

IDAHO BOARD OF ACUPUNCTURE
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 10/14/2011

BOARD MEMBERS PRESENT: John Downey - Chair
Rho Zaragoza
Charles W. Raymond
Lauri McKean
Donessa L. Horsewood

BUREAU STAFF: Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Cherie Simpson,
Marilyn London, Technical Records Specialist

The meeting was called to order at 1:15 PM MDT by John Downey.

APPROVAL OF MINUTES

The Board reviewed the August 5, 2011 and August 19, 2011 Board meeting minutes. It was moved Ms. Horsewood that the Board approve the August 5 and August 19, 2011 minutes. Seconded by Ms. McKean, motion carried

LEGISLATIVE REPORT

Ms. Simpson informed the Board that the temporary rules have been published and are now in effect.

FINANCIAL REPORT

Ms. Peel presented the financial report which indicated a balance of \$128,263.61 as of September 30, 2011. The Bureau will monitor the balance and possibly consider a fee decrease in the future.

INVESTIGATIVE REPORT

Ms. Peel presented the investigative report.

For Board Determination:

The Board reviewed continuing education cases I-ACU-2012-2, I-ACU-2012-4, and I-ACU-2012-5. It was moved by Mr. Zargoza that the Board close cases I-ACU-2012-2, I-ACU-2012-4, and I-ACU-2012-5 and send a warning letter to respondent on case I-ACU-2012-5. Seconded by Mr. Raymond, motion carried.

Ms. Peel presented information on continuing education case ACU-2012-3 for the Board to review. It was moved by Mr. Raymond that the Board close case ACU-2012-3 and send an informational letter regarding the continuing education rules.

CONTINUING EDUCATION

The Board discussed sending a letter to the licensees regarding the continuing education rules. Ms. McKean volunteered to draft an article to be posted in the Acupuncture Association Newsletter and bring it to the next Board meeting for review.

COLLECTION AGENCY

Ms. Peel discussed with the Board the process of sending past due disciplinary cases to the collection agency. It was moved by Mr. Raymond to grant the Bureau the authority to allow the collections agency to negotiate settlement of a collections case to a minimum amount, and any potential settlement less than that amount of the original debt would be brought to the Board for review. Seconded by Ms. McKean, motion carried.

OPEN BOOK EXAM

Mr. Raymond reviewed the open book exam that is part of the application packet and felt the exam is acceptable. Ms. McKean stated she would like to see questions added regarding continuing education requirements and volunteered to bring suggestions to the next meeting.

LICENSURE APPLICATION

The Board reviewed question 12 on the application and will further discuss at the next meeting for changes.

ELECTION OF CHAIR

It was moved by Mr. Raymond that the Board elect John Downey for another term as Board Chair. Ms. Horsewood seconded, motion carried.

CORRESPONDENCE

The Board reviewed a request from Sandi Hagel about carrying forward previous continuing education to count for her 2011 renewal. The request was not

approved because the rules only allow up to 15 hours to be carried forward from the previous renewal period and the remainder of the unused hours do not receive any credit.

NEXT BOARD MEETING

The Board scheduled its next meeting for January 27, 2012 at 1:00 p.m.

EXECUTIVE SESSION

A motion was made by Mr. Raymond that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials and continuing education audits. It was seconded by Ms. McKean. The vote was: Mr. Zaragoza, aye; Ms. Horsewood, aye; Mr. Raymond, aye; Ms. McKean, aye; and Dr. Downey, aye. Motion carried.

It was moved by Mr. Raymond that the Board enter regular session. Seconded by Ms. McKean, motion carried. Individual votes for this motion were: Ms. Horsewood, aye; Mr. Raymond, aye; Ms. McKean, aye; Mr. Zaragoza, aye; and Mr. Downey, aye.

APPLICATIONS

It was moved by Mr. Raymond that the Board approve the licensure application for Erin Resko. Seconded by Ms. McKean, motion carried.

CONTINUING EDUCATION AUDITS

The Board reviewed the continuing education audits.

ADJOURNMENT

It was moved by Mr. Raymond that the meeting adjourn at 3:30 P.M. MDT. Seconded by Ms. McKean, motion carried.

John Downey, Chair

Rho Zaragoza

Charles W. Raymond

Lauri McKean

Donessa L. Horsewood

Tana Cory, Bureau Chief