

**IDAHO BOARD OF ACUPUNCTURE**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 6/28/2013**

**BOARD MEMBERS PRESENT:** John Downey - Chair  
Rho Zaragoza  
Charles W. Raymond  
Donessa L. Horsewood  
Naomi L. Jankowitz Brownson – by phone

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel  
Marilyn London, Technical Records Specialist

**OTHERS PRESENT:** Laura Glenn, Applicant

The meeting was called to order at 1:05 PM MDT by John Downey.

**APPROVAL OF MINUTES**

Mr. Raymond made a motion to approve the minutes of January 25, 2013 with noted correction and the April 19, 2013 minutes. It was seconded by Mr. Zaragoza. Motion carried.

**FINANCIAL REPORT**

Ms. Cory gave the financial report, which indicated that the Board has a cash balance of \$121,397.81 as of May 31, 2013.

**INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report, which is linked above.

**CONTINUING EDUCATION SETTLEMENT ORDER**

Ms. Peel presented a Continuing Education Settlement Order in case ACU-2013-2. Mr. Raymond made a motion to approve the Continuing Education Settlement Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Zaragoza. Motion carried.

**NEW BUSINESS**

## **CORRESPONDENCE**

The Board reviewed a letter from Dr. Scott Nelson regarding continuing education requirements for CPR. Mr. Raymond moved to direct the Bureau to respond as discussed that CPR is a core competence for a healthcare provider and not acceptable for continuing education. It was seconded by Ms. Horsewood. Mr. Zaragoza voted nay. Motion carried.

The Board reviewed a letter from Elaine Papp asking if it is within the scope of practice for acupuncturist to perform physical examinations to medically certify to the U.S. Department of Transportation that a driver is physically qualified to drive a commercial motor vehicle. It was moved by Mr. Raymond that it is not within the acupuncturist scope of practice to perform physical examinations to medically certify a driver as physically qualified to drive a commercial motor vehicle. It was seconded by Mr. Zaragoza. Motion carried.

## **CONTINUING EDUCATION COURSES**

The Board reviewed a request for approval for a continuing education course that is provided on a DVD recording. Mr. Zaragoza moved that the Board ask the requestor for a certificate to prove attendance or for them to do a report showing that they had viewed the course. The Board telephoned the acupuncturist and was told that there was not a certificate or an exam given for the course. Since the Board decided to call the individual the motion was moot. The Board informed the acupuncturist that the Board could not give continuing education credit for watching a DVD.

The Board reviewed a continuing education course titled, "Restore the Body's Health & Balance Utilizing Nutritional Healing Blended with Energetic Healing Basic". Mr. Raymond moved to deny approval for the continuing education course. It was seconded by Ms. Jankowitz Brownson. Motion carried.

## **EXECUTIVE SESSION**

Mr. Raymond made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Horsewood. The vote was: Mr. Raymond, aye; Ms. Jankowitz Brownson, aye; Ms. Horsewood, aye; Mr. Zaragoza, aye; and Mr. Downey, aye. Motion carried.

Mr. Raymond made a motion to come out of executive session. It was seconded by Mr. Zaragoza. The vote was: Mr. Raymond, aye; Ms. Jankowitz Brownson, aye; Ms. Horsewood, aye; Mr. Zaragoza, aye; and Mr. Downey, aye. Motion carried.

The Board determined that they needed to further discuss application material in executive session.

Mr. Raymond made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Zaragoza. The vote was: Mr. Raymond, aye; Ms. Jankoqitz Brownson, aye; Ms. Horsewood, aye; Mr. Zaragoza, aye; and Mr. Downey, aye. Motion carried.

Mr. Raymond made a motion to come out of executive session. It was seconded by Mr. Zaragoza. The vote was: Mr. Raymond, aye; Ms. Jankoqitz Brownson, aye; Ms. Horsewood, aye; Mr. Zaragoza, aye; and Mr. Downey, aye. Motion carried.

### **APPLICATION**

Mr. Raymond made a motion to approve the Acupuncture Trainee Permit for Dr. Laura Glenn. It was seconded by Mr. Zaragoza. Motion carried.

### **APPLICATION REVIEW**

Mr. Zaragoza moved that the Bureau update the changes on the application forms and designate Mr. Raymond to review and approve the forms. It was seconded by Ms. Horsewood. Motion carried.

### **CONTINUING EDUCATION AUDITS**

The Board reviewed continuing education audits.

**NEXT MEETING** was scheduled for October 18, 2013 at 1:00 PM MDT.

### **ADJOURNMENT**

Mr. Zaragoza made a motion to adjourn the meeting at 3:10 PM MDT. It was seconded by Horsewood. Motion carried.

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John Downey, Chair

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Rho Zaragoza

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Charles W. Raymond

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Donessa L. Horsewood

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Naomi L. Jankowitz Brownson

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Tana Cory, Bureau Chief