that he has put into the success of the newsletter.

NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS

The Board reviewed the correspondence from NCARB, National Council of Architectural Registration Boards. No action was taken.

The Board discussed the upcoming 2012 Annual NCARB Meeting.

It was moved by Mr. P. Jensen to send the entire Board and its specialist, Ms. Brown, to the 2012 Annual NCARB Meeting and to pay the registration cost and travel expenses. Seconded by Ms. Servick, motion carried.

Ms. Brown, Mr. Cone, and Mr. P. Jensen gave an update on their NCARB Committee work. Mr. Rockwell updated the Board on the executive meeting with WCARB, Western Conference of Architectural Registration Boards.

EXECUTIVE SESSION

A motion was made by Mr. P. Jensen that the Board go into executive session under Idaho Code § 67-2345(1) (d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. Seconded by Mr. G. Jensen. The vote was: Ms. Servick, aye; Mr. Cone, aye; Mr. Turney, aye; Mr. P. Jensen, aye; Mr. G. Jensen, aye; and Mr. Rockwell, aye. Motion carried.

It was moved by Mr. G. Jensen that the Board enter regular session. Seconded by Mr. P. Jensen. The vote was: Ms. Servick, aye; Mr. Cone, aye; Mr. Turney, aye; Mr. P. Jensen, aye; Mr. G. Jensen, aye; and Mr. Rockwell, aye. Motion carried.

APPLICATIONS

It was moved by Mr. Turney to approve the following applicants for licensure:

HOPKINS SCOTT PHILIP	AR-985178
MABE ROBERT DOSS	AR-985483
KNIGHT CHARLES	AR-985484
STOCKING TRACY DEAN	AR-985487
STOCKING TRACY DEAN	AR-985493
BEE TRIPLETT JANA ELLYCE	AR-985495
KNIGHT CHARLES	AR-985496

Seconded by Mr. P. Jensen, motion carried.

It was moved by Mr. P. Jensen to approve the following applicants for examination:

PAUL ANTHONY VERNON

Seconded by Mr. G. Jensen, motion carried.

NEXT MEETING 5/23/2012

ADJOURNMENT

It was moved by Mr. Turney that the meeting adjourn at 11:55 AM MDT.
Seconded by Mr. P. Jensen, motion carried.